**REGULAR MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES**

**JANUARY 16, 2024**

**HELD AT THE ANGELICA GRANGE**

**BOARD PRESENT**-**CALL TO ORDER:** Mayor Robert Claypool, Trustees: Robert Perry, Craig Miller, Linda Cash

**EMPLOYEES PRESENT**: Melissa Carr, Heath Gordon, Archie McRae, Josh Ford

**VISITORS PRESENT:** Don Ash, & Karin B-W

Mayor Claypool called the regular meeting to order at 7:00 pm. Trustee Perry motioned to open, second by Trustee Cash

Trustee Perry motioned to approve the minutes from the regular board meeting as submitted held on December 18, 2023 and the Organizational Meeting held of December 18, 2023– second Trustee Cash– Perry-Aye, Claypool-Aye, Miller-Aye, Cash- Aye – carried.

**PUBLIC COMMENT**

**EMPLOYEES REPORTS**

**Archie McRae – Water Department**

* Water/Board Reports; Samples; Ufpo’s; Re-reads/final reads; Meter change outs; Service Line inventory; Plowed the shop, Spring, & Reservation; Cleaned Bathrooms; Oakley from Friendship and Rural water helped find the leak and we cut 65,000 gallons of usage; rebuilt chlorine pump, showed Codey and Ryan around.
* Upcoming Work Schedule –Normal Monthly Duties; samples; UFPO’s; re-reads; reports; plowing; leak search; Service the pumps at the spring; Service line inspections; meter change outs; clean the trucks; shop maintenance/bathrooms work on solar solutions

**Heath Gordon – Electric Department**

* Changed out street lights to LED; Setting Poles behind businesses on Main Street for Secondary Project – will continue as weather cooperates; WAGA Energy gas to gas Interconnection study is complete, next phase as began; Coordination study and programming on reclosers completed via phone but have not received a quote; 2 gloves failed testing – waiting on replacements; trimming large white pine trees for removal at Village office, Electric Dept Office is framed in and wired – 90% Dry-walled; Storm had many lines, poles and transformers down, Heath and Riley passed QEP Class
* Normal monthly duties – Meter Re-Reads, meter replacements, inventory; work orders, UFPO, Vehicle/Equipment Maintenance; mowing/snow plowing/building maintenance; tree trimming; customer service
* Upcoming Work Schedule –­ Normal monthly duties; Substation project - reclosers, Neutral, Meter testing, Hyland project gas to gas, electric charging station, grounding poles for conversion, secondary work through backyards on Main Street; replacement poles in backlots of Main Street; meeting with Bath Electric on GIS mapping.

**Michael Trivisondoli – Street Department**

* Snow removal/ Salting streets and sidewalks; Tree removed on Brooklyn; Street Sweeper will go in March to repair the hopper $5,000.00 to repair rust holes, fixed hole in blacktop on Mechanic, clean up debris and tree limbs from wind storm, recommended to approve shared services agreements with NYSDOT and Allegany Highway Superintendents.

**Chad Mullen – Police Department**

* No Report submitted.

**Joshua Ford – Fire Department**

* Put A6 back in service, SCBA Inspections, equipment cleaning, removed skid from UTV, did not receive DEC grant, still wants to purchase the wildland gear, hose company meeting, District 1 Chiefs meeting, 8 new helmet flashlights ordered and 4 new SCBA brackets. Fire – 1; Hazardous Conditions – 1; Special Assignment – 1; Medical Assist – 3; Total calls: 6

**Justice Department**

* November 2023 Report and Bank Reconciliation $25.00

**Melissa Carr – Clerk/Treasurer Department**

* **November 2023 Reports:** Balance Sheets, Certified Payroll, E/W Adjustments, Journal Entries, Operating Statements, Open Balance Report E/W; Mace report included

**MAYOR BUSINESS –** Discussed Hyland cost reimbursement agreement;Budget Meetings scheduled for January 30th (Police/Water) and February 6 (Streets/Electric)

**OLD BUSINESS**

**NEW BUSINESS**

**Resolution (#21-0124) Mutual Aid Agreement** – Trustee Miller motioned to enter into a Mutual Aid Agreement with Allegany County Town Superintendents Association to provide assistance to another participating Municipality when requested, second by Trustee Perry - Roll Call Vote– Perry-Aye, Claypool-Aye, Miller-Aye, Cash- Aye – carried.

**Resolution (#22-0124) Stop DWI Services–** Trustee Perry motioned to enter into an agreement with Allegany County (County Resolution 402.23) to participate in the Stop DWI program, second by Trustee Miller - Roll Call Vote– Perry-Aye, Claypool-Aye, Miller-Aye, Cash- Aye – carried.

**Resolution (#23-0124) Children & Family Services Agreements for Youth Program–** Trustee Cash motioned to enter into two agreements with Allegany County (County Resolution 398.22 and 267-23) to provide program funding for youth services related to the Summer Recreation Program, second by Trustee Perry - Roll Call Vote– Perry-Aye, Claypool-Aye, Miller-Aye, Cash- Aye – carried.

**Resolution (#24-0124) NYSDOT Shared Services Agreement –** Mayor Claypool motioned to allow Michael Trivisondoli, Highway Superintendent, to enter into a Shared Services Agreement, for the term of four years, with New York State Department of Transportation to provide assistance when requested, not to exceed $25,000.00. second by Trustee Miller- Roll Call Vote– Perry-Aye, Claypool-Aye, Miller-Aye, Cash- Aye – carried.

**Amendment to Resolution (#17-1223) 2024 Regular Board Meeting Dates –** Trustee Miller motioned to amend Resolution #17-1223, Schedule of Regular Board meetings for 2024, second by Trustee Perry- Roll Call Vote– Perry-Aye, Claypool-Aye, Miller-Aye, Cash- Aye – carried.

**Resolution (#25-0124) Budget Transfer –** Trustee Miller motioned to transfer $6500.00 from the General Fund Balance account (909.1) to the Fire Department Turn Out Gear Reserves account (230.1.000.130) for the sale of the ambulance, second by Trustee Perry - Roll Call Vote– Perry-Aye, Claypool-Aye, Miller-Aye, Cash- Aye – carried.

**CLAIMS**

Trustee Miller motioned to approve the **general fund** claims in the amount of **$25,896.24-** second Trustee Cash- Claypool-Aye, Perry-Aye, Miller-Aye, Cash-Aye– carried

Mayor Claypool motioned to approve the **electric fund** claims in the amount of **$81,572.50**– second Trustee Miller - Claypool-Aye, Perry-Aye, Miller-Aye, Cash-Aye– carried

Trustee Miller motioned to approve the **water fund** claims in the amount of **$6,978.63** – second Mayor Claypool

- Claypool-Aye, Perry-Aye, Miller-Aye, Cash-Aye– carried

**EXECTUTIVE SESSION – PERSONAL MATTERS –** Trustee Perry motioned to enter executive session at 7:46 pm to discuss matters leading to the appointment, employment, or promotion of a particular person – second Trustee Cash - Claypool-Aye, Perry-Aye, Miller-Aye, Cash-Aye– carried

Trustee Perry motioned to exit executive session at 8:14pm – second Trustee Cash- Claypool-Aye, Perry-Aye, Miller-Aye, Cash-Aye– carried

With no further business to discuss, Trustee Perry motioned to adjourn at 8:15 pm – second Trustee Miller - Claypool-Aye, Perry-Aye, Miller-Aye, Cash-Aye– carried

Respectfully Submitted,

Melissa Carr

Clerk-Treasurer