**REGULAR TOWN BOARD MEETING**

**HELD AT THE MANSFIELD TOWN HALL**

**IN EDDYVILLE**

**DECEMBER 18, 2023 AT 6:00 P.M.**

**PRESENT**

**Carl Calarco, Supervisor**

**Nancy Meeder, Councilwoman**

**Andy Pascarella, Councilman**

**Robert Schmidt, Councilman**

**Mike Telaak, Councilman**

**ALSO PRESENT WERE**

**New Board Members John Ditcher, Jim Uhrineck**

**Jeff Williams, Highway Superintendent Elect**

**Highway Employees: Caleb Snow, Deputy Highway Superintendent,**

**Deb Vanderbosch, Brian Welka, Derek Kuhaneck,**

**Dale Baldwin, Town Justice**

**Betty Jane Horning, Town Clerk**

**ABSENT**

**Brad Hurley, Highway Superintendent**

**MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE**

After Supervisor Calarco brought the Meeting to order, all those present said the Pledge of Allegiance.

**CHANGE TO THE AGENDA**

Supervisor Calarco provided Board members with copies of his revised Agenda, which was different from what was posted on the Town's website.

**MINUTES OF THE LAST BOARD MEETING HELD NOVEMBER 20, 2023/APPROVED**

For approval of the meeting minutes from the last Town Board Meeting **MOTION MADE BY** Councilman Pascarella, seconded by Councilwoman Meeder no opposed to approve.

**HIGHWAY SUPERINTENDENT REPORT**

Supervisor Calarco noted that Deputy Working Highway Superintendent Caleb Snow, has been assuming highway duties in the absence of Highway Superintendent Hurley. Also, Jeff Williams, has been getting to know Highway Employees, and is preparing for his term of Office

Jeff Williams, informed the Board that he would like their consideration, to make a few changes, as he has ideas that would benefit employees. There was no discussion, to be addressed at the next Board Meeting to be held in January 2024.

**SUPERVISOR REPORT**

Supervisor Calarco received a thank you card from the Great Valley Senior Group. Supervisor noted that there is money Budgeted for Programs for Aging, in a Contractual Expense account, as the Town pays a portion of the costs for Mansfield Seniors Trips.

Also the Town is in receipt of Cattaraugus County Assessor's report for December 2023.

**SUPERVISOR'S AND TOWN CLERK'S MONTHLY FINANCIAL REPORTS/APPROVED**

Supervisor Calarco reviewed with Board members his financial report that indicated receipt of CHIPS Funding. He noted to have received CHIPS funds, Highway Superintendent Hurley submitted the required information.

Also Supervisor Calarco reviewed Town Clerk's financial report.

**MOTION BY** Councilman Pascarella seconded by Councilwoman Meeder no opposed to acknowledge and approve Supervisor's financial reports.

**YEAR-END INTER-FUND TRANSFERS/APPROVED**

For approval to make year-end inter-fund transfers **MOTION MADE BY** Councilman Schmidt seconded by Councilman Pascarella no opposed that the Board does hereby authorize Supervisor Calarco to make year-end inter-fund transfers as necessary and required to balance all accounts.

**AUDIT BILLS/APPROVED**

After Audit of Bills **MOTION BY** Councilman Telaak seconded by Councilman Schmidt no opposed that the Board authorize payment of the general and highway bills submitted for payment as follows:

General Fund Voucher numbers 233 to 263, in the amount of $6,253..58

Highway Fund Voucher numbers 207 to 226 (corrected sequence) in the amount of $53,334.54.

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**GENERAL DISCUSSION**

Supervisor Calarco acknowledged and thanked Nancy Meeder, Councilwoman and Councilman Robert Schmidt for their years of service, on the Town Board.

Also Supervisor Calarco acknowledged and thanked Brad Hurly, Highway Superintendent for his years of service to the Town, as Superintendent of Highways.

Supervisor introduced 2024 Officers: Town Board members John Ditcher and Jim Uhrinek. And introduced Highway Superintendent Jeff Williams.

Councilwoman Nancy Meeder suggested for the Town to have handicap sign/signs for parking near the Town Hall.

A Holiday gathering with members of the Highway Department, the Planning Board, the Building Department, and the Animal Control Officer to be had directly following the meeting.

Motion to adjourn was made by Councilman Schmidt seconded by Councilwoman Meeder at 6:31 p.m.

Respectfully Submitted,

Betty Jane Horning, Town Clerk