The sixth regular meeting of the Andover Town Board for 2023 was held on June13, 2023.

**Present:**

Gus Weber, Supervisor

Joe Kent, Deputy Councilman

Matthew Zengerle, Councilman

Mandi Joyce-Phelps, Councilwoman

James Frungillo, Highway Superintendent

Tasha Rossrucker, Clerk

Landon Cook, Student

Layton Miller, Student

Mathea Reynolds, Student

Gabby Terhune, Student

**Absent:**

Mandi Joyce-Phelps, Councilwoman

Heather Simon, Councilwoman

**Call Meeting to Order:** Meeting called to order by Supervisor Weber

at 6:00 p.m.

**Pledge of Allegiance:** Led by Joe Kent.

**Regular Meeting Minutes:** The regular meeting minutes from the May 2023 meeting were reviewed. No corrections were made. A motion was made by Mandi Joyce-Phelps and seconded by Matt Zengerle to approve minutes. **4 Members** **approving, 0 Disapproving, 1 absent Carried**

**Communications and Petitions:** none.

**Reports**

**Dog Control Officer:**  No report was submitted because DCO Kevin Waters resigned. Supervisor Weber received a report, The Municipal Shelter Inspection, and the Town of Andover passed everything. A motion was made to accept the DCO report by Matt Zengerle and seconded by Joe Kent to accept the report**. 4 Members approving, 0 Disapproving, 1 absent Carried**

**Highway Report:** Highway Superintendent Jim Frungillo reports that the guys have been grading, getting bridges washed, weed eating, and cutting shoulders. The John Deere tractor is down and is at the John Deere dealer. The 2018 Peterbuilt had a baring go bad, but the truck is under warranty so that is being fixed now. The guys are getting Jones Rd. prepped. A motion was made to accept the highways report by Mandi Joyce-Phelps and seconded by Joe Kent to accept the report**. 4 Members approving, 0 Disapproving, 1 absent Carried**

**Code Enforcement Report:**  Code Enforcement Chuck Cagle submitted a report to Deputy Supervisor Joe Kent. Chuck reported that McCormick’s Solar Project is about to be underway. They are submitting a building permit. The Solar Project will all be in the Town and none of it will be in the Village. A motion was made by Mandi Joyce-Phelps and seconded by Joe Kent.**4 Members approving, 0 Disapproving, 1 absent Carried**

**Town Clerk’s Report**. The May 2023 Clerk’s report was read aloud. The town collected $368.52 total. $339.02 local shares and $7.00 to Ag and Markets and $22.50 to NYS Dept. of Health.Motion was made to accept Clerk’s report by Matt Zengerle and seconded by Joe Kent.  **4 Members approving, 0 Disapproving, 1 absent Carried**

**Town Justice Report:** Justice James Ames submitted the May 2023 report which was passed around for the board members to review. A motion was made to accept the Town Justice report by Matt Zengerle and seconded by Joe Kent. 4 **Members approving, 0 Disapproving, 1 absent Carried**

**Andover Police Department Report:** Supervisor Weber read the Police report aloud. A motion was made to accept the police report by Matt Zengerle and seconded by Joe Kent. **4 Members approving, 0 Disapproving, 1 absent Carried**

Town of Andover

Friendship Town Hall

22 E. Greenwood Street

PO Box 777

Andover, NY 14806

Resoluon #

To appoint Timothy J Dannheim

As Assessor for the Town of Andover

WHEREAS, the Town of Andover at the regular Town Board Meeng held on \_\_\_/\_\_\_/\_\_\_\_

agreed to the appointment of Timothy J. Dannheim as the Assessor for the town of Andover,

and; WHEREAS, the term of appointment is a period of six years in accordance with Real

Property Tax Law 310 and will commence on the 1

st

 day of October 2019 and connue

through the 30

th

 day of September 2025.

THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Andover does hereby

appoint Timothy J. Dannheim as the Assessor for the Town of Andover for the term

commencing on October 1, 2019 connuing through September 30, 2025.

Vote Taken: Gus Weber/Supervisor --- \_\_\_\_Yes/No\_\_\_\_

 Joe Kent/Deputy Supervisor --- \_\_\_\_Yes/No\_\_\_\_

 Wayne Grant/Town Council --- \_\_\_\_Yes/No\_\_\_\_

 Heather Simon/Town Council --- \_\_\_\_Yes/No\_\_\_\_

Ma>hew Zengerle/Town Council --- \_\_\_\_Yes/No\_\_

**Bills:**

General A Vouchers 98-121 $35,545.35

 Highway DA Vouchers 49-52 $3,392.64

 Highway DB Vouchers 5 $1,484.08

Motion made by Mandi Joyce-Phelps and seconded by Joe Kent to pay the bills as submitted. **4 Members approving, 0 Disapproving, 1 absent Carried**

**Unfinished Business:**

**AHPC:** The Monthly AHPC grant report was submitted and read out loud by Supervisor Weber. A motion was made to accept the AHPC report by Mandi Joyce-Phelps and seconded by Joe Kent to accept the report**. 4 Members approving, 0 Disapproving, 1 absent Carried**

**Tax Credit:** Supervisor Weber and Tax Assessor Joe Dannheim have been looking into the $200 tax credit vs the 10% assessment for EMS and Fire Department Volunteers. See attachments.

