

REGULAR MEETING, TOWN OF EAST OTTO, MARCH 12, 2024

A regular meeting of the Town Board of the Town of East Otto, County of Cattaraugus and the State of New York was held at the Town Hall, 9014 East Otto Springville Rd East Otto NY on the 12th day of March 2024.

PRESENT:

Ann Rugg	Supervisor
Dave Forster	Council Member
Bill Spors	Council Member
Sid Barber	Council Member
Karen Graser	Council Member
Deanna Bowen	Clerk
Tom Benz	Superintendent of Highways
Jeff Holler	Code Enforcement Officer

The Pledge of Allegiance was recited and led by Supervisor Rugg to open the Town Board Meeting.

RESOLUTION 22-2024

AUDIT OF CLAIMS

On a motion of Councilmember Forster, seconded by Councilmember Barber the following resolution was

ADOPTED	Ayes	5	Forster, Spors, Barber, Graser, Rugg
	Nayes	0	

Resolved that the bills contained on Abstract #3 have been reviewed by the Town Board and are authorized for payment in the following amounts:

Abstract #3		
General Fund	\$ 16,476.62	Voucher 15-22
Highway	\$ 23,859.60	Voucher 17-30

RESOLUTION 23-2024

MEETING MINUTES

On a motion of Councilmember Forster, seconded by Councilperson Graser the following resolution was

ADOPTED	Ayes	5	Forster, Spors, Barber, Graser, Rugg
	Nayes	0	

Resolved that the Board approves the meeting minutes from February 13, 2024, as submitted.

RESOLUTION 24-2024

UTILITY BILLS

On a motion of Councilmember Forster, seconded by Councilmember Spors the following resolution was

ADOPTED	Ayes	5	Forster, Spors, Barber, Graser, Rugg
	Nayes	0	

Resolved to approve the payment of the February utility bills.

HIGHWAY SUPERINTENDENT

- Brush Cutting is taking place
- Sweeping sand off the roads
- Extended Warranty proposal paperwork was dispersed to Board Members-discussion took place

TOWN CLERK

- Clerk Bowen submitted the monthly report for February 2024 to the Board. A check was submitted to the Town Supervisor for \$252. The report is on file with the Clerk's Office.
- Clerk Bowen read a letter of resignation from the Planning Board from Kelli Forster and also letters of interest in open Board positions from Donald Graser and Heidi Kazmark.

RESOLUTION 25-2024

LETTER OF RESIGNATION

On a motion of Councilmember Forster, seconded by Councilmember Barber the following resolution was

ADOPTED	Ayes	5	Forster, Spors, Barber, Graser, Rugg
	Nayes	0	

Resolved to accept the resignation from Kelli Forster.

RESOLUTION 26-2024

ZONING BOARD APPOINTMENT

On a motion of Councilmember Forster, seconded by Councilmember Barber the following resolution was

ADOPTED	Ayes	5	Forster, Spors, Barber, Graser, Rugg
	Nayes	0	

Resolved to appoint Donald Graser to Zoning Board of Appeals.

RESOLUTION 27-2024

PLANNING BOARD APPOINTMENT

On a motion of Councilmember Forster, seconded by Councilmember Barber the following resolution was

ADOPTED	Ayes	5	Forster, Spors, Barber, Graser, Rugg
	Nayes	0	

Resolved to appoint Heidi Kazmark to Planning Board.

RESOLUTION 28-2024

LAWNMOWING BIDS TOWN HALL PROPERTIES

On a motion of Councilmember Spors, seconded by Councilmember Barber the following resolution was

ADOPTED	Ayes	5	Forster, Spors, Barber, Graser, Rugg
	Nayes	0	

Resolved to advertise for mowing of the Town Hall property including 9008 East Otto Springville Road, the ball diamond, and the historical building using equipment supplied by the bidder and proof of insurance would be required. Bids will be opened and read aloud at the Town Board meeting at the Town hall on April 9, 2024, at 6:30pm.

RESOLUTION 29-2024

LAWNMOWING BIDS BROOKLYN CEMETERY

On a motion of Councilmember Forster, seconded by Councilmember Spors the following resolution was

ADOPTED	Ayes	5	Forster, Spors, Barber, Graser, Rugg
	Nayes	0	

Resolved to advertise for mowing of the Brooklyn Cemetery using equipment supplied by the bidder and proof of insurance would be required. Bids will be opened and read aloud at the Town Board meeting at the Town hall April 9, 2024, at 6:30pm.

CEO REPORT

- 2 Permits for a total of \$55 which was deposited to Town Clerk
- 12 phone calls
- 7 inspections
- Attended Planning Board Meeting

RESOLUTION 30-2024

AUDIT OF TOWN CLERK BOOKS

On a motion of Councilmember Forster, seconded by Councilmember Barber the following resolution was

ADOPTED	Ayes	5	Forster, Spors, Barber, Graser, Rugg
	Nayes	0	

Resolved that the Board audited the Clerk's/Collector's books prior to the Board meeting and that the records of the Town Clerk/Tax Collector for 2023 having been duly examined and found all fees have been turned over to the proper officials.

RESOLUTION 31-2024

COURT AUDIT

On a motion of Councilmember Forster, seconded by Councilmember Spors the following resolution was

ADOPTED	Ayes	5	Forster, Spors, Barber, Graser, Rugg
	Nayes	0	

Resolved that the Board audited the books of the Justice Department prior to the Board meeting, and the Board approves the audit pursuant to Town Law Section 123 the criminal and civil dockets of the Town Justice for 2022 and 2023 having duly examined and the fines and fees have been turned over to the proper officials.

RESOLUTION 32-2024

HAZARD MITIGATION PLAN

On a motion of Councilmember Barber, seconded by Councilmember Graser the following resolution was

ADOPTED	Ayes	5	Forster, Spors, Barber, Graser, Rugg
	Nayes	0	

Resolved that the Board gives authorization to participate in the Cattaraugus County Hazard Mitigation Plan.

With no further business, on a motion from Councilmember Spors, seconded by Councilmember Barber the meeting was adjourned at 7:31 PM.

Carried unanimously.

The next meeting will be held on April 9, at 6:00pm.

Respectfully Submitted

Deanna Bowen
Town Clerk

