Board Present – Mayor Syper; Trustees: Roush, Perry, Ward, Webb.

Trustee absent none.

Others Present – John Crandall, Village Clerk; Jennifer Obert, Village Treasurer; Dan Engdahl, DPW Superintendent, additional members of the community were present, sign in sheet is attached.

Meeting called to order at 7:00 p.m.

Pledge to the flag.

Privilege of the floor was offered with no one speaking.

Devon Taylor presented his yearly Village Historians Report.

Department of Public Works Report attached.

Electric Department attached.

Water Department Report presented attached.

Code Report Attached.

Code Enforcement Officer Frank Watson stated that several Fire / Safety Inspections had been completed in the village and he had hoped the result would be released soon. Mr. Watson also spoke to those in attendance regarding the local law for placing sheds on your property within the village. To avoid any problems or additional permits and fees it was suggested to pleases call the Code Office prior to placing your shed in the yard.

Clerk’s Office Report attached.

Fire Department Report attached.

Mark Smith gave an update on the comprehensive plan.

**RESOLUTION**: Whereas the Village of Mayville Elections were held on November 8, 2023 and

Whereas the Village had 2 (two) Trustee positions that were up for election and

Whereas the official election results have been counted and provided from the County Board of Election and

Whereas the results were 145 votes for Daniel Roush and 142 votes for Janel Webb for Trustee and

Now be it finally resolved that both Daniel Roush and Janel Webb shall serve for 1 year effective January 1, 2024 thru December 31, 2024 election results are attached.

Introduced by Trustee Perry.

Seconded by Trustee Ward.

Ayes – Trustees Perry, Ward, Webb, Roush, Mayor Syper.

Nays – None.

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Mayville  Village Trustee Vacancy** | Total Votes | Janel Webb | Janel Webb\* | Daniel Roush | Daniel Roush\* | Scatterings | Over Votes | Under Votes |
| Vote for up to Two |  | TOTAL | REP | TOTAL | REP | W-IN |  |  |
| Chautauqua 1 | **374** | 142 | 142 | 145 | 145 | 4 | 0 | 83 |
| TOTALS | **374** | **142** | **142** | **145** | **145** | **4** | **0** | **83** |
|  |  |  |  |  |  |  |  |  |

**RESOLUTION**: Resolved to appoint the following Village Board Members to serve on the following committees for the year 2024

Committees:

Fire Department: Mayor Syper, Trustee Webb

Water: Mayor Syper, Trustee Ward

Electric: Trustee Roush, Trustee Perry

Highway: Trustee Perry, Trustee Roush

Personnel: Mayor Syper, Trustee Perry

Payroll: Mayor Syper, Trustee Webb

Insurance: Mayor Syper, Trustee Roush

Park: Trustee Webb, Trustee Perry

Youth Recreation: Trustee Ward, Trustee Roush

Special Events: Trustee Webb, Trustee Ward

Zoning: Trustee Perry, Trustee Ward

Planning: Trustee Webb, Trustee Ward

Introduced by Trustee Ward.

Seconded by Trustee Roush.

Ayes – Trustees Ward, Roush, Perry, Webb, Mayor Syper.

Nays – None.

Trustee Ward made a motion to block resolutions 3-19 together as one vote, same as the motion.

Trustee Roush seconded the motion.

Vote as follows.

Ayes – Trustees Ward, Roush, Perry, Webb, Mayor Syper.

Nays – None

**RESOLUTION**: Resolved that the Village Board of Trustees shall constitute the Board of Cemetery Commissioners.

Introduced by Trustee Ward.

Seconded by Trustee Roush.

Ayes – Trustees Ward, Roush, Perry, Webb, Mayor Syper.

Nays – None.

**RESOLUTION**: Resolved that the Post Journal shall be the official newspaper for the Village of Mayville.

Introduced by Trustee Ward.

Seconded by Trustee Roush.

Ayes – Trustees Ward, Roush, Perry, Webb, Mayor Syper.

Nays – None.

(

**RESOLUTION**: Resolved that M&T Bank shall continue to be the official depository of funds for the Village of Mayville and that more detailed resolutions concerning the specifics of this designation are contained in the minutes of the meeting held on April 9, 2002.

Introduced by Trustee Ward.

Seconded by Trustee Roush.

Ayes – Trustees Ward, Roush, Perry, Webb, Mayor Syper.