**N. Main St Bridge:** The Bridge on N Main will start next Spring. The bridge is estimated to take 6 months to complete. The drawings from the bridge have not been changed.

**McCormick Solar Project:** McCormick’s Solar Project is about to be underway. They are submitting a building permit. The Solar Project will all be in the Town and none of it will be in the Village.

**New Business:**

**Dog Control Letter of Interest:** The Town of Andover hired Warren Johannes for DCO , but Johannes put in his resignation letter due to his full time job. Jeremy Clemons showed interest and submitted a letter to the Town. Jeremy Clemons is now the new DCO for the Town of Andover.

**Encroachment Agreement:** The Town of Andover received a letter for the encroachment for Ann Armfield’s property. She is selling her house and the shed she has is on the Town’s property. The Board agreed to let Ann keep the shed where it is at for now.

**Resolution of Equal Employment Opportunity Policy:** The Town Board passed a resolution for the EEOP.

**The Following Resolution was passed at the Regular Board Meeting of the Town of Andover on June 13, 2023.**

**Resolution offered by: Matt Zengerle.**

**Seconded by: Mandi Joyce-Phelps.**

**WHEREAS:** The Town of Andover is an Equal opportunity Employer, The Town does not discriminate on the basis of race, color, sec, religion, age, national origin, marital status, disability, or veteran status. Discrimination based on any of the above groups is strictly prohibited. This policy applies to all aspects of employment, including, but not limited to, hiring, placement, compensation, promotion, transfer, training, leave of absence and termination.

**WHEREAS:** An employee should immediately report any perceived violation of this policy to the employee’s Department Head. In the event the employee is unable to discuss this matter with the Department Head, the complaint should be reported to the Town Supervisor, or other member of the Town Council/Board. All complaints of discrimination will not suffer adverse employment consequences as a result of making the complaint.

**WHEREAS:** Any employee, Supervisor of Department Head who, after investigation, is found to have violated this policy will be subject to appropriate disciplinary action in accordance with Civil Service Law (Section 75).

**THEREFORE:** Let it be resolved that The Town Board adopts the Equal Employment Opportunity Policy and resolves to execute the actions in the plan.

The Town of Andover adopted this on the 13th day of June, 2023 at the meeting of the Town Board.

Poll of Officers:

Supervisor Gus Weber, aye

Mandi Joyce- Phelps, aye

Heather Simon, absent

Joseph Kent, aye

Matt Zengerle, aye

**4 Members approving, 0 Disapproving, 1 absent. Resolution Passed**

**EV Charging Info:** There was an informational Meeting held June 13th at 11AM at Crossroads – Electrical Vehicle Charging

**NYS Equalization Rates:** The Town of Andover’s equalization rate went from 86% to 76%.

**Eagle View Training:** The assessor will be attending this training; drone fly over.

**NYMIR:** NYMIR is requiring all Town Vehicles must have master battery disconnects.

**Newspaper:** The Town of Andover will be switching back to the Spectator for their main newspaper. The Town received an email stating that the Patriot will be closing. A motion was made to accept the Spectator being the main Newspaper by Matt Zengerle and seconded by Joe Kent to accept the report**. 4 Members approving, 0 Disapproving, 1 absent Carried**

DATED: June 13, 2023

RESOLUTION 2023-4

RESOLUTION approving the Spectator to be the main Newspaper for the Town of Andover.

Whereas, the Town Board of the Town of Andover hereby agrees to allow the Spectator to be the main Newspaper for the Town of Andover.

After discussion of the proposal, the Town Supervisor instructed the Town Clerk to call the Roll of the Town Board, which was done with the following results:

Supervisor WEBER – aye

Councilwoman JOYCE-PHELPS – aye

Councilman KENT – aye

Councilwoman SIMON - absent

Councilman ZENGERLE– aye

**Village Police Contract:** The Town of Andover Board talked about what coverage the Village was providing the Town with. As of now, the Town feels the Village is not fulfilling their obligation. The Town of Andover submitted a letter stating they are terminating the contract with the village after 30 days. The Town of Andover will now have the state troopers patrolling. A motion was made to present the Village with a letter by Matt Zengerle and seconded by Joe Kent to accept the report**. 4 Members approving, 0 Disapproving, 1 absent Carried**

A motion made by Matt Zengerle and seconded by Mandi Joyce-Phelps to adjourn the meeting for the evening. Meeting adjourned at 6:33 pm. **4 Members approving, 0 Disapproving, 1 absent Carried**

Respectfully submitted,

Tasha Rossrucker

Clerk