**REGULAR MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES**

 **MARCH 18, 2024**

**HELD AT THE ANGELICA GRANGE**

**BOARD PRESENT**-**CALL TO ORDER:** Mayor Robert Claypool, Trustees: Robert Perry, Linda Cash, Craig Miller & David Fleming

**EMPLOYEES PRESENT**: Melissa Carr, Heath Gordon, Chad Mullen, Josh Ford, Michael Trivisondoli, Archie McRae & Coedy Cronk

**VISITORS PRESENT:** Don Ash, Dave Haggstrom

Mayor Claypool called the regular meeting to order at 7:00 pm. Trustee Perry motioned to open, second by Trustee Cash

Trustee Perry motioned to approve the minutes from the regular board meeting as submitted held on February 20, 2024– second Trustee Cash– Perry-Aye, Claypool-Aye, Cash- Aye, Miller-Aye, Fleming-Aye – carried.

**PUBLIC COMMENT**

David Fleming was official sworn in as Board Trustee.

**EMPLOYEES REPORTS**

**Archie McRae – Water Department**

* Samples, Board Reports, DEC Water Report and AWQR for the Health Department, Re-reads, Finals, Shut Offs, UFPO’s, Plowed Shop, Spring, Res and Sidewalks, Training Codey, Building Maintenance, Pump Maintenance, Re-wire Heater in the Metering Building, Meter Change Outs, Customer Service, Service Line Inspections, Leak on Brooklyn, Line Inventory, Budget, Trucks Inspected, Meet with Engineers, Cody Scheduled for Water Class on April 14th, Help Friendships with Main Line.

**Heath Gordon – Electric Department**

* Changed out street lights to LED; Setting Poles behind businesses on Main Street for Secondary Project – will continue as weather cooperates; WAGA Energy gas to gas engineering; Coordination study and programming on reclosers is up in the air as the engineer has left the company; Met with Airosmith on mapping electrical system, meet with Bath electric to quote the mapping; Electric Dept Office is being painted soon to move in, worked in Andover and they worked with Village to pull in neutral, Big tree on railroad came down and took out the west side circuit, was restored in 1 hour, Apprentice evaluation for Riley Gordon-attached, new service hooked up on County Road 16.
* Normal monthly duties – Meter Re-Reads, meter replacements, inventory; work orders, UFPO, Vehicle/Equipment Maintenance; mowing/snow plowing/building maintenance; tree trimming; customer service
* Upcoming Work Schedule –­ Normal monthly duties; Substation project - Neutral, Meter testing, Hyland project gas to gas, electric charging station, grounding poles for conversion, secondary work through backyards on Main Street; replacement poles in backlots of Main Street

**Michael Trivisondoli – Street Department**

* Snow removal/ Salting streets and sidewalks; Tree removed on Shawmut; Street Sweeper has started working cleaning up streets, leaf machine in shop, street sweeper sent to MAD Fabrication to have box repair, F-550 and bucket truck serviced, Tree trimming and signage ongoing.

**Chad Mullen – Police Department**

* Submitted NYDCJS required reports, payroll submitted, worked with NYS regarding upcoming audit for access to CJIS, worked with NYSP regarding reports for the damaged sign, Talked with IT to work on getting all the computer issues fixed. SORA registration – 2, Traffic Stops – 3, Harassment – 1, Disorderly Conduct – 1, assist a citizen - 1

**Joshua Ford – Fire Department**

* Removal of old trailer jack and installation of new battery box, power jack, and battery maintainer, Old lighting removed, rewire installation of new 4’ LED lights in back truck bay, repair electrical issues with A-7 and pump issues with A-6, A-6 taken to Precision Auto for oil change and inspection, SCBA inspections, NYS State Inspections, Turn out gear, SCBA, and equipment cleaning . Fire – 8 C/O Gas – 1 MVA – 2; Total Calls – 11 Man Hours 100

**Justice Department**

* January 2024 Report and Bank Reconciliation $231.00

**Melissa Carr – Clerk/Treasurer Department**

* **February 2024 Reports:** Balance Sheets, Certified Payroll, E/W Adjustments, Journal Entries, Operating Statements, Open Balance Report E/W; Mace report included

**MAYOR BUSINESS –**

**OLD BUSINESS**

**NEW BUSINESS**

April 18, 6:30pm The Village Attorney and Village Board will be meeting with the Town Board regarding the Intermunicipal agreement. Matt Zarbo will be attending the meeting to discuss the water project.

**Resolution (#30-0324) – Health Insurance Coverage 2024-2025 –** Offered by Trustee Miller and second by Trustee Perry - to approve authorization for Independent Health policy effective May 1, 2024 – April 30, 2025 and appoint Assured Partners Northeast LLC – Bond Benefits as the broker for FY 2024 to FY 2025. Trustee Cash– Perry-Aye, Claypool-Aye, Cash- Aye, Miller-Aye, Fleming-Aye – carried.

**Resolution (#31-0324) – Adoption of 384-d Retirement Plan for Angelica Police–** Offered by Trustee Perry and second by Trustee Fleming - to adopt the PFRS New York State Retirement Plan 384-d, effective June 1, 2024, costing an estimated $3,416.00. Trustee Cash– Perry-Aye, Claypool-Aye, Cash- Aye, Miller-Aye, Fleming-Aye – carried.

**Resolution (#32-0324) – Purchase of Speed Sign–** Offered by Trustee Cash and second by Trustee Fleming - to purchase a Speed Sign from Elan City in the amount of $3,800.00, and to transfer $3,800 from the General Contingency account 19904.1 to the Police Department Contractual account 31204.1. Trustee Cash– Perry-Aye, Claypool-Aye, Cash- Aye, Miller-Aye, Fleming-Aye – carried.

**Approval of FY 2025 Employee Benefit Agreement–** Offered by Mayor Claypool and second by Trustee Fleming - to revise the Employee Benefit Agreement for FY2025 to incorporate New Health Insurance Carrier. Trustee Cash– Perry-Aye, Claypool-Aye, Cash- Aye, Miller-Aye, Fleming-Aye – carried.

**CLAIMS**

Mayor Claypool motioned to approve the **general fund** claims in the amount of **$9,402.68-** second Trustee Perry- Trustee Cash– Perry-Aye, Claypool-Aye, Cash- Aye, Miller-Aye, Fleming-Aye – carried.

Trustee Miller motioned to approve the **electric fund** claims in the amount of **$64,952.41**– second Trustee Perry - Trustee Cash– Perry-Aye, Claypool-Aye, Cash- Aye, Miller-Aye, Fleming-Aye – carried.

Trustee Miller motioned to approve the **water fund** claims in the amount of **$5.001.82** – second Mayor Claypool

Trustee Cash– Perry-Aye, Claypool-Aye, Cash- Aye, Miller-Aye, Fleming-Aye – carried.

With no further business to discuss, Trustee Miller motioned to adjourn at 8:13 pm – second Mayor Claypool Trustee Cash– Perry-Aye, Claypool-Aye, Cash- Aye, Miller-Aye, Fleming-Aye – carried.

Respectfully Submitted,

Melissa Carr

Clerk-Treasurer