

Catharyn Campbell, Supervisor
Town of Franklinville
Andrea L. Stanbro, Clerk

Sharon Hahn, Deputy Supervisor
Heather Stevens, Councilman
Terrance McClory, Councilman
Joseph Weaver, Councilman

DATE: February 13, 2024

RESOLUTION NUMBER: 24 YEAR: 2024

MOVED BY: Mr. McClory SECOND BY: Mr. Weaver

TITLE: **Resolution Authorizing Purchase of Material from Cattaraugus County Bid;**

WHEREAS, The Town of Franklinville requires the purchase of materials for which it may have not solicited prices; and






WHEREAS, New York State law permits municipal governments to purchase supplies and materials from bid specifications awarded by Counties across the State; and

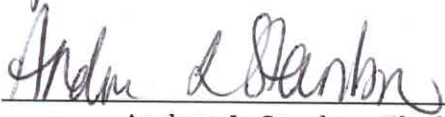
WHEREAS, Cattaraugus County provides municipalities with a price summary sheet for various materials including, but not limited to, No. 1a stone, sand suitable for ice and snow control, sub base gravel, plow blades etc.; now therefore be it

RESOLVED, that the Town of Franklinville is hereby authorized and directed to purchase materials for which it has not itself publically sought bids, from the price summary sheet provided by Cattaraugus County; and be it further

RESOLVED, that the Town Board deems this authorization to be consistent with the statutory requirements of purchasing and with the Town's own procurement policy.

The resolution as stated above is hereby adopted by a majority vote of the Town of Franklinville Town Board at an official meeting held on the 13th day of February in the year 2024, the ayes and nays take and recorded below:

 Catharyn Campbell, Supervisor
 Sharon Hahn, Deputy Supervisor
 Terrance McClory, Councilman
 Heather Stevens, Councilman
 Joseph Weaver, Councilman

CERTIFIED: 
Andrea L. Stanbro, Clerk
Town of Franklinville

Catharyn Campbell, Supervisor
Town of Franklinville
Andrea L. Stanbro, Clerk

Sharon Hahn, Deputy Supervisor
Heather Stevens, Councilman
Terrance McClory, Councilman
Joseph Weaver, Councilman

DATE: February 13, 2024

RESOLUTION NUMBER: 25 YEAR: 2024

MOVED BY: Mrs. Stevens SECOND BY: Mr. Weaver

TITLE: **Resolution Authorizing Purchase of Material from New York State Bid;**

WHEREAS, The Town of Franklinville requires the purchase of materials for which it may have not solicited prices; and

WHEREAS, New York State law permits municipal governments to purchase supplies and materials from bid specifications awarded by New York State; and

WHEREAS, New York State provides municipalities with a price summary sheet for various materials including, but not limited to, No. 1a stone, sand suitable for ice and snow control, sub base gravel, plow blades etc.; now therefore be it

RESOLVED, that the Town of Franklinville is hereby authorized and directed to purchase materials for which it has not itself publically sought bids, from the price summary sheet provided by New York State; and be it further

RESOLVED, that the Town Board deems this authorization to be consistent with the statutory requirements of purchasing and with the Town's own procurement policy.

The resolution as stated above is hereby adopted by a majority vote of the Town of Franklinville Town Board at an official meeting held on the 13th day of February in the year 2024, the ayes and nays take and recorded below:

Aye Catharyn Campbell, Supervisor
Aye Sharon Hahn, Deputy Supervisor
Aye Terrance McClory, Councilman
Aye Heather Stevens, Councilman
Aye Joseph Weaver, Councilman

CERTIFIED: Andrea L. Stanbro
Andrea L. Stanbro, Clerk
Town of Franklinville

Catharyn Campbell, Supervisor
Town of Franklinville
Andrea Stanbro, Clerk

Sharon Hahn, Deputy Supervisor
Heather Stevens, Councilwoman
Terrance McClory, Councilman
Joseph Weaver, Councilwoman

DATE: February 13, 2024

RESOLUTION NUMBER: 26 YEAR: 2024

MOVED BY: Mrs. Hahn SECOND BY: Mr. McClory

TITLE : Resolution Adopting Town Board Audit for Fiscal Year 2023;

WHEREAS, Town Law Section 123 does not require that the Town Board audit and examine the records of each town officer who engaged in the receipt and/or disbursement of moneys by January 20th of each year, however, the Town Board has elected to audit yearly; now therefore be it

RESOLVED, that the Town of Franklinville Town Board reviewed the supporting books, records, receipts, warrants, vouchers and cancelled checks or check images and other supporting documentation of each the Supervisor, Clerk (and tax collector) and Justices (2) on February 6, 2024; and be it further

RESOLVED, that the Town Board deems the attached documents titled:

- a. Appendix C – Checklist for Review of Chief Fiscal Officer's Records;
- b. Appendix D – Checklist for Review of Town Clerk's Records;
- c. Appendix E – Checklist for Review of Tax Collecting Officer's Records;
- d. Appendix F – Checklist for Review of Justice Courts Records;

be entered into the official minutes, and be kept on file in Clerk's office as part of the official record; and be it further

RESOLVED, that the Town Board, upon completion of its review, did not identify any issues of concern and/or alarm and has documented its review on the attached appendices; and be it further

RESOLVED, that the Town Board has fulfilled the requirement of Section 123 of Town Law for an annual audit and examination of the records of town officers receiving and/or dispersing moneys for the Town of Franklinville for Fiscal Year 2023.

