

**Public Hearing Scheduled by the Village of Little Valley Board  
Meeting held at the Municipal Building**

**July 12, 2022**

**PRESENT:** Mayor James Bowen, Trustee Todd Palmatier, Trustee Raymond Hughes, Trustee Jillian Koch, Trustee Rory Mosher, Public Works Superintendent Robert Young, Clerk Treasurer JoElla Emborsky

**ABSENT:** NONE

**GUEST:** Jamie Baran, Mr. & Mrs. Ric McCormick

Mayor James Bowen called the public hearing to order at 6:45 PM

The Village of Little Valley is applying for \$1,250,000 in Community Development Block Grant (CDBG) funds to make improvements to the water distribution system.

Mayor Bowen asked the audience if they have any questions or concerns and Ms. Baran stated "that this would be a positive step forward for Little Valley."

Motion to pass the Resolution with reference to the Proposed Village of Little Valley Water Improvement Project.

**MOTION #25, 2022-2023**

Motion made by Trustee Mosher, seconded by Trustee Hughes, to approve the Resolution with reference to the Proposed Village of Little Valley Water Improvement Project. **SO MOVED, RESOLVED.**

**AYES:** Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier, Trustee Mosher

**NAYS:** NONE

**ABSENT:** NONE

Motion to close the Public Hearing at 6:52 PM.

**MOTION #26, 2022-2023**

Motion made by Trustee Koch, seconded by Trustee Hughes, to close the Public Hearing at 6:52 PM. **SO MOVED, RESOLVED.**

**AYES:** Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier, Trustee Mosher

**NAYS:** NONE

**ABSENT:** NONE

**Regularly Scheduled Village of Little Valley Board Meeting  
Held at the Municipal Building**

**July 12, 2022**

**PRESENT:** Mayor James Bowen, Trustee Todd Palmatier, Trustee Raymond Hughes, Trustee Jillian Koch, Trustee Rory Mosher, Public Works Superintendent Robert Young, Building & Zoning Code Officer John Helgager, Clerk Treasurer JoElla Emborsky

**ABSENT:** NONE

Mayor James Bowen called the regularly scheduled meeting to order at 7:00 PM

Motion to adopt of the Civil Rights, Equal Employment Opportunity and Section 3 Policy that designated Trustee Mosher to act as the Fair Housing Officer and designated Trustee Koch to act as the Section 3 Officer.

**MOTION #26, 2022-2023**

Motion made by Trustee Koch, seconded by Trustee Mosher, to adopt the Civil Rights, Equal Employment Opportunity and Section 3 Policy. **SO MOVED, RESOLVED.**

**AYES:** Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier, Trustee Mosher

**NAYS:** NONE

**ABSENT:** NONE

**Approval of Minutes:**

**MOTION #27, 2022-2023**

Motion made by Trustee Koch, seconded by Trustee Mosher, to approve minutes of June 28, 2022, meeting. **SO MOVED, RESOLVED.**

**AYES:** Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier, Trustee Mosher

**NAYS:** NONE

**ABSENT:** NONE

**MOTION #28, 2022-2023**

Motion made by Trustee Palmatier, seconded by Trustee Hughes, to approve the amended minutes of September 14, 2021, meeting to include the Public Hearing for Resolution #3 on the Proposed Local Law. **SO MOVED, RESOLVED.**

**AYES:** Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier, Trustee Mosher

**NAYS:** NONE

**ABSENT:** NONE

**GUEST:** Bill McCahey, Jamie Baran, Mr. & Mrs. Ric McCormick, Jessica Higgins

**MAYOR:**

**OLD BUSINESS:**

1. Tabled items from the Village Attorney's meeting.
2. Water & Sewer Rate Increases. Mayor Bowen will set up a meeting with Mary Chappell from Municipal Solutions to see what we need to do for funding for the water project regarding

rate increases. Mayor Bowen will so set up a meeting with the Little Valley Fire District regarding how we can help them out with hydrants fees.

#### **NEW BUSINESS:**

1. The Soccer Director will be stepping down in November. We will be looking for recommendations for someone else to step into this position.
2. Electrical Charging Stations. Funds are available for charging stations. Public Works Superintendent Young will check with NYMPA and MEUA to see if this is the way to go. The only cost that the Village would be responsible for are the engineering fees. We would need ideas for locations on where to put them and how many stations we should get for our community.

#### **PUBLIC WORKS SUPERINTENDENT:**

#### **TRUSTEES:**

##### **Trustee Jillian Koch:**

1. Sealed bids for the Well Project. Public Works Superintendent is looking at other options. Possibly add on to the current cold storage building on First Street.
2. Sealed bids for painting the Skating Rink. Public Works Superintendent would like to put board and baton on it.
3. Flyer for seeking volunteers for Beautification and Friends Committees. These can be mailed out with the utility bills in September.
4. Flyer for garbage disposal can bill mailed out with the utility bills in August.

