**May 3, 2022**

At 7:00 PM, Mayor Stumpf called the meeting to order.

The following were present:

John Stumpf Mayor

Trustee Patricia Sherwood Trustee

Trista Reisdorf Trustee

Brandon Stearns Trustee

Clerk Marcia Lexer

Trustee Darwin Dominessy Absent

**OTHERS PRESENT:** Superintendent of Public Works Daren Smith, 1st Assistant Jeff Holmes, Historian Jackie Cornwall, DCO/Constable Joe Neamon, Steve from MRC and Arcade Herald reporter Anderson Miles.

# MINUTES

Trustee Sherwood seconded by Trustee Stearns moved suspension of the reading of the Minutes of the previous board meetings of April 5, 2022 inasmuch as Board members had been supplied copies. Carried. Mayor Stumpf announced that corrections and alterations would then be heard, and concluding there were none, the minutes stand approved. Carried.

# PUBLIC

**MRC:** Steve from MRC came to the meeting to inform the Board of the major issues the refuse company is having with residents putting food, dog feces, etc. in the recycling bin. Constable Joe Neamon requested MRC provide him with names and addresses of violators so that he can follow up on the complaints.

**Jackie Cornwall:** Historian Jackie Cornwall spoke about her interest in having Home Town Hero Banners – would need to check on clearance, fund raising, someone to install etc. She will be at the next Village meeting to give her Historian Report.

# REPORTS

**Fire Department report presented by 1st Assistant Jeff Holmes:**

**EMS CALLS** **AUTOMATIC FIRE ALARM**

Village 07 Village 03

Town of Yorkshire 04

**AUTO ACCIDENTS** **STRUCTURE FIRE**

Machias 01 Town of Freedom 01

**BRUSH FIRE** **HAZARDOUS CONDITION**

Town of Freedom 01 Town of Yorkshire 01

There were 18 calls for the month of April. There will be a Mother’s Day Breakfast from 8AM – 1PM on Sunday, Mother’s Day. On May 21, there will be a District II pancake breakfast for the firemen and their wives. Fire Department will be participating in the Memorial Day Parade. The Auxiliary is having a chicken BBQ on 06/18/2022 – it will be at the training center; drive-thru service only.

**Superintendent of Public Works Daren Smith reported the following:**

1. Have been in contact with Jonathan from Master Meter – he took all of the broken meters and will be replacing them; went over computer program – will need new computer; have only changed out one meter thus far
2. Contacted a couple of contractors on doing the handicapped bathroom, it’s looking like fall/winter before any will have time
3. Brush pick up went well except for one root ball
4. Water running good
5. Need three hydrants – will order what they have
6. Tractor is ready to mow once it dries out

**Clerk Marcia Lexer reported the following:**

1. Prepared Vouchers and Abstract
2. Cash receipts provided to each board member
3. Delivered trash stickers to Crosby’s
4. Busy getting ready for taxes
5. Issued handicapped parking permits
6. Amount currently owed on water $30,057.57
7. Received Sales Tax Distribution in amount of $36,493.26 which was an increase of $4380.12 over the same quarter in 2021.

**COMMUNICATIONS**

1. Selective Insurance – Notice of Change in Policy Terms – Biometric Information Exclusion.

 **UNFINISHED BUSINESS**

1. Water Meters – Daren has been in contact with Jonathan and anticipates that we will be receiving the meter replacements soon.
2. Meeting Room – allowing residents to use the meeting room was discussed. Currently, the Board has moved back into the meeting room for meetings. Handicapped bathroom is on the agenda and without knowing if and when that will take place will be difficult to have people sign out the room. The Fire Department has a room at the training center that they rent out if residents are interested.

**NEW BUSINESS**

1. Impose a fee for notice of unpaid taxes

**IMPOSING A FEE FOR THE NOTICE OF UNPAID TAXES\_RESOLUTION**

It was moved by Trustee Sherwood, seconded by Trustee Stearns to make the following resolution:

WHEREAS: Section 987 of the Real Property Law mandates the annual mailing of a notice of unpaid taxes to each owner of real property upon which taxes remain unpaid; and

WHEREAS: effective January 1, 1995, Section 987 of the Real Property Tax Law authorizes the governing body of a municipal corporation to adopt a resolution to impose a fee of up to $2.00 per parcel to offset the expenses of complying with this mandate,

THEREFORE BE IT RESOLVED that effective May 3, 2022 the Village of Delevan does hereby provide for the imposition of a fee of an amount of $1.00 chargeable against each parcel for which a notice of unpaid taxes is mailed in compliance with Section 987 of the Real Property Tax Law.

Trustee Dominessy absent, Trustee Reisdorf aye, Trustee Sherwood aye, Trustee Stearns aye, Mayor Stumpf aye. 4 ayes, 0 nays, 1 absent. Carried.

1. Tax Warrant

**TAX WARRANT RESOLUTION**

It was moved by Trustee Sherwood, seconded by Trustee Stearns to make the following resolution:

RESOLVED: that the tax levies totaling $108,196.00 as extended upon the roll of the Village of Delevan are hereby approved, and be it further

RESOLVED: that the mayor and clerk hereby are authorized and directed to sign and attach the warrant with the official Village seal hereto under the day of May 3, 2022.

Trustee Dominessy absent, Trustee Reisdorf aye, Trustee Sherwood aye, Trustee Stearns aye, Mayor Stumpf aye. 4 ayes, 0 nays, 1 absent. Carried.

1. Replacement Village Clerk- Clerk Lexer discussed retiring from her position of Village Clerk. Lexer did not give a date as when someone is found as a replacement they would need training. Lexer requested a motion to put an ad in the newspaper and Pennysaver seeking applicants.

**ADVERTISEMENT FOR CLERK POSITION**

It was moved by Trustee Stearns, seconded by Trustee Sherwood to advertise the position of Village Clerk

Trustee Dominessy absent, Trustee Reisdorf nay, Trustee Sherwood aye, Trustee Stearns aye, Mayor Stumpf aye. 3 ayes, 1 nays, 1 absent. Carried.

1. Handicapped bathroom – as previously mentioned, Supt. Smith and Mayor Stumpf reached out to various contractors to ascertain quotes on installing a handicapped bathroom, thus far no quotes received.

# PAY CLAIMS

The bills for the previous month of April were presented and audited. It was moved by Trustee Stearns seconded by Trustee Sherwood to make payment of $19,515.53, Abstract #12, $17,459.77 in General Fund Claims and $2,055.76 in payment of Water Fund Claims.

Trustee Dominessy absent, Trustee Reisdorf aye, Trustee Sherwood aye, Trustee Stearns aye, Mayor Stumpf aye. 4 ayes, 0 nays, 1 absent. Carried.

**ADJOURNMENT**

At 8:05 PM it was moved by Trustee Reisdorf, seconded by Trustee Stearns to adjourn. Carried.

Village Clerk Marcia Lexer