Town of West Almond Organization and Regular Board Meeting

March 14,2023

**Present**

**Town Supervisor**: Trevor Burt

**Town Clerk:** N/A

**Councilpersons:** Kelly Bourne, Mark Bainbridge, Scott Torrey

**Highway Supervisor:** Ryan Knapp

Meeting called to order at 7:06 pm

Pledge of Allegiance lead by Trevor Burt

Highway Superintendent, Ryan Knapp, discussed with the Board need for covered salt storage. Allegany County Jr. Engineer tested mixture several times and it was found to be 11:1 ratio: Knapp is getting quotes for various components of the covered salt storage and will report back to the board.

It was agreed that Knapp and his team would clean up the following equipment in preparation for it to be listed on Auction International site for sale: excavator, 1-ton truck and tractor.

Knapp brought 2 quotes to the board for a new excavator, the board asked him to check on a couple more options before we make a purchasing decision. Councilman Torrey also asked Knapp to confirm with the companies that each excavator option we look into will run the town’s new excavator brush mover.

Councilman Bourne asked about the status of the logging work happening on Dowd Rd. Since it had been previously mentioned that the loggers were not following laws for our town roads and road was being damaged. Knapp said when he checked in, they appeared to be finished. Councilman Bourne suggested sending certified mail the that particular logging company a letter concerning the job they completed and a copy of the road law for their reference. Letter would also include that Highway Superintendent, Knapp, spoke with the DEC about the incident. Knapp agreed to write the letter to the logging company and DEC.

Town Supervisor, Trevor Burt, brought up edits to be made to the town website.

Councilman Bourne shared resumes from Town Clerk applicants. Bourne agreed to reach out to candidates and schedule interviews. Burt mentioned the need to adjust salary of the Town Clerk position, board agreed.

Councilman Bourne brought up the need for Town Clerk software program to help with accuracy and reporting. Board voted on purchasing the Williamson Law software program.

Motion made by Councilman Bourne, Seconded by Supervisor Burt. Carried 4-0-0

Councilman Bourne also brought up the need for a new computer for the Town Clerk. Councilman Torrey is getting quotes on a suitable option.

Councilman Torrey motioned to pay the bills, seconded by Councilman Bourne. Carried 4-0-0

The next meeting is April 11, 2023 at 7:00pm.

Meeting adjourned 8:36pm.

Respectfully submitted, Kelly Bourne, West Almond Councilman.