##### **Trustee Ray Hughes:**

1. Sidewalk in front of the Fire Department needs to be fixed. Also, the side handicap ramp needs to be repaired. The back drains at the Hall don't drain out at all.
2. EBC – do we get an annual report of how much the brew?
3. Do we have any plans on what we will do if we acquire the Winship playground? We should start planning on ideas for this now.

##### **Trustee Rory Mosher:**

1. Pool heater installation status. Heaters were installed on June 29, 2022.
2. Water project grant status.
3. Friends of Little Valley update. The Committee is meeting on July 13, 2022, at the Village Hall.
4. Planter watering on Main St. Asked if they have been watered because a few of the planters are dead. Summer help has been out every morning watering all the planters.
5. Ninth Street dump location for new electric building.
6. Movement of storage building on First Street.

##### **Trustee Todd Palmatier:**

1. Property maintenance concerns with locations on Fourth Street and Eagle Street. BCEO Helgager has already issued notices to the Eagle Street resident.
2. Nussbaumer & Clarke – asked if they were all paid up and if we gave them the approval.

**CLERK TREASURER:**

1. Budget adjustments were made done for the Water and Sewer Funds for FYE 2022. Water Fund transferred \$1338.00 to the Sewer Fund to put them back on the plus side.

**MOTION #29, 2022-2023**

Motion made by Trustee Koch, seconded by Trustee Hughes, to approve the budget adjustments for both the water and sewer funds for FYE 2022. **SO MOVED, RESOLVED.**

**AYES:** Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier, Trustee Mosher

**NAYS:** NONE

**ABSENT:** NONE

**BUILDING & ZONING CODE ENFORCEMENT:** BCEO Helgager has presented his monthly report on what he has been working on. Property maintenance complaints, fire safety inspections, remodel permit inspections.

1. Village policy based on fire inspections.
2. Shared services for Code Enforcement. Mayor Bowen will type up a policy and have the Town of Little Valley sign the document.
3. Zimbardi Properties.

**PAY BILLS AND APPROVE PAYROLL REPORTS:**

Clerk Treasurer Emborsky presented the payrolls for June 29, 2022, and accounts payable printouts for the board's approval. She also had the board review the vouchers listing for each fund and sign for their approval. The vouchers to be approved for payment are as follows:

<b><u>06/29/22 through 07/12/22 ACCOUNTS PAYABLE</u></b>			
<b><u>CHECKS:</u></b>	General Fund	#6937-6962	\$30,908.28
	Electric Fund	#6845-6864	\$37,268.78
	Sewer Fund	#4841-4854	\$8,140.01
	Water Fund	#4972-4985	\$5,568.70
	Trust Fund	#3988-3989	\$41.61
	Water Project Fund	#0054	\$115.14

<b><u>Payroll Ending 06/29/22</u></b>		
Payroll Fund		\$0.00
Direct Deposit		\$24,412.09
Trust Fund	#3984-3987	\$12,458.81

**MOTION #30, 2022-2023**

Motion made by Trustee Mosher, seconded by Trustee Palmatier, to pay the bills and payroll as presented. **SO MOVED, RESOLVED.**

**AYES:** Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier, Trustee Mosher

**NAYS:** NONE

**ABSENT:** NONE



**EXECUTIVE SESSION:**

**MOTION #31, 2022-2023**

Motion made by Trustee Mosher, seconded by Trustee Hughes, to go into Executive Session at 8:02 PM to discuss contracts and employee personnel. **SO MOVED, RESOLVED.**

**AYES: Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier, Trustee Mosher**

**NAYS: NONE**

**ABSENT: NONE**

**MOTION #32, 2022-2023**

Motion made by Trustee Mosher, seconded by Trustee Palmatier, to come out of Executive Session at 8:45 PM. **SO MOVED, RESOLVED.**

**AYES: Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier, Trustee Mosher**

**NAYS: NONE**

**ABSENT: NONE**

Motion to approve the three Non-Union Contracts.

**MOTION #33, 2022-2023**

Motion made by Trustee Mosher, seconded by Trustee Koch, to approve the three Non-Union Contracts. **SO MOVED, RESOLVED.**

**AYES: Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier, Trustee Mosher**

**NAYS: NONE**

**ABSENT: NONE**

**ADJOURNMENT:**

**MOTION #34, 2022-2023**

Motion made by Trustee Koch, seconded by Trustee Mosher, to adjourn meeting at 8:47 PM. **SO MOVED, RESOLVED.**

**AYES: Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier, Trustee Mosher**

**NAYS: NONE**

**ABSENT: NONE**

Respectfully Submitted,



JoElla Emborsky  
Clerk Treasurer