

**MINUTES OF THE VILLAGE OF LITTLE VALLEY
REGULAR MEETING
TUESDAY, JANUARY 9, 2024 – 7:00 PM – MUNICIPAL BUILDING**

PRESENT:

James Bowen – Mayor
Todd Palmatier – Deputy Mayor
Rory Mosher – Trustee
Craig Bedell – Trustee

ABSENT:

Raymond Hughes – Trustee
John Helgager – Building & Zoning CEO

JoElla Emborsky – Clerk Treasurer

VISITORS:

None

Mayor James Bowen called the regular meeting to order at 7:00 PM, followed by the Pledge of Allegiance.

APPROVAL OF MINUTES:

MOTION #120, 2023-2024

Motion made by Trustee Palmatier, seconded by Trustee Bedell, to approve the minutes of December 12, 2023, regular meeting. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Mosher, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Hughes

GUEST: Kathy Ellis – Is requesting that the Village revoke the special use permit for 505 Rock City St.

MAYOR:

• **OLD BUSINESS:**

1. The Union Contract dated January 1, 2024 – December 31, 2026, has been approved by the Union Employees.

MOTION #121, 2023-2024

Motion made by Trustee Bedell, seconded by Trustee Mosher, to approve the Union Contract dated January 1, 2024 – December 31, 2026. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Mosher, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Hughes

2. Post positions for the following job openings: Electric Department Supervisor, Senior Line Worker, Class B Line Worker, and Streets & Water Supervisor.

MOTION #122, 2023-2024

Motion made by Trustee Bedell, seconded by Trustee Mosher, to approve the posting of the following job openings: Electric Department Supervisor, Senior Line Worker, Class B Line Worker, and Streets & Water Supervisor. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Mosher, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Hughes

- **NEW BUSINESS:**

1. Schedule a Public Hearing for the close out of the Community Development Block Grant (CDBG) project.

MOTION #123, 2023-2024

Motion made by Trustee Bedell, seconded by Trustee Palmatier, to hold a second public hearing on January 23, 2024, at 6:45 PM at the Village Municipal Hall for the purpose of hearing public comments on the current CDBG project: 656PW122-22, Water System Improvements Projects. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Mosher, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Hughes

2. Contractor's Pay Application for Payment #5 for period dating November 20 – December 31, 2023. JD Northrup has submitted a pay application for payment of materials purchased for the water improvements project in the amount of \$210,583.78.

MOTION #124, 2023-2024

Motion made by Trustee Palmatier, seconded by Trustee Bedell, to approve the Contractor's Pay Application for Payment #5 in the amount of \$210,583.78 to JD Northrup. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Mosher, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Hughes

SENIOR LINE WORKER:

STREETS/WATER SUPERINTENDENT:

TRUSTEES:

Trustee Craig Bedell:

- Plowing
- Work Sheet Reports
- Overtime
- Snow Day Work
- Comprehensive Plan

Trustee Ray Hughes:

Trustee Rory Mosher:

- Shared services agreements/Mutual Aid
- Open Line of communication with the fire department

Trustee Todd Palmatier:

CLERK TREASURER:

- The sewer department needs a new computer.

MOTION #125, 2023-2024

Motion made by Trustee Palmatier, seconded by Trustee Mosher, to approve the purchase of a new computer for the sewer department. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Mosher, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Hughes

BUILDING & ZONING CODE ENFORCEMENT:

- 505 Rock City – Zoning issues

PAY BILLS AND APPROVE PAYROLL REPORTS:

Clerk Treasurer Emborsky presented the payroll for December 13 and December 27, 2023, and accounts payable printouts for the board's approval. She also had the board review the vouchers listing for each fund and sign for their approval. The vouchers to be approved for payment are as follows:

<u>12/13/23 through 1/9/24 ACCOUNTS PAYABLE</u>			
<u>CHECKS:</u>	General Fund	#7576-7607	\$21,630.08
	Electric Fund	#7520-7557	\$172,231.65
	Sewer Fund	#5284-5312	\$12,497.47
	Water Fund	#5448-5475	\$7,645.08
	Trust Fund	#4182	\$850.72
	Water Project Fund	#0090	\$77,680.80
	Water Project – CDBG	#0055	\$148,998.16
<u>CHECKS VOIDED</u>	Sewer Fund	#5720	\$40.00
<u>Payroll Ending 12/13/23</u>			
	Payroll Fund		\$0.00
	Direct Deposit		\$19,861.27
	Trust Fund	#4179-4181	\$9,963.49
<u>Payroll Ending 12/27/23</u>			
	Payroll Fund		\$0.00
	Direct Deposit		\$18,044.53
	Trust Fund	#4183-4184	\$8,969.97

MOTION #126, 2023-2024

Motion made by Trustee Mosher, seconded by Trustee Palmatier, to pay the bills and payroll as presented. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Mosher, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Hughes

EXECUTIVE SESSION:

ADJOURNMENT:

MOTION #127, 2023-2024

Motion made by Trustee Bedell, seconded by Trustee Mosher, to adjourn the meeting at 7:30 PM. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Mosher, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Hughes

Respectfully submitted,



JoElla Emborsky

Clerk Treasurer

(Minutes taken by Mayor Bowen)

