

Town of Olean
Minutes of the Regular Monthly Board Meeting
Held at the Olean Town Hall, 2634 Route 16N, Olean NY
On December 19, 2023

Present: Annette Parker Supervisor
 Pat Zink Highway Superintendent
 John Artlip Councilman
 Donna Howard Councilwoman
 Scott Zink Councilman
 Joshua Torrey Councilman
 Sherry Lemon Town Clerk

Absent: Jerry Dzuroff Code Enforcement Officer

Supervisor Parker opened the meeting at 6:30pm with the Pledge of Allegiance.

Guests: None. Public Hearing regarding Local Law #1 of 2024- Amended Administration and Enforcement of the New York State Uniform Fire Prevention and Building Code and the State Energy Conservation Construction Code by the Town of Olean was opened.

Resolution 1 (R:120123) APPROVAL OF MINUTES

On a motion from Councilman Artlip, and seconded by Councilwoman Howard, the Resolution was Adopted, with 4 Ayes, and 0 nays.

Resolved, that the minutes of the November 21, 2023, Regular Board Meeting be approved as presented.

Resolution 2 (R:120223) APPROVAL OF ABSTRACTS

On a motion from Councilman Artlip, and seconded by Councilwoman Howard, the Resolution was Adopted, with 4 Ayes, and 0 nays.

Resolved, that the bills received in November, 2023, have been reviewed by the Town Board and are authorized for payment in the following amounts:

Highway Fund: for the sum of \$12,064.00.

General Fund: for the sum of \$49,820.12.

REPORTS OF TOWN OFFICIALS

Supervisor: The monthly bank statements were presented for review by the Board.

Code Enforcement: From November 21, 2023, to December 19, 2023, has 1 permit and the proposed Local Law for which the Public Hearing is occurring at the same time as the Board Meeting pending, and 4 items before the Town of Olean Court.

Superintendent of Highways: Plowing and salt/sanding of roads has begun; two trees have been removed to facilitate the new septic system at the Town Hall; trees have also been removed in places along Old Rock City Road, McCann Hollow, Wayman Branch Road, Kamery Road, and Page Road. The Godfrey Hollow Culvert project is ready to begin with the County assisting with the administration of the grant funding through an intermunicipal agreement.

Resolution 3 (R:120323) CATTARAUGUS COUNTY TO ADMINISTER FUNDING FOR GODFREY HOLLOW CULVERT PROJECT

On a motion from Councilman Artlip, and seconded by Councilwoman Howard, the Resolution was Adopted, with 4 Ayes, and 0 nays.

Resolved, authorizing the implementation and funding of 100% of the costs of the Godfrey Hollow Culvert Project, of which qualified costs may be reimbursed from Bridge NY funds and to be administered by Cattaraugus County.

New York State DoT is receiving assistance from Ed Bauer Construction with cleaning and relining culverts on Route 16N with millings obtained from the City of Olean; Doug Lockwood is off and has been off on personal medical leave, with a part-time employee filling in as needed.

Cemetery: New signage that has been ordered is expected soon.

Clerk: The Clerk's office collected a total of \$400.00 in November for certified copies, marriage license, and dog registration fees.

Town Justice/Court: The Court did not report in November for fines and fees.

OLD BUSINESS

Supervisor: There has been no response from NYSLRS to date with regard to a possible pay increase for the Highway Superintendent. There was discussion and agreement that there is a shortfall and to give a pay advancement of \$15,000.00 with the understanding that if NYSLRS does not approve the Highway Superintendent will repay the advancement.

Resolution 4 (R:120423) SET STANDARD WORK DAY- DONNA HOWARD

On a motion made by Councilman Torrey and seconded by Councilman Zink, the Resolution was Adopted, with 4 Ayes and 0 Nays.

Resolved, that the Standard Work Day for Councilwoman Donna Howard with regards to NYSLRS shall be 6 hours.

Resolution 5 (R:120523) GRANT APPLICATION FOR NEW DOG KENNEL AND SHARED SERVICES

On a Motion made by Councilman Artlip, and seconded by Councilman Zink, the Resolution was Adopted , with 4 Ayes and) Nays.

Resolved, that Municipal Solutions shall write the grant application to fund the planned new dog kennel and dog control shared services.

The Public Hearing regarding the adoption of the Amended Solar Facilities Installation Law had 1 person in attendance and that person had no opinion on the topic.

NEW BUSINESS

There is a need to replace Ira Katzenstein on the Planning Board as he is retiring effective January 1, 2024, and to replace Leo Nenno on the Zoning Board as he is now deceased. The Board is encouraged to seek out residents who may be interested in serving on the Planning and Zoning Boards.

Resolution 6 (R:120623) APPROVAL OF LOCAL LAW #1 OF 2024 A LOCAL LAW TO PROVIDE FOR THE ADMINISTRATION AND ENFORCEMENT OF THE NEW YORK STATE UNIFORM FIRE PREVENTION AND BUILDING CODE AND THE STATE ENERGY CONSERVATION AND CONSTRUCTION CODE BY THE TOWN OF OLEAN

On a Motion made by Councilman Artlip and seconded by Councilman Torrey, the Resolution was Adopted, with 4 ayes and 0 nays.

Resolved, that with no other residents appearing for the Public Hearing regarding the proposed Amended Building Code which opened at the beginning of the Regular Board Meeting, the Supervisor asked each Board member if they accept the new Local Law. Councilman Artlip indicated yes; Councilman Zink indicated yes; Councilwoman Howard indicated yes; and Councilman Torrey indicated yes. The Local Law will go into effect once the Town is informed by the State that it has been recorded.

There being no further Old Business or further New Business to be presented, Councilman Zink moved for adjournment, with Councilman Artlip seconding the motion, and all agreed. The Public Hearing and meeting were adjourned at 7:10 pm.

Respectfully submitted,

Sherry Lemon, Town of Olean Clerk