

Minutes of the Franklinville Town Board Meeting held on January 9, 2024 at 7:00 P.M., at the Town Hall, 11 Park Square, Franklinville, NY.

ROLL CALL:

Catharyn Campbell.....	Supervisor
Sharon Hahn.....	Councilwoman
Heather Stevens.....	Councilwoman
Joseph Weaver.....	Councilman
Terry McClory.....	Councilman
Scott Stanbro.....	Highway Supt.
Andrea Stanbro	Town Clerk

The meeting was called to order by Supervisor Campbell at 7:00 P.M.

The Pledge of Allegiance was recited.

Oaths of office

Justice of the Peace Wayne Holden performed the ceremony of Elected Officers.

Roll Call was taken.

Mr. Weaver motioned to suspend the regular meeting to go into the reorganizational meeting seconded by Mrs. Stevens at 7:01pm.

Motion carried Ayes – 5 Campbell, Hahn, McClory, Weaver, Stevens
Nays-0

Petitions and requests from the floor

None

Resolutions

Resolution # 1-2024

On a motion of Mr. Weaver, seconded by Mrs. Stevens, the following resolution was
ADOPTED Ayes – 5 Campbell, Hahn, McClory, Weaver, Stevens
Nays-0

Resolution Establishing the Annual Appointments, Salaries and Payment Schedule for the Year 2024.

Resolution # 2-2024

On a motion of Mrs. Stevens, seconded by Mr. Weaver, the following resolution was
ADOPTED Ayes – 5 Campbell, Hahn, McClory, Weaver, Stevens
Nays-0

Resolution Establishing the Dates of Official Meetings of the Franklinville Town Board for the year 2024.

January 9, 2024

Resolution # 3-2024

On a motion of Mr. Weaver, seconded by Mrs. Stevens, the following resolution was
ADOPTED Ayes – 5 Campbell, Hahn, McClory, Weaver, Stevens
Nays-0

Resolution Establishing Rules of Order and Procedure for official meetings of the Franklinville Town Board; Referred to as “RULES OF ORDER”

Resolution # 4-2024

On a motion of Mrs. Stevens, seconded by Mr. Weaver, the following resolution was
ADOPTED Ayes – 5 Campbell, Hahn, McClory, Weaver, Stevens
Nays-0

Resolutions Delegating the powers and duties of administration and supervision of the town and special districts functions to the Supervisor and shall be performed on behalf of the Town Board.

Resolution # 5-2024

On a motion of Mr. Weaver, seconded by Mrs. Stevens, the following resolution was
ADOPTED Ayes – 5 Campbell, Hahn, McClory, Weaver, Stevens
Nays-0

Resolution Authorizing the Supervisor to Invest Town of Franklinville Monies pursuant to law and investment policy.

Resolution # 6-2024

On a motion of Mrs. Stevens, seconded by Mr. Weaver, the following resolution was
ADOPTED Ayes – 5 Campbell, Hahn, McClory, Weaver, Stevens
Nays-0

Resolution Authorizing the Substitution of the Supervisors Annual Report with the Annual Update Document submitted to the NYS Comptroller.

Resolution # 7-2024

On a motion of Mr. Weaver, seconded by Mrs. Stevens, the following resolution was
ADOPTED Ayes – Ayes – 5 Campbell, Hahn, McClory, Weaver, Stevens
Nays-0

Resolution Establishing the Official Depositories for the Town of Franklinville for the year 2024.

Resolution # 8-2024

On a motion of Mrs. Stevens, seconded by Mr. Weaver, the following resolution was
ADOPTED Ayes – 5 Campbell, Hahn, McClory, Weaver, Stevens
Nays-0

Resolution Establishing the Official Newspaper of Record for the Town of Franklinville for the year 2024.

January 9, 2024

Resolution # 9-2024

On a motion of Mr. Weaver, seconded by Mrs. Stevens, the following resolution was
ADOPTED Ayes – 5 Campbell, Hahn, McClory, Weaver, Stevens
Nays-0

Resolution Establishing Reasonable Amount of Mileage Reimbursement.

Resolution # 10-2024

On a motion of Mrs. Stevens, seconded by Mr. Weaver, the following resolution was
ADOPTED Ayes – 5 Campbell, Hahn, McClory, Weaver, Stevens
Nays-0

Resolution Authorizing a Mileage Reimbursement Form to be used by Employees requiring
Reimbursement for Travel.

Resolution # 11-2024

On a motion of Mr. Weaver, seconded by Mrs. Stevens, the following resolution was
ADOPTED Ayes – Ayes – 5 Campbell, Hahn, McClory, Weaver, Stevens
Nays-0

Resolution Re-Appointing expired members; also Authorizing Payment for members of the Board of
Assessment Review and its Clerk.

Resolution # 12-2024

On a motion of Mrs. Stevens, seconded by Mr. Weaver, the following resolution was
ADOPTED Ayes – 5 Campbell, Hahn, McClory, Weaver, Stevens
Nays-0

Resolution Reappointing expired term and Authorizing Payment for Members and Clerk of the Zoning Board
of Appeals.

Resolution # 13-2024

On a motion of Mr. Weaver, seconded by Mrs. Stevens, the following resolution was
ADOPTED Ayes – 5 Campbell, Hahn, McClory, Weaver, Stevens
Nays-0

Resolution Establishing a Time Sheet for Hourly Town Employees and Adoption of the 2024 Payroll
Calendar.