Nays – None.

**RESOLUTION**: Resolved that the Village Mayor, Deputy Village Mayor, Village Treasurer, and Deputy Village Treasurer are authorized to sign the M&T Bank Public Funds Certified Resolution that allows for access and transactions of Village Banking Accounts.

Introduced by Trustee Ward.

Seconded by Trustee Roush.

Ayes – Trustees Ward, Roush, Perry, Webb, Mayor Syper.

Nays – None.

**RESOLUTION**: Resolved that the regular board meetings of the Board of Trustees shall be held on the second Tuesday of each month at 7:00 PM

all meeting shall be held in the Carlson Community Center, with a meeting review proceeding at 6:00 PM. Notice of meeting dates shall be given to the Official Newspaper.

Introduced by Trustee Ward.

Seconded by Trustee Roush.

Ayes – Trustees Ward, Roush, Perry, Webb, Mayor Syper.

Nays – None.

**RESOLUTION**: Resolved that a Protective Bond be purchased for the Village Treasurer and the Deputy Treasurer in an amount sufficient to meet legal requirements, in effect for one year.

Introduced by Trustee Ward.

Seconded by Trustee Roush.

Ayes – Trustees Ward, Roush, Perry, Webb, Mayor Syper.

Nays – None.

**RESOLUTION**: Resolved that the mileage rate for Village officials be equal to the Federal IRS Standard mileage rate posted and updated throughout the year for the approved use of a personal vehicle.

Introduced by Trustee Ward.

Seconded by Trustee Roush.

Ayes – Trustees Ward, Roush, Perry, Webb, Mayor Syper.

Nays – None.

**RESOLUTION**: Resolved that the Village Registrar's salary for the ensuing fiscal year shall be $100.00.

Introduced by Trustee Ward.

Seconded by Trustee Roush.

Ayes – Trustees Ward, Roush, Perry, Webb, Mayor Syper.

Nays – None.

**RESOLUTION**: Resolved that the salaries of the Village Board of Trustees for the ensuing year shall be: Mayor - $4,250.00 and Trustees (4) $2,750.00 each. 30% charged to General Fund, 20% to Water Fund and 50% to Electric Fund.

Introduced by Trustee Ward.

Seconded by Trustee Roush.

Ayes – Trustees Ward, Roush, Perry, Webb, Mayor Syper.

Nays – None.

**RESOLUTION**: Resolved to authorize the Mayor to sign routine annual contracts with the Mayville Library and Town of Chautauqua throughout the ensuing year.

Introduced by Trustee Ward.

Seconded by Trustee Roush.

Ayes – Trustees Ward, Roush, Perry, Webb, Mayor Syper.

Nays – None.

**RESOLUTION**: Resolved that the Village Board has reviewed all Policies and programs contained in the Village of Mayville Employee Handbook and all are approved for the following year.

Introduced by Trustee Ward.

Seconded by Trustee Roush.

Ayes – Trustees Ward, Roush, Perry, Webb, Mayor Syper.

Nays – None.

**RESOLUTION**: Resolved that the Procurement Policy for goods and services, which was adopted on December 10, 1991, and amended on February 9, 2021 has been updated and reviewed.

Introduced by Trustee Ward.

Seconded by Trustee Roush.

Ayes – Trustees Ward, Roush, Perry, Webb, Mayor Syper.

Nays – None.

**RESOLUTION**: Resolved that the Fund Balance Policy, which was adopted on October 14, 2014 has been reviewed.

Introduced by Trustee Ward.

Seconded by Trustee Roush.

Ayes – Trustees Ward, Roush, Perry, Webb, Mayor Syper.

Nays – None.

**RESOLUTION**: Resolved that the Investment Policy, which was adopted on November 18, 1997, and amended on 4/11/00 and 11/13/12 has been reviewed.

Introduced by Trustee Ward.

Seconded by Trustee Roush.

Ayes – Trustees Ward, Roush, Perry, Webb, Mayor Syper.

Nays – None.

**RESOLUTION**: Resolved that the Mayor is hereby authorized to hire the Day Camp Director and Aquatics Director and that the Day Camp Director and the Aquatics Director are hereby authorized to hire the staff.

Introduced by Trustee Ward.

Seconded by Trustee Roush.

Ayes – Trustees Ward, Roush, Perry, Webb, Mayor Syper.

Nays – None.