The resolution as stated above is hereby adopted by a majority vote of the Town of Franklinville Town Board at an official meeting held on the 13th day of February in the year 2024, the ayes and nays take and recorded below:

Aye Catharyn Campbell, Supervisor
Aye Sharon Hahn, Deputy Supervisor
Aye Terrance McClory, Councilman
Aye Heather Stevens, Councilman
Aye Joseph Weaver, Councilman

CERTIFIED: Andrea L. Stanbro
Andrea L. Stanbro, Clerk Town of Franklinville

Catharyn Campbell, Supervisor
Town of Franklinville
Andrea Stanbro, Clerk

Sharon Hahn, Deputy Supervisor
Heather Stevens, Councilwoman
Terrance McClory, Councilman
Joseph Weaver, Councilwoman

DATE: February 13, 2024

RESOLUTION NUMBER: 27 YEAR: 2024

MOVED BY: Mr. Weaver SECOND BY: Mrs. Stevens

TITLE: Authorizing the use of piggybacking in purchasing:

WHEREAS, The Town of Franklinville may use another public agency's active contract for purchases of products, services, or public works, a process known as "piggybacking."

WHEREAS, "Piggybacking" is allowable under General Municipal Law § 103, Subdivision 16, allowing procurement of certain goods (including apparatus, materials, equipment, and supplies) and services through contracts let by the United States or any agency thereof, any state or political subdivision or any district therein, if such contract was obtained in a manner consistent with competitive bidding and has been made available for use by other governmental agencies.

RESOLVED, that the Town of Franklinville is hereby authorized and directed to purchase materials utilizing piggybacking of purchases and be it further.

RESOLVED, that the Town Board deems this authorization to be consistent with the statutory requirements of purchasing and with the Town's own procurement policy.

The resolution as stated above is hereby adopted by a majority vote of the Town of Franklinville Town Board at an official meeting held on the 13th day of February in the year 2024, the ayes and nays take and recorded below:

Aye Catharyn Campbell, Supervisor
Aye Sharon Hahn, Deputy Supervisor
Aye Terrance McClory, Councilman
Aye Heather Stevens, Councilman
Aye Joseph Weaver, Councilman

CERTIFIED: Andrea L. Stanbro
Andrea L. Stanbro, Clerk
Town of Franklinville

Catharyn Campbell, Supervisor
Town of Franklinville
Andrea Stanbro, Clerk

Sharon Hahn, Deputy Supervisor
Heather Stevens, Councilwoman
Terrance McClory, Councilman
Joseph Weaver, Councilwoman

DATE: February 13, 2024

RESOLUTION NUMBER: 28 YEAR: 2024

MOVED BY: Mr. Weaver SECOND BY: Mrs. Stevens

TITLE : **Resolution Authorizing Supervisor to Contract for Portable Toilet at Case Lake Park and Mt. Prospect Cemetery;**

WHEREAS, The Town of Franklinville desirous of placing a portable toilet at Case Lake Park (as of March 31st) and at Mt. Prospect Cemetery (as of April 1); now therefore be it

RESOLVED, that the Supervisor be authorized to contract with the following for the aforementioned services for the year 2024:

Zuech's Environmental Services, Inc.
8312 Route 98
P.O. Box 108
Franklinville, NY 14737
(716) 795- 8454

The resolution as stated above is hereby adopted by a majority vote of the Town of Franklinville Town Board at an official meeting held on the 13th day of February in the year 2024, the ayes and nays take and recorded below:

Aye Catharyn Campbell, Supervisor
Aye Sharon Hahn, Deputy Supervisor
Aye Terrance McClory, Councilman
Aye Heather Stevens, Councilman
Aye Joseph Weaver, Councilman

CERTIFIED: Andrea L. Stanbro
Andrea L. Stanbro, Clerk
Town of Franklinville

Catharyn Campbell, Supervisor
Town of Franklinville
Andrea Stanbro, Clerk

Sharon Hahn, Deputy Supervisor
Heather Stevens, Councilwoman
Terrance McClory, Councilman
Joseph Weaver, Councilwoman

