Town of New Albion

7151 Route 353

Cattaraugus, NY 14719

**Regular Board Meeting**

February 19, 2024, 7:00 p.m.

**PRESIDING:** Patrick Murphy, Supervisor

**PRESENT:** Councilmen: Cynthia Eaton; Michael Weishan; Norman Kazmark; Daniel Goss; George Borrowdale, Highway Superintendent; and Sherry Rupp, Town Clerk.

**ABSENT:** Frank Watson, Code Enforcer

**CALL TO ORDER:** Supervisor Murphy called the meeting to order at 7:00 pm. Followed by the Pledge to the American Flag. Regular Minutes for January 22, 2024. Town Clerk Monthly Report, and the Register’s Report were all approved as presented by the Clerk.

**CORRESPONDENCE:**

* County of Cattaraugus IDA-Amendment to Uniform Tax Exemption Policy for Wind Farm Facility Projects.

**REPORTS:**

**Highway Dept.:** **George Borrowdale,** Gowin Gulf Rd culvert is in bad shape. Catt Co. Engineers visually inspected, a score of 2.685 out of possible 8. I have been looking into any reimbursement of funds after our windstorm on Jan. 9th. Been doing a lot of cleaning up. Put out for Bids for a standby generator. Only received 2 Quotes. Received salt delivery. New house on Potter Hill Rd. (Shawn Church) asking for sluice pipe at roadway. We need the address and OK from Frank on building permit.

**Resolution # 13- 2024 – Awarded of BID to LED Electric**

On a motion by Councilman Eaton, seconded by Councilman Weishan, the following resolution was

**ADOPTED** Aye 5 Weishan, Eaton, Kazmark, Goss, and Murphy

Nay 0

**RESOLVED**, approved that the Town of New Albion Board Awards LED Electric for the low bid of $12,200 for 26 KW Generac Generator.

**Resolution # 14- 2024 – Use of ARPA Funds for the Generac Generator**

On a motion by Councilman Goss, seconded by Councilman Weishan, the following resolution was

**ADOPTED** Aye 5 Weishan, Eaton, Kazmark, Goss, and Murphy

Nay 0

**RESOLVED**, approved to use, and transfer ARPA funds in the amount of $12,200 to the building 1620.4 for the purchase the Generac Generator.

**Assessor: Elizabeth Lerow,** the January report is as follows:

* Renewal applications for Agricultural Assessment and Senior Citizen Exemption are being submitted and processed. So far, 70% of Agricultural Assessment and 50% of Senior Citizen renewal applications have been returned. Reminder notices were mailed February 1, to Ag and Senior applicants that renewal applications have not yet been received.
* These applications are due March 1, 2024. Applicants are encouraged to contact the Assessor’s Office Monday – Friday, 8:00 AM – 5:00 PM with any questions. We will continue our additional hours for exemption season in New Albion from 1:00-4:00 February 26th.
* Pursuant to Section 501 of NYS Real Property Tax Law, the Notice Concerning the Examination of Assessment Inventory and Data, must be displayed on the bulletin board at the Town Hall and published in the town’s official paper. I have provided a copy of this notice for you to post on your bulletin board and send to your official paper. This notice must be published in your official paper once in each of the last two weeks in February.
* Six internal reviews and thirty-two building permits were reviewed for Roll Year 2024.
* The Assessing Office has corresponded with several property owners about their assessments, tax bills, and exemptions.
* There were five property transfers in December. You can find more information about these sales here:

<https://www.cattco.org/real-property-and-gis/sales>

**Treasurer:** **Eugene Doucette,** Expenditure Report & Revenue Report

**Board:**

Councilman **Patrick Murphy** – We should be doing brush work and ditches. Soil & Water assisted us years ago, reach out to them to see if they have funding for projects such as the widening of Maple Rd. and have them look at Gowin Gulf.

Councilman **Norman Kazmark** – None

Councilman **Daniel Goss** – None

Councilman **Cynthia Eaton** – None

Councilman **Michael Weishan** – I will reach out to Erin regarding the question in the Proposal to Conduct a Feasibility Study to Replace the Town Administrative Offices & Town Highway Building.

**CLERKS REPORT:**

**Clerk Report:** January 2024, Amount Collected $ 740.00

Animal Population Control: Check # 2748 - $ 65.00.

