

REGULAR MEETING, TOWN OF EAST OTTO, April 9, 2024

A regular meeting of the Town Board of the Town of East Otto, County of Cattaraugus and the State of New York was held at the Town Hall, 9014 East Otto Springville Rd East Otto NY on the 9th day of April 2024.

PRESENT:

Ann Rugg	Supervisor
Dave Forster	Council Member
Bill Spors	Council Member
Sid Barber	Council Member
Karen Graser	Council Member
Deanna Bowen	Clerk
Tom Benz	Superintendent of Highways
Jeff Holler	Code Enforcement Officer

The Pledge of Allegiance was recited and led by Supervisor Rugg to open the Town Board Meeting.

RESOLUTION 33-2024

AUDIT OF CLAIMS

On a motion of Councilmember Forster, seconded by Councilmember Barber the following resolution was

ADOPTED	Ayes	5	Forster, Spors, Barber, Graser, Rugg
	Nayes	0	

Resolved that the bills contained on Abstract #3 have been reviewed by the Town Board and are authorized for payment in the following amounts:

Abstract #4		
General Fund	\$ 1,217.54	Voucher 22-26
Highway	\$ 17,635.67	Voucher 31-42

RESOLUTION 34-2024

MEETING MINUTES

On a motion of Councilmember Forster, seconded by Councilmember Spors the following resolution was

ADOPTED	Ayes	5	Forster, Spors, Barber, Graser, Rugg
	Nayes	0	

Resolved that the Board approves the meeting minutes from March 12, 2024, as submitted.

RESOLUTION 35-2024

UTILITY BILLS

On a motion of Councilmember Forster, seconded by Councilmember Spors the following resolution was

ADOPTED	Ayes	5	Forster, Spors, Barber, Graser, Rugg
	Nayes	0	

Resolved to approve the payment of the March utility bills.

RESOLUTION 36-2024

BUDGET TRANSFER

On a motion of Councilmember Forster, seconded by Councilmember Barber the following resolution was

ADOPTED	Ayes	5	Forster, Spors, Barber, Graser, Rugg
	Nayes	0	

Resolved to transfer \$8,700 from 1990.4 Contingent to Attorney-Contractual.

HIGHWAY SUPERINTENDENT

- Brush Cutting is taking place
- Finishing stripping down truck
- Ditch work is taking place
- 2 trucks are currently out for repair

RESOLUTION 37-2024

BID OPENING

On a motion of Councilmember Forster, seconded by Councilmember Spors the following resolution was

ADOPTED	Ayes	5	Forster, Spors, Barber, Graser, Rugg
	Nayes	0	

Resolved to open lawn mowing bids.

RESOLUTION 38-2024

BID OPENING

On a motion of Councilmember Forster, seconded by Councilmember Barber the following resolution was

ADOPTED	Ayes	5	Forster, Spors, Barber, Graser, Rugg
	Nayes	0	

Resolved to close lawnmowing bid openings.

RESOLUTION 39-2024

LAWN MOWING BID TOWN HALL PROPETIES

On a motion of Councilmember Forster, seconded by Councilmember Spors the following resolution was

ADOPTED Ayes 5 Forster, Spors, Barber, Graser, Rugg
 Nayes 0

Resolved to accept the bid of \$3,000 from Glen Priest for mow and trim the ball diamond, historical building, and town hall including 9008 East Otto-Springville Road for the 2024 season using equipment supplied by the bidder. This bid was accepted due to previous experience with the bidder.

RESOLUTION 40-2024

LAWN MOWING BID BROOKLYN CEMETERY

On a motion of Councilmember Forster, seconded by Councilmember Barber the following resolution was

ADOPTED Ayes 5 Forster, Spors, Barber, Graser, Rugg
 Nayes 0

Resolved to accept the bid of \$1,000 from Glen Priest for mow and trim the Brooklyn Cemetery for the 2024 season using equipment supplied by the bidder.

RESOLUTION 41-2024

EXTENDED WARRENTY

On a motion of Councilmember Forster, seconded by Councilmember Spors the following resolution was

ADOPTED Ayes 5 Forster, Spors, Barber, Graser, Rugg
 Nayes 0

Resolved to not purchase an extended warranty for the 2023 Western Star Truck.

RESOLUTION 42-2024

ADVERTISING BID PROPOSALS FOR GENERATOR

On a motion of Councilmember Forster, seconded by Councilmember Barber the following resolution was

ADOPTED Ayes 5 Forster, Spors, Barber, Graser, Rugg
 Nayes 0

Resolved to advertise for Sealed bids for generator for Highway Shop. Bids to be opened publicly May 14, 2024 at 6:30pm.

TOWN CLERK

- Clerk Bowen submitted the monthly report for March 2024 to the Board. A check was submitted to the Town Supervisor for \$275.45. The report is on file with the Clerk's Office.
- Clerk Bowen read a letter of interest from Dennis Westfall for the Vacant Planning Board position.

RESOLUTION 43-2024

PLANNING BOARD APPOINTMENT

On a motion of Councilmember Forster, seconded by Councilmember Barber the following resolution was

ADOPTED	Ayes	5	Forster, Spors, Barber, Graser, Rugg
	Nayes	0	

Resolved to appoint Dennis Westfall to the East Otto Town Planning Board.

CEO REPORT

- 7 Permits for a total of \$1135 which was deposited to Town Clerk
- 18 phone calls
- 6 inspections
- Sent Permits to Assessor
- Sent annual Report to State

RESOLUTION 44-2024

EXECUTIVE SESSION

On a motion of Councilmember Spors, seconded by Councilmember Barber the following resolution was

ADOPTED	Ayes	5	Forster, Spors, Barber, Graser, Rugg
	Nayes	0	

Resolved that the East Otto Town Board enter Executive Session at 7:18pm to discuss pending litigation.

No action taken.

RESOLUTION 45-2024

EXECUTIVE SESSION

On a motion of Councilmember Spors, seconded by Councilmember Barber the following resolution was

ADOPTED	Ayes	5	Forster, Spors, Barber, Graser, Rugg
	Nayes	0	

Resolved that the East Otto Town Board come out of Executive Session at 7:30pm.

With no further business, on a motion from Councilmember Spors, seconded by Councilmember Graser the meeting was adjourned at 7:30 PM.
Carried unanimously.

The next meeting will be held on May 14, at 6:00pm.

Respectfully Submitted

Deanna Bowen
Town Clerk