

## **ALMOND TOWN BOARD REGULAR MEETING**

**1 Marvin Lane, Almond NY**

**February 20, 2024**

THE Regular Board Meeting was called to order by Supervisor Dan Hegarty at 6:01 pm with the Pledge to the Flag. Present were Council members Bryan Snyder, Nate Woodruff, Council member and Town Deputy Supervisor Danyelle O'Brien, Village Representative Bill Lockwood, Village Trustee Paul Gabriel, Fire Department Representative Lloyd Collins, Town Clerk Julie Phillips, and Deputy Town Clerk Cathy Cardet. Also present were town residents Dustin Foster and Nick Cline.

Absent: Town Council member Jo-Anne Freeland

### **Minutes:**

**Corrected minutes of December 28, 2023** – Bryan motioned to accept the minutes as corrected. Danyelle seconded the motion. The motion passed with all in favor.

**Minutes of January 16, 2024** - Correct the spelling of Bryan's name. Bryan motioned to approve the minutes with the correct spelling of Bryan's name. Nate seconded the motion. Motion pass with all in favor.

### **Supervisor:**

Nate motioned to approve the Supervisor's report. The motion was seconded by Danyelle. The motion passed with all in favor.

### **Town Clerk/Tax Collector:**

Julie gave an update on the various income items that have been received. She has paid Dan as Supervisor, the last of the Property Tax monies due the Town. The remaining payments will be sent to the County. Dan motioned to accept the Town Clerk's report. Bryan seconded the motion and it passed with all in favor.

### **Highway Superintendent:**

Jamie presented a written report. He is working on the Brine Permit as the 5-year renewal is due.

The new Mack truck has been delivered to the body company. The work will be started middle of March or the beginning of April. It is anticipated the work will be completed by mid to late May.

Every year a road inventory list must be done for the State of New York. He found a couple of errors. Some have been corrected. A resolution must be done for Stanz Road. The State has the road ending at the bridge (error may have been caused by arial measurement in the past). The town has been plowing past the bridge due to a business being located beyond the existing end point. The additional distance is .12 miles above the bridge. Jamie has paperwork from the State to assist in writing the Resolution. Julie will prepare the Resolution to be presented and approved at the March 20, 2024 meeting.

The specs for the garage door replacement will go out for bid to be opened at the March 20, 2024 meeting. Dan motioned to set the date to open the bids for the garage door replacement as March 20<sup>th</sup> at the monthly meeting. Danyelle seconded the motion and it passed unanimously.

Jamie received information from the County regarding bridges that need replacement. Tom would like to put the one on Bishopville Ext on the list to do this year. The others that are posted are Kanakadea Street, and Erie Street. Downing Road is not posted. The County will be doing a study on this and possibly replace a bridge every other year or two.

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Jamie got prices on pickup. Van Bortel – have to order looking at 3-4 months \$61,786. Robert Green has one in stock looking at 2-3 weeks for delivery \$65,355. Friendly Dodge with adding a plow is \$64,900. Van Bortel and Robert Green pricing is OGS. Friendly Dodge is not.

There was discussion regarding the condition of other pieces of equipment. It needs to be decided if the payment would come from the timber sale proceeds. The subject of the truck purchase has been tabled. Jamie will put together a condition list of the current equipment.

Dan wanted Jamie to price for ten signs for the new ATV law. Bryan got pricing for signs only. The prices Jamie got including posts is about \$100.00 per sign. Julie had not submitted the ATV Law to the State yet due to changes to be made. There will be a financial line item created for the Sticker (permit) income.

### **DCO:**

There is a Dog Control training in Webster May 4<sup>th</sup> for 2 days. The cost is \$100.00. Dan does not know at this time what the hotel will cost. This will come out of the DCO contractual line.

### **Code Enforcement:**

Activity report was emailed. There is a correction to be made. Should be County Road 21 be County Road 2? Town Resident Nick Cline said he received a letter from MACE stating that unlicensed vehicles need to be removed within 10 days or he will receive a placard of non-occupancy. There is only one unlicensed vehicle on the property. There is a discrepancy between the landowner and MACE regarding living quarters in the barn. Dan had spoken to MACE a few days prior to the meeting and was told the complaints had been taken care of. The only thing pending is the septic system which is currently with the health department. The property owner will contact the electrical inspector to have a copy of the inspection sent to the town. He will also provide the town with a copy of the letter he received from codes.

### **Review of Abstracts:**

Abstract #2 of February 2024 was presented.

- General Fund A claims in the amount of \$36,546.04
- General Fund B claims in the amount of \$0
- General Fund DA claims in the amount of \$17,013.52
- General Fund DB claims in the amount of \$37.99
- Joint Municipal Fund JM claims in the amount of \$90.46
- Fire Protection District SF claims in the amount of \$0

Dan motioned to approve Abstract #2 of 2024 in the amount of \$53,688.01 with the correction of voucher #66. Nate seconded the motion. The motion carried with all in favor.

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### **Proposed Resolutions:** None

Jamie will give Dan a copy of the County Mutual Aid Agreement to be voted on in March's meeting.

### **New Business:**

2024 Credit Card Policy – Town Clerk. Add Dan to the policy. Dan motioned to accept the Town Clerk Credit Card Policy. Nate made the second and the motion passed with all in favor.

2024 Credit Card Policy – Highway. Bryan motioned to accept the policy. Dan seconded the motion. Motion passed with all in favor.

2024 Drug and Alcohol Policy – Nate motioned to accept. Danyelle seconded and it passed with all in favor. Julie will have copies of the Drug and Alcohol Policy for the Highway employees to sign.

Board of Assessment Review – Dan has the forms. He and Julie will get together to complete it.

Fire Department Renovation - Lloyd Collins presented the Board with more information. The addition over the radio room and across would measure 24' x 8.5'. He has a drawing, material list and a cost of approximately \$4,700.00 for materials. Lloyd spoke with MACE. They need the plans to be reviewed by an architect and letter stating the plans meet weight bearing requirements. MACE will provide a building permit for the project at no cost to the Village, Town and Fire Department. Lloyd gave verbal accounting of the balance of the Fire Departments 3 bank accounts. Dan motioned to approve the renovations to the Fire Hall with a cost not to exceed \$4,700.00. Motion was seconded by Danyelle. Motion passed. Dan motioned to approve the material cost to be paid from the Joint Capital Account. Nate seconded and it passed with all in favor. This will be on the next Village meeting agenda for approval of each.

### **Old Business:**

Garage Specs – Have been provided previously. Dan motioned to approve the specifications; Nate made the second. Motion passed with all in favor. Jamie will put it out to bid.

**Village Representative:** Approval of Fire Department renovations and payment of materials cost will be on the agenda of the next Village Board meeting.

**Town Residents:** Some concerns addressed above. Concerns about trees being cut for road widening and sluice pipe work next year. Jamie said the County would be who to contact regarding that. Resident asked about if lunch breaks for the town. Jamie said they usually take their lunch at 11:00 am however that may change on any day depending what they are working on. Resident asked about sluice pipes in driveways and fence lines and such needing to be removed. The County will usually inform property owners. Jamie told the property owner to call the main County shop and ask for AJ for information.

Jamie will order 10 signs for the ATV roads. Dan motioned to order the road signs and Bryan seconded it. Motion passed. Dan will follow up on the purchase of the ATV permit stickers. Dan made a motion to order the ATV stickers (500). Tabled for more information.

7:38 Dan motioned to adjourn, Nate seconded it, motion passed with all in favor.

Respectfully submitted,

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Town Clerk Julie Phillips