Town of New Albion: Check # 2751 - $548.90

NYS Environmental Conservation: EFT - $37.80

Cattaraugus County: Check# 2750 - $65.80

State Health Dept. for Marriage Lic. - $22.50

Amount Paid Out $ 740.00

* Cattaraugus County made a Direct Deposit on 1/29/2024 for the 4th Quarter 2023 Sales Tax Distribution in the amount of $58,745.62.
* Frank Watson (Code Enforcer) has fulfilled his training requirements and filed his Annual Report.
* I have collected $1,598,282.16 in taxes as of today.
* Received an email from Joe Rizzo- A brief status update regarding Town of New Albion v. Nova Site Company.
* The Town Board further discussed establishing an Ambulance District and has decided to move forward. The Board would like the attorney for the Cattaraugus Area Ambulance to revise the Plan & Report to reflect the 2023 Special District Tax Assessment of $147,222,909. The amount to be raised would be $66,480. The Map section should state that the territory of the ambulance district is to include the entire limits of the Town of New Albion including the Village of Cattaraugus.

**Resolution # 15- 2024 – Ambulance District Revisions**

On a motion by Councilman Weishan, seconded by Councilman Eaton, the following resolution was

**ADOPTED** Aye 5 Weishan, Eaton, Kazmark, Goss, and Murphy

Nay 0

**RESOLVED**, approved, to move forward with the Ambulance District upon the changes in the Report and Plan and ORDER.

**Resolution # 16- 2024 – Transfer of Funds**

On a motion by Councilman Weishan, seconded by Councilman Kazmark, the following resolution was

**ADOPTED** Aye 5 Weishan, Eaton, Kazmark, Goss, and Murphy

Nay 0

**RESOLVED**, approved, to transfer $150,000.00 from General A Checking to Savings.

**Resolution # 17- 2024 – Transfer of Funds**

On a motion by Councilman Goss, seconded by Councilman Eaton, the following resolution was

**ADOPTED** Aye 5 Weishan, Eaton, Kazmark, Goss, and Murphy

Nay 0

**RESOLVED**, approved, to transfer $180,000 from Highway DA Checking to Savings.

**Resolution # 18- 2024 – Transfer of Funds**

On a motion by Councilman Goss, seconded by Councilman Eaton, the following resolution was

**ADOPTED** Aye 5 Weishan, Eaton, Kazmark, Goss, and Murphy

Nay 0

**RESOLVED**, approved, to transfer $250,000from Highway DB Checking to Savings.

**Resolution # 19- 2024 – Use of ARPA Funds**

On a motion by Councilman Weishan, seconded by Councilman Eaton, the following resolution was

**ADOPTED** Aye 5 Weishan, Eaton, Kazmark, Goss, and Murphy

Nay 0

**RESOLVED**, approved, to use ARPA Funds in the amount of $3,400 to upgrade Service Panel to 200 AMP.

**Resolution # 20- 2024 – Transfer of ARPA Funds**

On a motion by Councilman Eaton, seconded by Councilman Kazmark, the following resolution was

**ADOPTED** Aye 5 Weishan, Eaton, Kazmark, Goss, and Murphy

Nay 0

**RESOLVED**, approved, to transfer $3,400 from ARPA Funds to Building 1620.4.

**Resolution # 21- 2024 – Renew Health and Dental Insurance**

On a motion by Councilman Kazmark, seconded by Councilman Goss, the following resolution was

**ADOPTED** Aye 5 Weishan, Eaton, Kazmark, Goss and Murphy

Nay 0

**RESOLVED**, approved to renew Independent Health Insurance and BCBS for Dental for April 1, 2024 – March 31, 2025.

**OLD BUSINESS:**

* Hazard Mitigation Project

**NEW BUSINESS:**

1. Ambulance District
2. Abstract #2– February 19, 2024 / Pay the Bills

**APPROVAL OF ABSTRACT:**

**Resolution # 22- 2024– Abstract # 2- February 19, 2024**

On a motion by Councilman Weishan, seconded by Councilman Eaton, the following resolution was

**ADOPTED** Aye 5 Weishan, Eaton, Kazmark, Goss, and Murphy

Nay 0

**RESOLVED**, that Abstract # 2 -2024 in the following amounts is to be paid.

**ACCOUNT VOUCHER # TOTAL EXPENDITURES**

General A 12886-12911 $ 165,885.29

General B 1004-1006 $ 926.47

Highway DA 9660-9666 $ 186,746.95

Highway DB 3845-3851 $ 271,491.30

With no further business to discuss, the meeting was adjourned at 8:03 pm.

Respectfully submitted,

Sherry Rupp

Recording Secretary

Town of New Albion Town Council

Next Meeting: Regular Board Meeting March 16, 2024