

**MINUTES OF THE VILLAGE OF LITTLE VALLEY
PUBLIC HEARING & REGULAR MEETING
TUESDAY, FEBRUARY 27, 2024 – 6:45 PM – MUNICIPAL BUILDING**

PRESENT:

**James Bowen – Mayor
Craig Bedell – Trustee
Raymond Hughes – Trustee
Todd Palmatier – Deputy Mayor**

**JoElla Emborsky – Clerk Treasurer
Kory Gross – Streets/Water Superintendent
Larry Imhoff – Sr. Line Worker
John Helgager – Building & Zoning CEO**

ABSENT:

Rory Mosher – Trustee

VISITORS:

Jillian Crouse, Dennis and Sue Koch, Ron Johnson, David and Nancy Shinnars, Flossie Steinbroner, Tim and Pam Zimbardi, Christine Wrona, Joanne Rood, Kristin Case, Bart Frank, Tammy Ruper, Tom and Bethany MacLean, Jim Hamilton

Mayor James Bowen opened the public hearing at 6:50 PM for public comment on the Local Law 1-2024 – A Local Law Requiring Residential Rental Occupancy Permits & Inspection. Public Hearing Legal Notice was advertised in the Olean Times Herald on February 16, 2024.

- **Heard from Christine Wrona who's against the Local Law.**
- **Heard from Tim & Pam Zimbardi, who's also against the Local Law.**
- **Heard from Bethany MacLean who's also against the Local Law.**
- **Tammy Ruper provided a statement from Jon & Melody Mowry who's also against it.**
- **Tammy Ruper spoke against the law.**
- **Heard from Jillian Crouse who suggested that the Board and landlords should work together to come up with a plan that can work for everyone. With some tweaking this law would protect the landlords and the tenants.**
- **Heard from Bart Frank who asked for a real specific set of guidelines for an occupancy permit.**
- **Heard from Kristin Case who's against the Local Law.**

MOTION #151, 2023-2024

Motion made by Trustee Palmatier, seconded by Trustee Bedell, to close the Public Hearing from public comment at 7:22 PM. SO MOVED, RESOLVED.

AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Mosher

MOTION #152, 2023-2024

Motion made by Trustee Hughes, seconded by Trustee Bedell, to table Local Law 1-2024 – A Local Law Requiring Residential Rental Occupancy Permits & Inspection, and try to come up with some kind of common ground that will work for everyone. SO MOVED, RESOLVED.

AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Mosher

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Mayor James Bowen called the regular meeting to order at 7:23 PM, followed by the Pledge of Allegiance.

APPROVAL OF MINUTES:

MOTION #153, 2023-2024

Motion made by Trustee Hughes, seconded by Trustee Bedell, to approve the minutes of February 13, 2024, regular meeting. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Mosher

GUEST: Christine Wrona – Stated communication needs to be better. We need to get more people involved. Maybe a quarterly letter to inform the community about what’s happening.

MAYOR:

• **OLD BUSINESS:**

Working Supervisor for the Streets & Water department.

MOTION #154, 2023-2024

Motion made by Trustee Palmatier, seconded by Trustee Bedell, to appoint Kory Gross to the Working Supervisor position for the Streets & Water Department. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Mosher

• **NEW BUSINESS:**

1. NY Rural Water Training Workshop & Exhibition is May 20-22, 2024, at the Turning Stone Resort in Verona, NY. Sewer Department would like to send Jordan Zimbardi to this training. The cost of the workshop is \$370 for all three days.

MOTION #155, 2023-2024

Motion made by Trustee Hughes, seconded by Trustee Bedell, to approve Jordan Zimbardi to attend the NY Rural Water Training Workshop & Exhibition, May 20-22, 2024, at the cost of \$370. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Mosher

2. Retirement Letter – Annette Frank submitted her retirement letter on February 22nd and her official retirement date is March 20, 2024. Annette expressed how grateful she was for the opportunity to serve the Village throughout these 23 years.

MOTION #156, 2023-2024

Motion made by Trustee Hughes, seconded by Trustee Bedell, to approve the retirement letter of Annette Frank with her retirement date of March 20, 2024. **SO MOVED, RESOLVED.**

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NAYS: NONE

ABSENT: Trustee Mosher

3. Appointment to Senior Account Clerk. Karli Brooks can be promoted to this position as a noncompetitive promotion.

MOTION #157, 2023-2024

Motion made by Trustee Bedell, seconded by Trustee Hughes, to promote Karli Brooks to the Senior Account Clerk position via a noncompetitive promotion. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Mosher

4. The County will need to canvas for an Account Clerk Typist.

SENIOR LINE WORKER:

Since the last meeting, the Electric Department has completed and energized a line extension for a new customer out on Bucktooth Run. We've been clearing the right of way for line extension on Fourth Street for a new customer. We've been working on yearly inventory. Also, the meter testing program is ready to launch. Projects to come are on site meter testing, finish inventory requirements, finish build at Fourth St Air B&B, tree removal on Mill Street, and obtaining quotes for a new Digger Derrick. I would like to advertise for 35' poles.

STREETS/WATER SUPERINTENDENT:

Update on the Water Project – Northrup has finished Eighth Street from Erie Street to Fair Oak Street. They have tied in Eighth Street and Virginia Avenue to make a loop. They have Seventh Street and Fair Oak Street tapped and most of Seventh Street down to Erie Street. The road crossing Sixth Street and Fair Oak Street is done. Tomorrow, February 28th, they hope to drill the last service on the bottom on Main Street so we can shut off the old main on the bottom on Main Street, Sixth Street from Court St, South Court Street, Railroad Avenue to the bridge and Third Street.

