The eleventh regular meeting of the Andover Town Board for 2023 was held on November 14, 2023.

**Present:**

Joe Kent, Deputy Councilman

James Frungillo, Highway Superintendent

Mandi Joyce-Phelps, Councilwoman

Heather Simon, Councilwoman

Matthew Zengerle, Councilman

Tasha Rossrucker, Clerk

**Call Meeting to Order:** Meeting called to order by Board member Mandi Joyce-Phelps at 6:07 p.m.

Public Hearing called to order at 6:07 PM.

Closed public hearing at 6:27 PM.

**Pledge of Allegiance:** Led by Heather Simon.

**Regular Meeting Minutes:** The regular meeting minutes from the October 2023 meeting were reviewed. Corrections were made. A motion was made by Matt Zengerle and seconded by Heather Simon to approve minutes. **4 Members** **approving, 0 Disapproving, 0 absent Carried**

**Communications and Petitions:** none.

**Reports**

**Dog Control Officer:**  Jeremy Clemons, DCO submitted report. Report was read aloud. A motion was made to accept the DCO report by Matt Zengerle and seconded by Heather Simon to accept the report. Stickers are being ordered for Jeremy’s vehicle for DCO. **4 Members approving, 0 Disapproving, 0 absent Carried**

**Highway Report:** Highway Superintendent Jim Frungillo said we the guys are getting the trucks ready for snowplowing. The guy that was hired has started and is doing a good job. The guys have been ditching. A motion was made to accept the highways report by Matt Zengerle and seconded by Joe Kent to accept the report**. 4 Members approving, 0 Disapproving, 0 absent Carried**

**Code Enforcement Report:**  No report submitted.

**Town Clerk’s Report**. The October 2023 Clerk’s report was read aloud. The town collected $465.45 total. $460.45 local shares and $5.00 to Ag and Markets and $0.00 to NYS Dept. of Health.Motion was made to accept Clerk’s report by Matt Zengerle and seconded by Heather Simon.  **4 Members approving, 0 Disapproving, 0 absent Carried**

**Town Justice Report:** Acting Supervisor Joe Kent passed around Town Justice Ames report for October. Judge Ames said that tickets are down, but DWI’s are up. A motion was made by Matt Zengerle and seconded by Heather Simon. **4 Members approving, 0 Disapproving, 0 absent Carried**

Town of Andover

Friendship Town Hall

22 E. Greenwood Street

PO Box 777

Andover, NY 14806

Resoluon #

To appoint Timothy J Dannheim

As Assessor for the Town of Andover

WHEREAS, the Town of Andover at the regular Town Board Meeng held on \_\_\_/\_\_\_/\_\_\_\_

agreed to the appointment of Timothy J. Dannheim as the Assessor for the town of Andover,

and; WHEREAS, the term of appointment is a period of six years in accordance with Real

Property Tax Law 310 and will commence on the 1

st

 day of October 2019 and connue

through the 30

th

 day of September 2025.

THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Andover does hereby

appoint Timothy J. Dannheim as the Assessor for the Town of Andover for the term

commencing on October 1, 2019 connuing through September 30, 2025.

Vote Taken: Gus Weber/Supervisor --- \_\_\_\_Yes/No\_\_\_\_

 Joe Kent/Deputy Supervisor --- \_\_\_\_Yes/No\_\_\_\_

 Wayne Grant/Town Council --- \_\_\_\_Yes/No\_\_\_\_

 Heather Simon/Town Council --- \_\_\_\_Yes/No\_\_\_\_

Ma>hew Zengerle/Town Council --- \_\_\_\_Yes/No\_\_

**Bills:**

General A Vouchers 192-218 $7,061.89

 Highway DA Vouchers 77-83 $9,756.92

Motion made by Heather Simon and seconded by Matt Zengerle to pay the bills as submitted. **4 Members approving, 0 Disapproving, 0 absent Carried**

**Unfinished Business:**

**AHPC:** The Monthly AHPC grant report was submitted and read out loud by acting Supervisor Joe Kent. A motion was made to accept the AHPC report by Mandi Joyce-Phelps and seconded by Heather Simon to accept the report**. 4 Members approving, 0 Disapproving, 0 absent Carried**

**New Business:**

**Court Audit:** Judge Ames presented the Town’s court records to the board.

**RESOLUTION 2023-10: Annual Audit of Court Books:**

Judge Ames presented to the board the Court books for the annual audit. The previous audit was completed in November of 2022. Judge Ames produced computer reports, the cash book, and the receipt book and bank and deposit statements. The board randomly chose June and July to audit. The court collected $371.00 in fines in June. Two deposits were made in the amount of $35 and $336. The court collected $168.00 in July with two deposits being made in the amount of $143 and $25. The cash book, bank statements and receipts all matched. All records matched and records were found to be satisfactory. Monthly audit will remain the same and be completed at board meetings.

A motion was made to by Heather Simon and seconded by Matt Zengerle.

**Vote:**

 Joseph Kent, Deputy Supervisor aye

Mandi Joyce-Phelps, Council Member aye

 Heather Simon, Council Member aye

 Matthew Zengerle, Council Member aye

**4 Members approving, 0 Disapproving, 0 absent. Resolution Passed**

**Resolution 2023-11: Adopt 2024 Spending Plan**

**Offered by: Mandi Joyce-Phelps, Seconded by Heather Simon**

**WHEREAS:** It is required by law that the Town Board take action at the November Board meeting to adopt the 2024 Town Budget.

**WHEREAS:** This adopted budget is forwarded to Allegany County Clerk for filing after public hearing.

**THEREFORE:** Let it be resolved the Andover Town Board accepts and adopts the 2024 Town Budget at its regular meeting, which was held November 14, 2023 at 6:07 pm.

After discussion of the proposal, the Town Supervisor instructed the Town Clerk to call roll call of the Town Board, which was done with the following results:

Poll of Officers:

Deputy Supervisor, Joseph Kent, aye

Heather Simmons, Councilwoman, absent

Mandi Joyce-Phelps, Councilwoman, aye

Matt Zengerle, Councilman, aye

**4 Members approving, 0 Disapproving, 0 absent Resolution approved**

**Roof:** Received quote from General Roofing for the maintenance on the roof.

**Grievance Board:** Deb Rossrucker turned in her resignation to be on the Grievance board for the 2024 year.

**Real Property:** 2023 Prior Year File Roll Section Town Summary was received and reviewed.

**Community Center Price:** The beginning of 2024 the community center rental will now be $60.00 to rent.

A motion made by Mandi Joyce-Phelps and seconded by Matt Zengerle to adjourn the meeting for the evening. Meeting adjourned at 8:08 PM. 4 **Members approving, 0 Disapproving, 0 absent Carried**

Respectfully submitted,

Tasha Rossrucker

Clerk