**RESOLUTION**: Resolved that the Village Treasurer is hereby authorized to make payment in advance of audit of claims for the following: utilities, postage and shipping charges, bond or BAN payments, payroll, deposits or fees to attend conferences or seminars approved by the Mayor, payments already established by contract.

Introduced by Trustee Ward.

Seconded by Trustee Roush.

Ayes – Trustees Ward, Roush, Perry, Webb, Mayor Syper.

Nays – None.

**RESOLUTION**: Resolved that the Village of Mayville Board of Trustees has reviewed the Village of Mayville Covid 19 Sick Time Pay Policy and it shall be reviewed again in one year.

Introduced by Trustee Ward.

Seconded by Trustee Roush.

Ayes – Trustees Ward, Roush, Perry, Webb, Mayor Syper.

Nays – None.

**RESOLUTION** Resolved to approve the minutes of the Regular Meeting of the Board of Trustees of the Village of Mayville held on December 12,2023 with no additions or corrections.

Introduced by Trustee Roush.

Seconded by Trustee Ward.

Ayes – Trustees Roush, Ward, Perry, Webb, Mayor Syper.

Nays – None.

**RESOLUTION** Resolved that the Mayor has presented the Village Board with a copy of the Village of Mayville Tentative Budget for Fiscal Year 2024/25 copy is attached.

Introduced by Trustee Roush.

Seconded by Trustee Webb.

Ayes – Trustees Roush, Webb, Ward, Perry, Mayor Syper.

Nays – None.

VILLAGE OF MAYVILLE

“VILLAGE OF MAYVILLE PROPERTY TAX LEVY LAW**”**

Trustee Ward, moved the following Resolution:

**RESOLUTION** RESOLVED**,** thatthe Village Board hereby introduces Local Law **“**1-2024 VILLAGE OF MAYVILLE PROPERTY TAX LEVY LAW”for the Village of Mayville, as set forth and attached hereto and made a part hereof;

NOW, THEREFORE, BE IT FURTHER RESOLVED**,** that the Village of Mayville will hereby set a Public Hearing on the **6th** day of **February,** 2024 at 6:50 PM at the Carlson Community Center, Mayville, NY in order to elicit the comments of the public regarding the proposed Local Law copy is attached.

The Resolution was seconded by Trustee Roush.

The vote was as follows:

Trustee Ward Aye.

Trustee Perry Aye.

Trustee Webb Aye.

Trustee Roush Aye.

Mayor Syper Aye.

**Local Law No. 1 of the year 2024**

Village of Mayville, County of Chautauqua

**A local law authorizing a property tax levy in excess of the limit established in General Municipal Law §3-c**

**Section 1. Legislative Intent**

It is the intent of this local law to allow the Village of Mayville to adopt a budget for the fiscal year commencing June 1, 2024 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law § 3-c.

**Section 2. Authority**

This local law is adopted pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorizes a local government’s governing body to override the property tax cap for the coming fiscal year by the adoption of a local law approved by a vote of sixty percent (60%) of said governing body.

**Section 3. Tax Levy Limit Override**

The Board of Trustees of the Village of Mayville, County of Chautauqua, is hereby authorized to adopt a budget for the fiscal year commencing June 1, 2024 that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

**Section 4. Severability**

If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court’s order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

**Section 5. Effective date**

This local law shall take effect immediately upon filing with the Secretary of State.

**RESOLUTION:** Resolved the Village Board does acknowledge and accept the BIL-GS Funding Award for DWSRF Project no. 19259, Groundwater Source, Treatment, and Distribution Upgrades for the Village of Mayville.   This award is for $5,000,000 Bipartisan Infrastructure Law General Supplemental Funding with a $2,640,540 Base Drinking Water State Revolving Fund Hardship Interest Free Financing.  The Village of Mayville intends to proceed with this project and accepts the BIL-GS funding award and the Village Mayor will be the signature of the authorized representative.

Introduced by Trustee Roush.

Seconded by Trustee Webb.

Ayes – Trustees Roush, Webb, Ward, Perry, Mayor Syper.

Nays – None.

**RESOLUTION:** Resolved to approve that Tim Johnsons rate of pay shall increase to $26.00 per hour effective January 7, 2024.

Introduced by Trustee Perry.

Seconded by Trustee Ward.

Ayes – Trustees Perry, Ward, Roush, Webb, Mayor Syper.

Nays – None.