Resolution # 14-2024

On a motion of Mrs. Stevens, seconded by Mr. Weaver, the following resolution was
ADOPTED Ayes – 5 Campbell, Hahn, McClory, Weaver, Stevens
Nays-0

Resolution Re-Appointing Scott D. Stanbro to the position of Highway Superintendent.

Resolution # 15-2024

On a motion of Mr. Weaver, seconded by Mrs. Stevens, the following resolution was,

January 9, 2024

ADOPTED Ayes – 5 Campbell, Hahn, McClory, Weaver, Stevens
Nays-0

Resolution Establishing Certain Town Board Committees for the Year 2024.

Resolution # 16-2024

On a motion of Mrs. Stevens, seconded by Mr. Weaver, the following resolution was
ADOPTED Ayes – 5 Campbell, Hahn, McClory, Weaver, Stevens
Nays-0

Resolution Authorizing Supervisor to Purchase Basic Membership from Southern Tier West Regional Planning and Development Board and the cost of website development and maintenance from same.

Resolution # 17-2024

On a motion of Mr. Weaver, seconded by Mrs. Stevens, the following resolution was
ADOPTED Ayes – 5 Campbell, Hahn, McClory, Weaver, Stevens
Nays-0

Resolution Authorizing Re-Appointment of Code Enforcement Officer, Lance Jobe for the year 2024.

Resolution # 18-2024

On a motion of Mrs. Stevens, seconded by Mr. Weaver, the following resolution was
ADOPTED Ayes – 5 Campbell, Hahn, McClory, Weaver, Stevens
Nays-0

Resolution Authorizing Re-Appointment of Zoning Inspector, Zoning Officer, Lance Jobe for the year 2024.

Resolution # 19-2024

On a motion of Mrs. Stevens, seconded by Mr. Weaver, the following resolution was
ADOPTED Ayes – 5 Campbell, Hahn, McClory, Weaver, Stevens
Nays-0

Resolution Authorizing Supervisor to Execute Contract with the Law Firm of Frank W. Miller, Esq. Hancock Estabrook, LLP for Legal Services on behalf of the Town Board for the year 2024.

Resolution # 20-2024

On a motion of Mrs. Stevens, seconded by Mr. Weaver, the following resolution was
ADOPTED Ayes – 5 Campbell, Hahn, McClory, Weaver, Stevens
Nays-0

Resolution Authorizing Supervisor to Contract for Special Counsel Legal Services.

Mrs. Hahn made a motion to move out of the reorganizational meeting back to the regular meeting 7:13, seconded by Mr. McClory.

Motion Carried Ayes – 5 Campbell, Hahn, McClory, Weaver, Stevens
Nays-0

January 9, 2024

Petitions and requests from the floor

Mr. Masic questioned resolution 21,

Supervisor Campbell stated it is dog control, but there is one more piece needed before continuing with the resolution.

Mr. Masic asked who the current dog control is,

Supervisor Campbell stated Samantha Smith and Javan Tanner

Mr. Masic asked if they will still be dog control.

Supervisor Campbell said we hope so.

Approval of Minutes

Mrs. Stevens made a motion to accept the December 13, 2023, minutes, seconded by Mr. Weaver.

Motion Carried Ayes – 5 Campbell, Hahn, McClory Weaver, Stevens

Nays-0

Approval of Abstracts

Mr. Weaver made a motion to pay Abstract #1 General vouchers # 1-28 in the amount of \$84,816.22 and Highway vouchers # 1-13 in the amount of \$40,482.97 seconded by Mr. McClory.

Motion Carried Ayes – 5 Campbell, Hahn, McClory Weaver, Stevens

Nays-0

Highway Superintendent

Mr. Stanbro reported:

- Dog Control Van has been serviced and turned over to DCO Samantha Smith
- Three and a half garage doors were able to be purchased with the ARPA money with buildings funds providing for the other two and a half. All 6 doors will be delivered in February.
- A log grapple is being purchased.

Cemetery Sexton

None

Code Enforcement Officer

None

Dog Control Officer

None.

Town Clerk

Justices

Judge Graham would like to know who the DCO will be as the current ones are missing inputting some information on the appearance tickets.

Supervisor Campbell told him we hope the DCO will still be Samantha Smith and Javan Tanner.

Assessor

Report was submitted.

Dates for the Assessor to be in the Franklinville Office are Wednesday's 1pm to 4pm, for the months of January and February 2024.

January 9, 2024

Supervisor

Supervisor Campbell spoke regarding the Town of Franklinville kennel as it is in poor condition to be moved according to 2 different shed movers. The previous DCO would like to purchase the shed and leave it on the property it sits on now. Noted the offer is a few hundred dollars away from the purchase of a new building.

Mrs. Stanbro suggested it may need to be an option for residents to bid on it.

Discussion regarding the rotten beams and the concrete on top of the plywood floor is a hazard for moving.

Discussion tabled to seek Counsel advice.

Dates for the yearly audits will the first Tuesday in February at 5pm.

Supervisor Campbell announced there will be a special meeting January 16, 2024 at 5pm regarding Resolution 21 and the Dog Kennel Agreement.

Reports from Board members

None

Old Business

None

New Business


None

Adjournment

Mr. Weaver made a motion to adjourn at 7:32pm, seconded by Mr. McClory.

Motion Carried Ayes – 5 Campbell, Hahn, McClory, Weaver, Stevens

Nays-0



Town Clerk