

Minutes of the Franklinville Town Board Meeting held on February 13, 2024, at 7:00 P.M., at the Town Hall, 11 Park Square, Franklinville, NY.

**ROLL CALL:**

Catharyn Campbell.....Supervisor  
Sharon Hahn.....Councilwoman  
Heather Stevens.....Councilwoman  
Joseph Weaver.....Councilman  
Terry McClory.....Councilman  
Andrea Stanbro .....Town Clerk

**ABSENT:**

Scott Stanbro.....Highway Supt.

The meeting was called to order by Supervisor Campbell at 7:00 P.M. The Pledge of Allegiance was recited. Roll Call was taken.

**Approval of Minutes**

Mrs. Hahn made a motion to accept the January 9, 2024, minutes, seconded by Mr. Weaver  
Motion carried Ayes-5 Campbell, Hahn, McClory, Weaver, Stevens  
Nays-0

**Approval of Abstracts**

Mrs. Stevens made a motion to pay Abstract # 2 General vouchers # 29-55 in the amount of \$ 61,871.92, Highway vouchers # 14-27 in the amount of \$ 27,636.12 seconded by Mr. Weaver.  
Motion carried Ayes-5 Campbell, Hahn, McClory, Weaver, Stevens  
Nays-0

**Petitions and requests from the floor**

None

**Highway Superintendent**

Mr. Weaver for Mr. Stanbro reported:

- Mr. Weaver and Mr. McClory toured the Highway barns and noticed issues with the main building Including: block work cracked and blocks out of position; windows are badly outdated, and heat is blowing right out. The two councilmen believe that it wouldn't take too much money to have the blocking done, maybe \$3,000.00 along with adding gutters.
- Discussion to Invite for bids on work.

**Cemetery Sexton**

Mowing contract will be put out for bid. Bids due no later than 4pm Tuesday March 5, 2024. Potential award of bid may occur at the regularly scheduled Board Meeting on Tuesday, March 12, 2024.

**Code Enforcement Officer**

Supervisor Campbell had a Webex meeting with Darren Culver on updating the 1203 – Uniform and energy codes local law

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**Dog Control Officer**

None

**Zoning Chairman**

None

**Town Clerk**

- Upcoming NYSTCA Conference in April, Registration will be opening on February 16, 2024

**Justices**

None

**Assessor**

None

**Supervisor**

Ms. Campbell is working on setting up workshops to update local laws; Procurement Policy and Uniform and energy codes. Workshops will be open to the public but not open for public comment.

Dates as follows: 2/19/24 1:30p-3:30p

2/26/24, 3/4/24 & 3/11/24 5p-7p

Zoning law workshops to be announced.

**Reports from Board members**

None

**Old Business**

None

**New Business**

None

**Resolutions**

**Resolution # 24-2024**

On a motion of Mr. Weaver, seconded by Mrs. Stevens, the following resolution was.  
Motion carried Ayes-5 Campbell, Hahn, McClory, Weaver, Stevens

Nays-0

Resolution Authorizing Purchase of Material from Cattaraugus County Bid

**Resolution # 25-2024**

On a motion of Mr. Weaver, seconded by Mrs. Stevens, the following resolution was.  
Motion carried Ayes-5 Campbell, Hahn, McClory, Weaver, Stevens

Nays-0

Resolution Authorizing Purchase of Material from New York State Bid.

**Resolution # 26-2024**

On a motion of Mr. Weaver, seconded by Mrs. Stevens, the following resolution was.

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Motion carried Ayes-5 Campbell, Hahn, McClory, Weaver, Stevens

Nays-0

Resolution Adopting Town Board Audit for Fiscal Year 2023

**Resolution # 27-2024**

On a motion of Mr. Weaver, seconded by Mrs. Stevens, the following resolution was.

Motion carried Ayes-5 Campbell, Hahn, McClory, Weaver, Stevens

Nays-0

Authorizing the use of piggybacking in purchasing.

**Resolution # 28-2024**

On a motion of Mr. Weaver, seconded by Mrs. Stevens, the following resolution was.

Motion carried Ayes-5 Campbell, Hahn, McClory, Weaver, Stevens

Nays-0

Resolution Authorizing Supervisor to Contract for Portable Toilet at Case Lake Park and Mt. Prospect Cemetery.

**Resolution # 29-2024**

On a motion of Mr. Weaver, seconded by Mrs. Stevens, the following resolution was.

Motion carried Ayes-5 Campbell, Hahn, McClory, Weaver, Stevens

Nays-0

Resolution to appoint Andrea Stanbro, Town Clerk as the Records Management Officer for the year 2024.

**Resolution # 30-2024**

On a motion of Mr. Weaver, seconded by Mrs. Stevens, the following resolution was.

Motion carried Ayes-5 Campbell, Hahn, McClory, Weaver, Stevens

Nays-0

Resolution Authorizing Agreement to Spend Highway Funds for the Year 2024.

**Resolution # 31-2024**

On a motion of Mr. Weaver, seconded by Mrs. Stevens, the following resolution was.

Motion carried Ayes-5 Campbell, Hahn, McClory, Weaver, Stevens

Nays-0

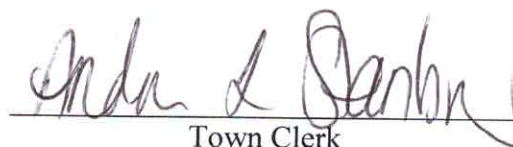
Resolution Authorizing Town to Bid for Cemetery Mowing Services and Commercial Hazard/Liability Insurance.

**Adjournment**

Mr. Weaver made a motion to adjourn at 7:16PM and was seconded by Mr. McClory.

Motion carried Ayes-5 Campbell, Hahn, McClory, Weaver, Stevens

Nays-0

  
Town Clerk