**RESOLUTION:** Resolved to approve the following two new members of the Mayville Fire Department

Jessie Briggs 6219 Davis Road Mayville, NY 14757 and Holly Miller 80 N. Erie Street Mayville, NY 14757 and

Be it finally resolved that both members have passed all necessary background checks.

Introduced by Trustee Webb.

Seconded by Trustee Ward.

Ayes – Trustees Webb, Ward, Perry, Roush, Mayor Syper.

Nays – None.

**RESOLUTION:** Resolved to approve the Village Clerk to advertise for Request for Proposals for the Historic Train Depot space.

Introduced by Trustee Roush.

Seconded by Trustee Perry.

Ayes – Trustees Roush, Perry, Webb, Ward, Mayor Syper.

Nays – None.

**RESOLUTION:** Resolved to accept the resignation of Trevor Nickerson from the Planning Board received December 19,2023 and

be it finally resolved that Trevor shall continue to serve as a member of the Zoning Board of Appeals.

Introduced by Trustee Webb.

Seconded by Trustee Ward.

Ayes – Trustees Webb, Ward, Perry, Roush, Mayor Syper.

Nays – None.

Mayor Syper hereby appoints Mark Raynor Eagle Ridge Drive Mayville NY as a member of the of the Planning Board to replace Trevor Nickerson with a term ending date of 5/31/2028.

**RESOLUTION:** Resolved to hire Andrew Miller 109 Prospect Street Sherman, NY 14781 as a full time mechanic for the DPW with a starting wage of $21.65 per hour and that his first day shall be January 24, 2024.

Introduced by Trustee Perry.

Seconded by Trustee Webb.

Ayes – Trustees Perry, Webb, Ward, Roush, Mayor Syper.

Nays – None.

**RESOLUTION:** Resolved to write off the following account for Rite Aid who has filled bankruptcy and the charges indicated below will not be paid as they were for services provided prior to October 15, 2023. The balance indicated below will be removed from account 125.1 (consumer’s accounts receivable) and added to account 125.93 (accounts receivable – 266 uncollectible accounts).

03-0190.01 Rite Aid $255.00

Introduced by Trustee Webb.

Seconded by Trustee Ward.

Ayes – Trustees Webb, Ward, Perry, Roush, Mayor Syper.

Nays – None.

**RESOLUTION:** Resolved to approve the Mayor to sign contracts with Municipal Solutions to provide general financial services for the Village of Mayville as needed in regards to grants and bond preparation.

Introduced by Trustee

Introduced by Trustee Roush.

Seconded by Trustee Webb.

Ayes – Trustees Roush, Webb, Ward, Perry, Mayor Syper.

Nays – None.

**RESOLUTION:** Resolved to approve the following budget transfers

**Increase**

A0-1010.400 Board of Trustees, Other $ 4,000.00

A0-3410.400 Fire & Ambulance, Other $ 8,000.00

**Decrease**

A0-1990.400 Contingent $ 4,000.00

A0-3410.200 Fire & Ambulance, Equipment $ 8,000.00

Introduced by Trustee Roush.

Seconded by Trustee Ward.

Ayes – Trustees Roush, Ward, Webb, Perry, Mayor Syper.

Nays – None.

**RESOLUTION** Resolved to approve payment of bills for Abstract #8 as follows:

General Fund $170,216.91

Water Fund $ 55,767.90

Electric Fund $148,412.06

Capital-Water Project $ 9,662.61

and that included in the above is the following transfer to savings

Water $ 35,000.00

Electric Depreciation $ 5,000.00

And the following transfer to checking

General $ 10,000.00

Electric $ 15,000.00

Introduced by Trustee Roush.

Seconded by Trustee Webb.

Ayes – Trustees Roush, Webb, Ward, Perry, Mayor Syper.

Nays – None.

Privilege of the floor was offered.

Cindy McDonald asked if the owners of 48 Morris Street were going to ever complete the renovations that had been started years ago.

Code Enforcement Officer Frank Watson stated he would look into the past permits and report back on the property.

**RESOLUTION** Resolved to adjourn the regular meeting of the Board of Trustees of the Village of Mayville on Tuesday, January 12, 2024 at 7:46 p.m.

Introduced by Trustee Perry.

Seconded by Trustee Ward.

Ayes – Trustees Perry, Ward, Webb, Roush, Mayor Syper.

Nays – None.