

**MINUTES OF THE VILLAGE OF LITTLE VALLEY**  
**REGULAR MEETING**  
**TUESDAY, APRIL 9, 2024 – 7:00 PM – MUNICIPAL BUILDING**

---

**PRESENT:**

James Bowen – Mayor  
Craig Bedell – Trustee  
Raymond Hughes – Trustee  
Jeremy Keesler – Trustee

JoElla Emborsky – Clerk Treasurer  
Kory Gross – Streets/Water Superintendent  
Kevin Pilon – Apprentice Line Worker  
John Helgager – Building & Zoning CEO  
Larry Imhoff, Sr. Line Worker

**ABSENT:**

Todd Palmatier – Deputy Mayor/Trustee

**VISITORS:**

Christa Newark

Mayor James Bowen called the regular meeting to order at 7:00 PM, followed by the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

**MOTION #185, 2023-2024**

Motion made by Trustee Bedell, seconded by Trustee Hughes, to approve the minutes of March 26, 2024, regular meeting. **SO MOVED, RESOLVED.**

**AYES:** Mayor Bowen, Trustee Bedell, Trustee Hughes, Trustee Keesler

**NAYS:** NONE

**ABSENT:** Trustee Palmatier

**GUEST:** Christa Newark – Over a month ago, she received a bill from 10 years ago for over \$600. “I feel like it’s unacceptable to send me a bill from 10 years ago.” The Board will look into this and see how much in penalty fees have accrued over the years and see if they can be deducted from the bill.

**MAYOR:**

- **OLD BUSINESS:**

Plan for the NYS Oversight – the Plan has been submitted to NYS, but we haven’t heard back from them on it.

- **NEW BUSINESS:**

**ELECTRIC DEPARTMENT:**

1. Digger Derrick Proposal. The department would like to purchase a new digger derrick using the money that is currently available in their account. Quote number 41471141 from Ring Power Utility Equipment for a new Terex Commander 4047 model hydraulic rotating digger derrick with a turntable winch. The purchase price of said equipment is \$285,000.00.

**MOTION #186, 2023-2024**

Motion made by Trustee Hughes, seconded by Trustee Bedell, to approve the purchase of the Terex Commander 4047 model digger derrick at the cost of \$285,000.00 from Ring Power Utility Equipment. **SO MOVED, RESOLVED.**

**AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes, Trustee Keesler**

**NAYS: NONE**

**ABSENT: Trustee Palmatier**

2. Transformers for the Wells Project are needed. I would like to order the dual voltage 4160/7200Y, 75 KVA transformers, which have a lead time of 12-14 weeks. Cost would be \$19,125.00 for 3 of them.
3. We have acquired an acre of land from Anne Stevens at the corner of Railroad Avenue for our future substation site. We have agreed to provide her cabin with electric service in exchange for the property. The County has agreed to survey the property as a shared service.
4. We would like to put cement in the cold storage shed, this is where we are planning to store the transformers. The cost of cement would be around \$2000.

**STREETS/WATER SUPERINTENDENT:**

**TRUSTEES:**

***Trustee Craig Bedell:***

***Trustee Ray Hughes:***

***Trustee Jeremy Keesler:***

***Trustee Todd Palmatier:*** Update on the Earth Day Celebration. The Friends of Little Valley and the Beautification Committee want to invite you to join in on a village-wide clean up day on Sunday, April 21, 2024, starting at noon at the gazebo in the park.

The committee is asking for the Village to provide garbage bags and gloves for this event.

**MOTION #187, 2023-2024**

Motion made by Trustee Bedell, seconded by Trustee Hughes, to approve the purchase of garbage bags and gloves for the Earth Day clean up. **SO MOVED, RESOLVED.**

**AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes, Trustee Keesler**

**NAYS: NONE**

**ABSENT: Trustee Palmatier**

**CLERK TREASURER:**

1. Schedule a public hearing for the tentative budget for fiscal year 2024/2025 and the water rate increases of 25¢ to the base rate and 75¢ to the per thousands.

**MOTION #188, 2023-2024**

Motion made by Trustee Bedell, seconded by Trustee Keesler, to schedule the public hearing for the tentative budget at 6:45 PM on April 23, 2024, and the public hearing for the water rate increases at 6:55 PM on April 23, 2024. **SO MOVED, RESOLVED.**

**AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes, Trustee Keesler**

**NAYS: NONE**

**ABSENT: Trustee Palmatier**

2. Incode Training – Karli would like to take the General Ledger Training held on April 30-May 2, 2024, through Tyler University. The cost of this training is \$175.00.

**MOTION #189, 2023-2024**

Motion made by Trustee Bedell, seconded by Trustee Hughes, to approve Karli to take the General Ledger Training at the cost of \$175.00. **SO MOVED, RESOLVED.**

**AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes, Trustee Keesler**

**NAYS: NONE**

**ABSENT: Trustee Palmatier**

**BUILDING & ZONING CODE ENFORCEMENT:**

BCEO Helgager stated that a meeting with the Zoning Board of Appeals and the Trustees still need to be scheduled. Two operating permits were approved. Need to follow up with the Ag. Society regarding their storage of fueled powered vehicles.

**PAY BILLS AND APPROVE PAYROLL REPORTS:**

Clerk Treasurer Emborsky presented the payroll for April 3, 2024, along with the accounts payable printouts for the board's approval. She also had the board review the vouchers listing for each fund and sign for their approval. The vouchers to be approved for payment are as follows:

<b><u>3/27/24 through 4/09/24 ACCOUNTS PAYABLE</u></b>			
<b><u>CHECKS:</u></b>	General Fund	#7689-7704	\$4,105.05
	Electric Fund	#7639-7655	\$3,822.52
	Sewer Fund	#5365-5378	\$3,888.71
	Water Fund	#5537-5549	\$3,055.43
	Trust Fund	#4217-4219	\$2,376.51
	Water Project Fund	#0096-0097	\$308,729.61
<b><u>CHECKS VOIDED</u></b>			
	<b><u>Payroll Ending 4/3/24</u></b>		
	Payroll Fund		\$0.00
	Direct Deposit		\$16,965.14
	Trust Fund	#4215-4216	\$8,955.40

**MOTION #190, 2023-2024**

Motion made by Trustee Bedell, seconded by Trustee Hughes, to pay the bills and payroll as presented. **SO MOVED, RESOLVED.**

**AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes, Trustee Keesler**

**NAYS: NONE**

**ABSENT: Trustee Palmatier**

**EXECUTIVE SESSION:**

Village Board Meeting  
Regular Meeting  
April 9, 2024

**ADJOURNMENT:**

**MOTION #191, 2023-2024**

Motion made by Trustee Bedell, seconded by Trustee Hughes, to adjourn the meeting at 7:35 PM. SO  
**MOVED, RESOLVED.**

**AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes, Trustee Keesler**

**NAYS: NONE**

**ABSENT: Trustee Palmatier**

Respectfully submitted,



JoElla Emborsky  
Clerk Treasurer

Village Board Meeting  
Regular Meeting  
April 2, 2021

AGENDA

MINUTES 2020-2021

motion made by Trustee Bedell, seconded by Trustee Hughes, to adjourn the meeting at 7:30 PM. SO

MOVED, RESOLVED

AYES: Mayor Bowser, Trustee Bedell, Trustee Hughes, Trustee Kessler

NAYES: NONE

ABSENT: Trustee Beltrami

Respectfully submitted,

*[Signature]*

Julia E. Bowser  
City Treasurer