We have started sweeping and will continue sweeping next week. We are also going to start cleaning up plow damage. I plan on leveling the water project when I'm on the streets. Northrup has started taking the extra dirt on Court Street.

TRUSTEES:

Trustee Craig Bedell:

Trustee Ray Hughes:

Trustee Rory Mosher:

Trustee Todd Palmatier:

From July 12-14, 2024, Little Valley will hold its first "Village of Knives" Celebration. 150 years in the making, W. R. Case & Sons Cutlery, Cutco, and Ka-Bar will all be sponsors and where they all started. Dozens of

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antique and rare knife dealers from across the USA have already booked tables, and the main event will be held at the fairgrounds, graciously rented to us by the Catt. Co. Ag. Society. Setup for dealers will begin on the 11th and early 12th, with free entry to the public from 11 AM – 6PM each day. Tours of Little Valley, a time-warp museum display will be created in one of the display halls, and several custom knife-makers will be forging, grinding, and hafting rare beauties all weekend. Of course, there will be food and beverages, and EBC is brewing a special batch of beer for the event! A banquet for VIPs will be held at the American Legion of Friday night, so we'll need a good share of local support: Parking, Information personnel to guide visitors, trash pickup and supplies. Special weekend rates are being negotiated with Holiday Valley with possible bus transport to/from, as well as horse-drawn wagon rides for town tours. Let's put Little Valley's amazing history on display! Email courtesy of Brad Lockwood.

CLERK TREASURER:

1. MEUA Accounting & Finance and Engineering Workshop will be held on March 12-13th. Karli Brooks would like to attend this Workshop on March 12th only.

MOTION #158, 2023-2024

Motion made by Trustee Bedell, seconded by Trustee Palmatier, to approve Karli Brooks to attend the MEUA Accounting & Finance Workshop on March 12th. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Mosher

BUILDING & ZONING CODE ENFORCEMENT:

BCEO Helgager stated the Annual 1203 report has been completed and has been filed with the State. Part of the oversight is the State must get these reports. This is the second one for them to review and compare it to what I'm doing. It's almost like an investigation comparison. I created a new document checklist for unsafe, hazardous vacant buildings with the placards. I'm working with the attorney for the due process for that. The State says the Village must contract or have a reciprocal agreement for Code Enforcement with another community in the County to cover the Village when BCEO is on vacation, sick or has an emergency. Unfortunately, there is no local community who wants to participate.

PAY BILLS AND APPROVE PAYROLL REPORTS:

Clerk Treasurer Emborsky presented the payroll for February 21, 2024, along with the accounts payable printouts for the board's approval. She also had the board review the vouchers listing for each fund and sign for their approval. The vouchers to be approved for payment are as follows:

<u>2/14/24 through 2/27/24 ACCOUNTS PAYABLE</u>			
<u>CHECKS:</u>	General Fund	#7643-7653	\$3,607.56
	Electric Fund	#7595-7607	\$120,782.39
	Sewer Fund	#5335-5341	\$560.70
	Water Fund	#5503-5513	\$15,169.42
	Trust Fund	#4200-4201	\$995.69
	Water Project Fund	#0094-0095	\$546,412.32
<u>CHECKS VOIDED</u>			
<u>Payroll Ending 2/21/24</u>			
	Payroll Fund		\$0.00
	Direct Deposit		\$23,595.97

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Trust Fund	#4197-4199	\$12,175.41
<u>Payroll Ending 2/21/24 – PAID OUT ON 2/26/24</u>		
Payroll Fund		\$0.00
Direct Deposit		\$161.11
Trust Fund	#0000-0000	\$58.33

MOTION #159, 2023-2024

Motion made by Trustee Palmatier, seconded by Trustee Bedell, to pay the bills and payroll as presented. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Mosher

EXECUTIVE SESSION:

ADJOURNMENT:

MOTION #160, 2023-2024

Motion made by Trustee Bedell, seconded by Trustee Hughes, to adjourn the meeting at 7:46 PM. **SO MOVED, RESOLVED.**

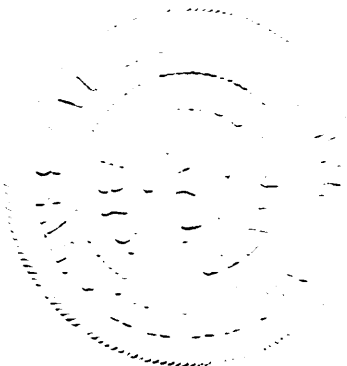
AYES: Mayor Bowen, Trustee Bedell, Trustee Hughes, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Mosher

Respectfully submitted,


JoElla Emborsky
Clerk Treasurer



Item	Amount	Category
1.00000000	100.00	General Fund
2.00000000	200.00	General Fund
3.00000000	300.00	General Fund
4.00000000	400.00	General Fund
5.00000000	500.00	General Fund
6.00000000	600.00	General Fund
7.00000000	700.00	General Fund
8.00000000	800.00	General Fund
9.00000000	900.00	General Fund
10.00000000	1000.00	General Fund

RESOLUTION 2024-001

Motion made by Trustee Robinson, seconded by Trustee Beck, to pay the bills and portion of presentation to

MOVIE, RESOLVE.

AYES: Mayor Brown, Trustee Beck, Trustee Hughes, Trustee Robinson

NAYES: NONE

ABSENT: Trustee Johnson

RESOLUTION 2024-001

RESOLUTION 2024-001

RESOLUTION 2024-002

Motion made by Trustee Beck, seconded by Trustee Johnson, to adjust the budget to 2024-002

MOVIE, RESOLVE.

AYES: Mayor Brown, Trustee Beck, Trustee Johnson, Trustee Robinson

NAYES: NONE

ABSENT: Trustee Johnson

RESOLUTION 2024-002

Mayor Brown
City Treasurer

