**TOWN OF CHARLOTTE**

**COUNTY OF CHAUTAUQUA**

**STATE OF NEW YORK**

The Town Board, Town of Charlotte held a regular Board Meeting on Wednesday, February 14, 2024 at 7:00 p.m. in the Sinclairville Volunteer Fire Department, Harold North, Deputy Supervisor presiding. Board members present were: Mark Jaquith, Darin Smith and Larry Green. Other’s present were: Mark LeBaron; Highway Superintendent, Jeffrey Crossley; Town Justice, Joe McKenna; Sinclairville Volunteer Fire Department Chief, John & Jenn Conway and Susan L. Peacock; Town Clerk.

The meeting was called to order.

Prayer was offered by Harold North followed by the Pledge of Allegiance.

Each board member had been given a copy of the minutes of the January 10, 2024, board meeting. A motion was made by Mark Jaquith seconded by Darin Smith and with none opposed it carried to accept the minutes as presented.

A motion was made by Darin Smith, seconded by Larry Green and with none opposed it carried to draw warrants on the proper funds in payment of Highway Claims No. 17 to No. 31 in the amount of $19,304.12 which have been duly audited and to draw warrants on the proper funds in payment of General Fund Claims No. 28 to No. 57 in the amount of $80,938.60 which have been duly audited.

A motion was made by Mark Jaquith, seconded by Darin Smith and with none opposed it carried to accept the January 2024 Financial Report prepared for the Town of Charlotte by Bahgat Laurito & Bahgat.

A motion was made by Larry Green, seconded by Mark Jaquith and with none opposed it carried to approve the Town’s Justice Audit performed by the Audit Committee consisting of Mark Jaquith & Larry Green.

A motion was made by Mark Jaquith seconded by Darin Smith and with none opposed it carried to appoint Harold North as the Deputy Town Supervisor.

A motion was made by Mark Jaquith, seconded by Larry Green and with none opposed it carried to accept Mike Rizzo’s resignation of employment effective 2/14/24 with the end of employment ending when time accruals are depleted.

A motion was made by Darin Smith, seconded by Mark Jaquith and with none opposed it carried to accept the estimate from AP Electric for a new generator for the Highway Department at the cost of $31,340.00 plus the 10 year extended warranty at the cost of $1,500.00 using ARPA Funds.

The following resolution was made by Darin Smith, seconded by Larry Green and with none opposed it carried:



Discussion was heard on the following:

1. **HIGHWAY REPORT**:

# Plowing and sanding roads

# General repairs on plow trucks

# Hauling ice control sand and 1A stone for chip seal

# Fixing pot holes on dirt roads

2. **CLERK REPORT:** January scheduled hours were 37.5 with 68.5 hours actually worked leaving the total amount of 31 hours over the scheduled hours. A “thank you” note was received from a Town Resident thanking the Highway Department. A 3 month Treasure’s Report “snapshot” for the 76’ers was given to all Town Board members. A copy of this year’s meeting dates was also given to all Town Board members. The following report was presented:



The following report was received from the Sinclairville Fire Department:

 

3. **TAX COLLECTOR REPORT:** For January, 2024, taxes were collected on 703 parcels totaling $722,037.07. Tax warrant checks were given to the Town Supervisor fulfilling the 2024 warrant.

4. **JUSTICE REPORT:** Justice Jeffrey Crossley reported that 32 new charges brought in for January and 28 charges closed. New training is forthcoming. The following report was presented:



1. **ASSESSOR’S REPORT:** Via email from Kevin Okerlund:

Assessors Report

 February 2024

I’m continuing to process Aged and Ag land applications. Those who are turning 65 this year and are on the Basic Star program can apply with me for the Enhanced Star program. Those turning 65 and not on the Basic Star program can apply with the State for the STAR Credit program. March 1st is fast approaching and all applications need to be in by then.

I will be sending out 2nd notices and then, following up with phone calls to those who do not respond.

Thank you.

1. Joe McKenna reported the next chicken barbeque at the Fire Hall will be Sunday, March 24, 2024. Adding AED to the M Truck to help with emergencies. A CPR/AED course is offered at the Firehall on March 3rd at the cost of $35. Last year the EMS billing was successful.

A motion to adjourn was made by Larry Green, seconded by Mark Jaquith and with none opposed it carried.

The next regular Town Board Meeting is scheduled for Wednesday, March 13, 2024, at the Sinclairville Volunteer Fire Department, 30 Main St. Lower, Sinclairville, NY. Anyone interested is welcome to attend.

Respectfully submitted.

Susan Peacock

Town Clerk/Tax Collector/Registrar