

**TOWN OF FREEDOM**  
COUNTY of CATTARAUGUS  
**CODE ENFORCEMENT OFFICE**

## BUILDING / ZONING APPLICATION

- a. Application must be completely filled in, with **EVERY** line answered. If it does not apply, enter N/A. Type or Print legibly. Submit in duplicate to the Code Enforcement Office.
- b. A **PLOT PLAN** is part of this application. Please follow the directions on attached Plot Plan Form.
- c. Application must be accompanied by 2 complete sets of plans showing proposed construction & 2 complete sets of Specifications. Plans and specifications shall describe the nature of the work to be performed, the materials & equipment to be used (installed), and details of structural, mechanical, electrical & plumbing installations. Architectural Stamped Plans required for over 1500 Sq. Ft.
- d. Upon approval of this application, the Code Enforcement Office will issue a Building / Zoning Permit together with an approved duplicate set of plans and specifications. Such Permit, Approved Plans, and Specifications shall be kept on the premises, available for inspections throughout the progress of work.
- e. No building shall be occupied, used in whole or in part, for any purpose until a Certificate of Occupancy has been granted by the Code Enforcement Office.
- f. A Certificate of Approval from the New York Board of Underwriters is required before a Certificate of Occupancy can be issued.
- g. This permit is valid for 6 Months, from the date of issuance.

Date of Application: \_\_\_\_\_ Building Permit Fee: \$ \_\_\_\_\_ Planning Board Fees: \$ \_\_\_\_\_  
Permit Number: \_\_\_\_\_ Zoning Permit Fee: \_\_\_\_\_ Zoning Board Fees: \_\_\_\_\_  
Renewal (Y/N): \_\_\_\_\_ Total: \$ \_\_\_\_\_ Total: \$ \_\_\_\_\_

S.B.L. or Property ID. Number: 8489 \_\_\_\_\_ Zoning Code: \_\_\_\_\_

Owner(s): \_\_\_\_\_ Applicant/Contractor: \_\_\_\_\_

Address: \_\_\_\_\_ Company Name: \_\_\_\_\_

\_\_\_\_\_ Mailing Address: \_\_\_\_\_

\_\_\_\_\_ Phone: \_\_\_\_\_

Phone: \_\_\_\_\_ Insurance Information: \_\_\_\_\_

Existing Use & Occupancy of Premises: \_\_\_\_\_

Intended Use & Occupancy of Proposed Construction: \_\_\_\_\_

Is Site in a Flood Zone? \_\_\_\_\_ Setbacks: Front: \_\_\_\_\_ Lot Size: \_\_\_\_\_  
Does Site have any Wetland lands? \_\_\_\_\_ Rear: \_\_\_\_\_ Access to Public Streets: \_\_\_\_\_  
Cost of Construction: \_\_\_\_\_ L. Side: \_\_\_\_\_ In Compliance with Zoning Codes: \_\_\_\_\_  
Corner / Interior Lot: \_\_\_\_\_ R. Side: \_\_\_\_\_ In Compliance with Building Codes: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Reason for Disapproval: \_\_\_\_\_

Code Enforcement Officer

Date