

January 10, 2023

**Organizational Meeting**  
**Of the Town Board of the Town of Cuba**  
Held at the Cuba Town Hall, 15 Water Street, Cuba, NY 14727

**Present:**

Supervisor: Lee James  
Council Persons: Melodie Farwell, Bill Beck  
Also Present: Allesia Heslin, Town Clerk, Chad Smith, Highway Superintendent, Dustin Burch, Chief of Police  
Absent: Aaron Appleby, Ambulance Administrator, Jacob James, Council Person

Supervisor James called the meeting to order with the Pledge of Allegiance at 7:06 pm.

James listed the 2023 list of appointment and designations:

**Depository:**

Five Star Bank and/or Community Bank, N.A. for all accounts,

**Monthly Meetings:** 2<sup>nd</sup> Tuesday of each month at Cuba Town Hall

**Official News Paper:** Cuba Patriot  
**Attorney:** Richardson and Pullen  
**Deputy Supervisor:** Melodie Farwell  
**Registrar of Vital Stats:** Allesia Heslin  
**Deputy Registrar:** Sherie Heslin  
**Deputy Town Clerk:** vacant  
**Police Commissioner:** Lee James  
**Historian:** David Crowley  
**Dog Control:** Justin Sweet through February, 2023  
**Ambulance Administrator:** Aaron Appleby  
**Sewer District #5 Maintenance:** Dana Harvey  
**Code Enforcement:** Ryan Reed  
**Assessor:** Ryan Reed

**COMMITTEE APPOINTMENTS**

**Police Committee:** Lee James, Melody Farwell & Dustin Burch  
**Highway Committee:** Melodie Farwell, Jacob James & Chad Smith  
**Ambulance Committee:** Melodie Farwell, Bill Beck & Aaron Appleby  
**Equipment Committee:** Jacob James, Bill Beck, Chad Smith & Dustin Burch  
**Sewer District Committee:** Lee James, Bill Beck & Dana Harvey  
**Facilities Committee:** Jacob James, Dustin Burch, & Chad Smith  
**Budget Committee:** Entire board  
**Board of Ethics:** Mary Lindquest, Mary Raymond & Allesia Heslin  
**Audit Committee:** Melodie Farwell, Bill Beck  
**Grievance Committee:** Bill Allis, David Crowley  
**Emergency Manager:** Aaron Appleby  
**Ad Hoc Committees:** As needed

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**Regular Board Meeting**  
**Of the Town Board of the Town of Cuba**

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**Present:**

Supervisor: Lee James  
Council Persons: Melodie Farwell, Bill Beck  
Also Present: Allesia Heslin, Town Clerk, Chad Smith, Highway Superintendent, Dustin Burch, Chief of Police  
Absent: Aaron Appleby, Ambulance Administrator, Jacob James, Council Person

**Public Comments:** Mary Raymond commented that the goodbye for the retiring police officers was phenomenal.

**Board Comments:** none

**Supervisor Comments:** L. James is looking forward to good and effective board for 2023.

**Minutes for 12/13/2022 and 12/27/2022, Supervisor's Report for December & General & Highway Abstracts #14 and #1:**

When asked, board members responded yes, they had reviewed the minutes, reports and abstracts.

**The Supervisor's Report** showed the general fund received \$90,684.11. The highway fund received \$134,673.13. Disbursements include \$280,636.70 for general and \$115,957.76 for highway.

**The December Abstract #14 & January Abstract #1** dispersed \$52,937.07 from the General Fund and \$10,138.00 from the Highway Fund for #14 and \$17,870.44 from the General Fund and \$6,514.61 from the Highway Fund for #1. On the motion of Beck and seconded by Farwell the reports were accepted as presented.

**Clerk Comments:**

- The results of the Cuba Joint Fire District Annual Election showed Wayne Butts won with 8 votes and 0 write-in votes.
- Heslin received a letter with a WARN notice that HuFriedy Group will be closing their location at 31 Water Street in Cuba.

**Assessor's Comments:**

- The revaluation is moving along. Many corrections have come in because old data cards were sent out, not the updated ones.
- A meeting will be held at the end of March regarding the revaluation.

**Police Department Comments:** In the month of December the department conducted 41 traffic stops, 10 in the Town, 1 in the Village, 3 on the Lake, 0 on I-86 for a total of 14 uniform traffic tickets issued. 12 motor vehicle accidents occurred, 6 in the Town, 5 in the Village, 0 on the Lake, and 1 on I-86. There were 148 calls for service.

- Burch is looking into using a program called Offender Watch for sex offender management. If the service is free and works well the department will move forward with it.
- Burch asked the board if they would consider opening a town credit card for ease of use and to save money on certain items. L. James will look into it.

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**Ambulance Comments:** The Cuba Ambulance Service responded to a total of 39 calls to service in December of 2022. 27 of those calls were taken to Olean General Hospital, 6 were taken to Jones Memorial Hospital and 4 were sign offs, 0 was mutual aid, 0 were standby, 1 was taken by Mercy Flight and 1 was DOA. 11 of these calls were critical care with Cuba handling 7 and Olean 10/MTS handling 4. 24 of these calls were in the Village of Cuba, 9 were in the Town of Cuba, 0 were on the lake, 0 was mutual aid to Friendship, 0 was mutual aid to Clarksville, 6 were to New Hudson and 0 were on I-86.

- Have 5 EMT students signed up to begin class on January 10th. Also have 2 members that are going to recertify their EMT.
- Cuba 8 needs a new set of tires. They have been ordered.
- We are still waiting on being inspected by the NYS Department of Health.

**Highway Comments:**

- Plowed 14 days
- Cold patching
- Cut trees that fell in high winds
- Installed road signs
- Piled sand

**Equipment Repairs:**

- Welded up plow on Sterling
- Worked on truck lights
- Flipped wing blades
- Changed hydraulic hoses on Sterling
  
- Smith asked for permission to post the roads if needed due to weather conditions. On the motion of Farwell, seconded by Beck. All in favor, passed.
- Smith is waiting for an update on the new truck.
- The brush head is in limbo, it should arrive in the next two weeks.
- Smith asked the board to approved the inter-municipal mutual aid agreement for Allegany County (resolution 01-2023). A roll call vote was done. The vote showed:

Lee James	yea
Melody Farwell	yea
William Beck	yea.

**Sewer Committee:** none

**Facilities:**

- The heating unit in the office is in the process of being fixed. The thermostat in the clerk's office will be moved to a more ideal location.
- The court room will be repainted.
- Discussion took place regarding what repairs need to be made to the highway building. A list of repairs will be made and then put out to bid.

**Dog Control Comments:**

- One dog bite incident went to court last week.

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**Code Enforcement Comments:**

- