The ninth regular meeting of the Andover Town Board for 2023 was held on September 12, 2023.

**Present:**

Joe Kent, Deputy Councilman

James Frungillo, Highway Superintendent

Mandi Joyce-Phelps, Councilwoman

Heather Simon, Councilwoman

Matthew Zengerle, Councilman

Tasha Rossrucker, Clerk

**Call Meeting to Order:** Meeting called to order by Acting Supervisor Joe Kent at 6:04 p.m.

**Pledge of Allegiance:** Led by Matt Zengerle.

**Regular Meeting Minutes:** The regular meeting minutes from the August 2023 meeting were reviewed. No corrections were made. A motion was made by Joe Kent and seconded by Heather Simon to approve minutes. **4 Members** **approving, 0 Disapproving, 0 absent Carried**

**Communications and Petitions:** none.

**Reports**

**Dog Control Officer:**  Jeremy Clemons, DCO passed around report. A motion was made to accept the DCO report by Matt Zengerle and seconded by Mandi Joyce-Phelps to accept the report**. 4 Members approving, 0 Disapproving, 0 absent Carried**

**Highway Report:** Highway Superintendent Jim Frungillo said that the guys have been helping busy grading and getting ready for winter. Jim said the trailer he ordered for the town is in. The board did a resolution to accept the purchase of the trailer. The board passed a resolution for Deputy Supervisor Joe Kent as acting Supervisor. A motion was made to accept the highways report by Heather Simon and seconded by Mandi Joyce-Phelps to accept the report**. 4 Members approving, 0 Disapproving, 0 absent Carried**

**RESOLUTION 2023-6**: **BOND FOR TRAILER**

**Resolution offered by:** Mandi Joyce-Phelps

**Seconded by**: Matt Zengerle

Motion was made to accept the final agreement as written for the purchase of the Interstate model 40TDL Serial #1JKAPC409RM020042. The bond amount will be $36,700.00. A yearly payment will be paid for the following two years, with the bond maturing in 2024.

Poll of Officers:

Deputy Supervisor, Joe Kent , aye

Councilwoman, Mandi Joyce-Phelps, aye

Councilwoman, Heather Simon, aye

Councilman, Matt Zengerle, aye

**4 Members approving, 0 Disapproving, 0 absent. Resolution Passed**

**RESOLUTION 2023-7: Approving Deputy Joe Kent as acting Supervisor.**

Whereas, the Town Board of the Town of Andover hereby agrees to allow approve Deputy Supervisor Joe Kent to be acting Supervisor for the Town of Andover.

After discussion of the proposal, the Town Supervisor instructed the Town Clerk to call the Roll of the Town Board, which was done with the following results:

Councilwoman JOYCE-PHELPS – aye

Councilman KENT – aye

Councilwoman SIMON - aye

Councilman ZENGERLE– aye

A motion was made by Heather Simon and seconded by Matt Zengerle to appoint Joe Kent as acting Supervisor.

**Code Enforcement Report:**  No report submitted.

**Town Clerk’s Report**. The August 2023 Clerk’s report was read aloud. The town collected $642.50 total. $595.00 local shares and $25.00 to Ag and Markets and $22.50 to NYS Dept. of Health.Motion was made to accept Clerk’s report by Matt Zengerle and seconded by Joe Kent.  **4 Members approving, 0 Disapproving, 0 absent Carried**

**Town Justice Report:** Acting Supervisor Joe Kent passed around Town Justice Ames reports for July and August. A motion was made by Mandi Joyce-Phelps and seconded by Heather Simon. **4 Members approving, 0 Disapproving, 0 absent Carried**

Town of Andover

Friendship Town Hall

22 E. Greenwood Street

PO Box 777

Andover, NY 14806

Resoluon #

To appoint Timothy J Dannheim

As Assessor for the Town of Andover

WHEREAS, the Town of Andover at the regular Town Board Meeng held on \_\_\_/\_\_\_/\_\_\_\_

agreed to the appointment of Timothy J. Dannheim as the Assessor for the town of Andover,

and; WHEREAS, the term of appointment is a period of six years in accordance with Real

Property Tax Law 310 and will commence on the 1

st

day of October 2019 and connue

through the 30

th

day of September 2025.

THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Andover does hereby

appoint Timothy J. Dannheim as the Assessor for the Town of Andover for the term

commencing on October 1, 2019 connuing through September 30, 2025.

Vote Taken: Gus Weber/Supervisor --- \_\_\_\_Yes/No\_\_\_\_

Joe Kent/Deputy Supervisor --- \_\_\_\_Yes/No\_\_\_\_

Wayne Grant/Town Council --- \_\_\_\_Yes/No\_\_\_\_

Heather Simon/Town Council --- \_\_\_\_Yes/No\_\_\_\_

Ma>hew Zengerle/Town Council --- \_\_\_\_Yes/No\_\_

**Bills:**

General A Vouchers 154-175 $2,166.46

Highway DA Vouchers 61-68 $5,963.19

Highway DB Vouchers 76-92 $28,237.81

Motion made by Heather Simon and seconded by Mandi Joyce-Phelps to pay the bills as submitted. **4 Members approving, 0 Disapproving, 0 absent Carried**

**Unfinished Business:**

**AHPC:** The Monthly AHPC grant report was submitted and read out loud by acting Supervisor Joe Kent. A motion was made to accept the AHPC report by Mandi Joyce-Phelps and seconded by Heather Simon to accept the report**. 4 Members approving, 0 Disapproving, 0 absent Carried**

**New Business:**

**Health Insurance Coverage:** Superintendent Jim Frungillo requested to the board that he would like health insurance. Jim said that surrounding Town’s Supervisor’s are receiving health insurance.

**Lawn Care for Ponds:** Kylen Zengerle will no longer be doing lawn maintenance for the Town pond and cemeteries. The board will be hiring someone for next year.

**Job Posting:** HMEO Kevin Waters turned in his resignation letter to Superintendent Jim Frungillo. A job posting will be published in the Spectator, Post Office, sign board outside the office and on the Town’s FB page. **4 Members** **approving, 0 Disapproving, 0 absent Carried**

DATED: September 12, 2023

**RESOLUTION 2023-8: HMEO EMPLOYEE**

Whereas, the Town Board of the Town of Andover hereby agrees to allow approve Superintendent Jim Frungillo to hire a HMEO Employee for the Town of Andover.

After discussion of the proposal, the Town Supervisor instructed the Town Clerk to call the Roll of the Town Board, which was done with the following results:

Councilwoman JOYCE-PHELPS – aye

Councilman KENT – aye

Councilwoman SIMON - aye

Councilman ZENGERLE– aye

A motion was made by Heather Simon and seconded by Mandi Joyce-Phelps to allow Superintendent Jim Frungillo to hire HMEO employee.

A motion made by Mandi Joyce-Phelps and seconded by Heather Simon to adjourn the meeting for the evening. Meeting adjourned at 6:57 PM. 4 **Members approving, 0 Disapproving, 0 absent Carried**

**Memorandum:** Revise calendar for voting by state legislature.

**Distric IV Meeting:** Meeting will be held on September 19, 2023 at 7 PM in the Wellsville Town Office.

Respectfully submitted,

Tasha Rossrucker

Clerk