

APPLICATION FOR ELECTRIC PERMIT

TOWN OF CHARLOTTE

8 Lester Street, P.O. Box 482, Sinclairville, NY 14782
Phone: (716) 962-6047 Fax: (716) 962-3843

PLEASE COMPLETE ALL REQUIRED INFORMATION.

(Incomplete applications cannot be processed)

PROJECT LOCATION:

Street Address: _____

Tax Map No.: Section _____ Block _____ Lot _____

Official Use Only
Permit No. _____
Expires: _____

APPLICANT INFORMATION:

APPLICANT: _____ Phone: _____

Mailing Address: _____ Cell: _____

City: _____ State: _____ Zip: _____ Email: _____

OWNER: _____ Phone: _____

Mailing Address: _____ Cell: _____

City: _____ State: _____ Zip: _____ Email: _____

PRINCIPAL CONTRACTOR: _____ Phone: _____

Contact Name: _____ Fax: _____

Mailing Address: _____ Cell: _____

City: _____ State: _____ Zip: _____ Email: _____

PROJECT DESCRIPTION: *(Please check all that apply to the project)*

New Service Alteration to Existing Service Single Phase Three Phase

Single-Family Multi-Family Commercial Name of Electrical Inspector: _____

Voltage: 120 / 240 120 / 208 277 / 480 4800 / 320Y Size of New Service: _____ Amps

List any single loads in excess of 2,000 watts: _____

Description of the proposed work: _____

INSURANCE REQUIREMENTS:

In accordance with Workers' Compensation Law §57 and §220(8) the following New York State Workers' Compensation Board documents must be submitted with the Application for Electrical Permit and before any work is started: *(Please not that all WCB forms are submitted under penalty of perjury.)*

BP-1 Form - This form may be submitted if YOU ARE THE OWNER of a 1, 2, 3, or 4 family, owner-occupied residence and meet one of the following criteria:

- You are performing all the work for which the building permit will be issued.
- You will not be hiring, paying or compensating in any way, the individual(s) that will be performing all of the work for which the building permit will be issued or helping you perform such work.
- You have a homeowners insurance policy that is currently in effect and covers the property listed on the building permit AND you will be hiring or paying individual(s) a total of less than 40 hours per week (aggregate hours for all paid individuals on the jobsite) for which the building permit will be issued.

Forms may be obtained in the Permit Office or www.charlotteny.org.

- OR -

CE-200 Form - If a contractor has been hired and he/she is doing the work is a sole proprietor or a partnership and has no employees, form CE-200 must be filed, for each project. (This does not apply to subcontractors) This form can be completed and printed at www.wcb.ny.gov or by calling (866) 546-9322.

- OR -

If the contractor doing the work hires any part-time or full-time help or leases employees, the following proofs of insurance must be on file with this office naming the Town of Charlotte as the Certificate Holder:

- Certificate of New York State Workers' Compensation Insurance (CE-200, C-105.2, U-26.3 or SI-12) **ACORD forms are not acceptable proof of workers' compensation insurance.**
- Certificate of Insurance Coverage under the New York State Disability Benefits Law (CE-200, DB-120.1 or DB-155)

PERMIT CONDITIONS:

- The Electrical Permit placard MUST be displayed in a conspicuous location on the building site until a final electrical inspection has been performed and a Certificate of Compliance is issued by the Code Officer.
- Any deviation from the approved permit must be approved by the Code Enforcement Officer.
- The work covered by this application must not be started prior to the issuance of the Electrical Permit and payment has been received.
- All electrical work must be inspected by a certified third party inspection agency. Final electrical certificates must be submitted to this office before a Certificate of Compliance can be issued. It is the owner or contractor's responsibility to contact the proper inspection agency. The following inspection agencies have been approved by this office:

*Electrical Inspections of WNY, John Christopher Dean - (716) 672-7333
Gleason Enterprises, Mike Gleason - (716) 338-7108*

APPLICANT SIGNATURE:

Application is hereby made to the Town of Charlotte for the issuance of an Electric Permit. To the best of my knowledge, information and belief, all statements contained in this application are true, complete and correct, and all work will be performed in the manner set forth in the application and in the plans and specifications filed therewith, and in accordance will all applicable laws, ordinances and regulations.

Applicant Signature: _____ Date: _____

OFFICIAL USE ONLY				
Received: _____	Fee: \$ _____	Cash: _____	Check No.: _____	Permit No.: _____
Approved: _____	Denied: _____	Expires: _____	Certificate of Compliance: _____	
Code Enforcement Officer: _____				