DATE: February 13, 2024

RESOLUTION NUMBER: 29 YEAR: 2024

MOVED BY: Mrs. Stevens SECOND BY: Mrs. Hahn

TITLE : **Resolution to appoint Andrea Stanbro, Town Clerk as the Records Management Officer for the year 2024:**

WHEREAS, the duties of the Records Management Officer must be completed for the year and the current Town Clerk shall have and exercise any other power or duty expressly conferred or imposed upon her for the management of the Town Records; and

WHEREAS, this resolution provides the Town Clerk the authority to act as the Records Management Officer on behalf of the Town Board; now therefore be it

RESOLVED, that the Supervisor shall be authorized to have and exercise the powers and duties conferred or imposed upon the position on behalf of the Town Board.

The resolution as stated above is hereby adopted by a majority vote of the Town of Franklinville Town Board at an official meeting held on the 13th day of February in the year 2024, the ayes and nays take and recorded below:

<u>Aye</u>	Catharyn Campbell, Supervisor
<u>Aye</u>	Sharon Hahn, Deputy Supervisor
<u>Aye</u>	Terrance McClory, Councilman
<u>Aye</u>	Heather Stevens, Councilman
<u>Aye</u>	Joseph Weaver, Councilman

CERTIFIED: Andrea L. Stanbro
Andrea L. Stanbro, Clerk
Town of Franklinville

Catharyn Campbell, Supervisor
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Andrea Stanbro, Clerk

Sharon Hahn, Deputy Supervisor
Heather Stevens, Councilwoman
Terrance McClory, Councilman
Joseph Weaver, Councilwoman

DATE: February 13, 2024

RESOLUTION NUMBER: 30 YEAR: 2024

MOVED BY: Mr. McClory SECOND BY: Mr. Weaver

TITLE : Resolution Authorizing Agreement to Spend Town Highway Funds for the Year 2024;

WHEREAS, Section 284 of the New York State Highway Law requires that the Town Board and Highway Superintendent enter into an agreement with the County Superintendent of Highways on how the town may spend monies levied and collected for the repair and improvement of highways and on monies received from the State for the same purpose; and

WHEREAS, In consultation with the Town Board and Highway Superintendent, the Town has determined the most appropriate manner in which to spend the funds; now therefore be it

RESOLVED, that the Supervisor and each Councilman agree via signature on the following "Agreement to Spend Town Highway Funds" and that the Town Highway Superintendent sends the form to the Cattaraugus County Commissioner of Public Works upon his approval and signature.

The resolution as stated above is hereby adopted by a majority vote of the Town of Franklinville Town Board at an official meeting held on the 13 day of February in the year 2024, the ayes and nays take and recorded below:

<u>Aye</u>	Catharyn Campbell, Supervisor
<u>Aye</u>	Sharon Hahn, Deputy Supervisor
<u>Aye</u>	Joseph Weaver, Councilman
<u>Aye</u>	Terry McClory, Councilman
<u>Aye</u>	Heather Stevens, Councilwoman

CERTIFIED:

Andrea Stanbro
Andrea Stanbro, Clerk, Town of Franklinville

Catharyn Campbell, Supervisor
Town of Franklinville
Andrea Stanbro, Clerk

Sharon Hahn, Deputy Supervisor
Heather Stevens, Councilwoman
Terrance McClory, Councilman
Joseph Weaver, Councilwoman

DATE: 2/13/24

RESOLUTION NUMBER: 31 YEAR: 2024

MOVED BY: Mrs Stevens SECOND BY: Mr. McClory

TITLE: **Resolution Authorizing Town to Bid for Cemetery Mowing Services and Commercial Hazard/Liability Insurance;**

WHEREAS, The Town contracts for the services for Mt. Prospect Cemetery and Cadiz Cemetery mowing for a period of three years and is desirous of received sealed bids for the aforementioned service;

WHEREAS, the Town is also desirous of receiving sealed bids for its commercial/hazard insurance coverage for a period of three years; now therefore be it

RESOLVED, that the Supervisor be authorized to cause the release of specifications/requirements of the Town for Mt. Prospect Cemetery mowing and for Commercial/Hazard Insurance coverage, each for a period of three years.

The resolution as stated above is hereby adopted by a majority vote of the Town of Franklinville Town Board at an official meeting held on the 13th day of February in the year 2024, the ayes and nays take and recorded below:

<u>Aye</u>	Catharyn Campbell, Supervisor
<u>Aye</u>	Sharon Hahn, Deputy Supervisor
<u>Aye</u>	Joseph Weaver, Councilman
<u>Aye</u>	Terry McClory, Councilman
<u>Aye</u>	Heather Stevens, Councilwoman

CERTIFIED: Andrea Stanbro
Andrea Stanbro, Clerk, Town of Franklinville