The regular meeting of the Villenova Town Board hel Oct. 12, 2022 at 1094 Butcher Road, South Dayton NY was called to order by Supervisor Park at 7:00PM after the Pledge to the Flag.

**Present: Yvonne Park - Supervisor**

**Sarah LoManto - Councilmember**

**Keith Butcher - Councilmember**

**Nathan Palmer - Councilmember**

**Daniel DiStasio - Councilmember**

**Others Present:**

**Pamela Miktuk - Highway Superintendent**

**Donald Michalak - Town Attorney**

**Ken Chase - Highway Consultant**

**Sue Palmer - Resident**

**David Dayton - Resident**

**Recording Secretary:**

**Julie Goodway - Town Clerk**

**\*\*\*A MOTION** was made by Sarah LoManto and seconded by Nathan Palmer WHEREAS, minutes of the Sept. 14th and Special meeting on Sept 27 be accepted as presented by Town Clerk Goodway.

**Adopted: Park - aye**

**LoManto - aye**

**Butcher - aye**

**Palmer - aye**

**DiStasio - aye**

**Reports:**

**Ken Chase,** highway update **–** the new 10 wheeler is built however it will be about another month before it ships from the factory, then it goes to Valley Fab, he guesses the town should take possession in the January – February time frame. The F600 is here and they are currently working on getting the shoes for the plow. Keith Butcher suggested using the 2 old trucks for the roads.

**Pam Miktuk –** addressed gravel removed from Villenova Rd; grated Lovers Lane, S Hill has been oil and stoned; shared services – James Road; the drive shaft on the brush hog is being worked on; met with Melissa and Jim Pippin about the road conditions; asked permission from the board to cancel the order for the $1500 mower from Rodgers & Sons – permission granted; states the pick up truck has engine lights on and keeps stalling, it should be looked at, also needs brakes; the Dye Road bridge was addressed; the board questioned the process on Villenova Road and the possibility of abandonment of sections of certain road, the Attorney will research; asked the board for approval to purchase winter tires and rims for the F600;

**\*\*\*A MOTION** was made by Dan DiStasio and seconded by Sarah LoManto authorizing the Highway Superintendent to purchase a full set of tires and rims for the F600 at a cost not to exceed $3,800.00.

**Adopted: Park - aye**

**LoManto - aye**

**Butcher - aye**

**Palmer - aye**

**DiStasio - aye**

**Town Clerk –** received and disbursed a total of $963.00 and issued a check to the Supervisor in the amount of $679.53 for the portion of town fees collected.

**Justice –** received and disbursed a total of $193.00, presented a check to the Supervisor 10/3/22.

**Assessor –** written report on file in the clerk’s office.

**Code Enforcement Officer –** written report on file in the clerk’s office.

**Attorney –** presented the board with the information regarding the 2023 Association of Town Annual Conference.

**\*\*\*A MOTION** was made by Yvonne Park and seconded by Dan DiStasio as follows: That the town attorney be authorized to attend the Association of Towns 2023 Training School and Annual Meeting at the New York Marriott Marquis, Sunday, February 19, 2023, Monday 20th (Presidents Day), Tuesday, 21st and Wednesday 22nd; and to take advantage of the early registration in the approximate amount of attorney registration $435.00, training $125.00, and hotel $837.00 in total $1,397.00; of which all will be submitted under this year’s budget.

Also, that a per diem for meals and expenses not to exceed $80./per day, $320./total, be approved. The final balance of expenses to be reimbursed in 2023 after the annual meeting under next year’s budget.

Further, that the town attorney be appointed the Official Town Delegate.

**Adopted: Park - aye**

**LoManto - aye**

**Butcher - aye**

**Palmer - aye**

**DiStasio - aye**

**\*\*\*A MOTION** was made by Dan DiStasio and seconded by Nathan Palmer to accept the quote from Heritage Structure and enter into contract with them to build and set up the 12 x 28 foot building to be used as the Historical Building per the mitigation plan entered into with Northland Power. The cost of the building is $23,939.00 and a deposit of $12,000. is required to solidify the contract and begin construction in the Spring of 2023.

**Adopted: Park - aye**

**LoManto - aye**

**Butcher - aye**

**Palmer - aye**

**DiStasio - aye**

**\*\*\*A MOTION** was made by Sarah LoManto and seconded by Dan DiStasio to conduct a public hearing on the proposed preliminary budget for 2023 on November 9th at 7:10PM during the regular meeting of the board.

**Adopted: Park - aye**

**LoManto - aye**

**Butcher - aye**

**Palmer - aye**

**DiStasio - aye**

**\*\*\*A MOTION** as made by Yvonne Park and seconded by Nathan Palmer approving Colin Knoer, Special Counsel as consultant in the inquiry from Patriot Towers regarding a communications tower located in Villenova.

**Adopted: Park - aye**

**LoManto - aye**

**Butcher - aye**

**Palmer - aye**

**DiStasio - aye**

**\*\*\*A MOTION** was made by Nathan Palmer and seconded by Sarah LoManto after a thorough review of the tentative 2023 budget, the following line items be changed:

Decrease DA5110.4 Contractural from $95,000. to $85,000.

Increase DA5110.45 Gravel – from $0. to $10,000.

By order of this motion with the above listed changes the 2023 Tentative Budget now become the 2023 Preliminary Budget.

General Appropriations: $334,673. Less Estimated Revenues $88,500. Less Unexpended Balance $70,000.

General Amount to be raised by taxes - $176,173.

Highway Appropriations: $617,745. Less Estimated Revenues $230,500. Less Unexpended Balance $60,000.

Highway Amount to be raided by taxes - $327,245.

Salaries of the Elected Officials: - Annual

Supervisor - $8,400.00

Councilmembers (4) each - $1,200.00

Highway Superintendent - $35,000.00

Town Clerk/Tax Collector - $14,500.00

Justice - $4,050.00

By order of this motion the Town Clerk is directed to publish and post the 2023 Preliminary Budget.

**Adopted: Park - aye**

**LoManto - aye**

**Butcher - aye**

**Palmer - aye**

**DiStasio - aye**

**\*\*\*A MOTION** was made by Sarah LoManto and seconded by Dan DiStasio WHEREAS General Vouchers #91 – 97 totaling $1,636.51, general prepays #65 -70 totaling $5,991.32 and Highway Vouchers #89 – 98 totaling $141,700.84 were submitted, reviewed and approved for payment.

**Adopted: Park - aye**

**LoManto - aye**

**Butcher - aye**

**Palmer - aye**

**DiStasio - aye**

**\*\*\*A MOTION** was made by Dan DiStasio and seconded by Keith Butcher to accept all department head reports as given.

**Adopted: Park - aye**

**LoManto - aye**

**Butcher - aye**

**Palmer - aye**

**DiStasio - aye**

**\*\*\*A MOTION** was made by Yvonne Park and seconded by Sarah LoManto to adjourn the meeting at 8:03PM.

**Adopted: Park - aye**

**LoManto - aye**

**Butcher - aye**

**Palmer - aye**

**DiStasio - aye**

**Respectfully Submitted,**

**Julie Goodway**

**Villenova Town Clerk**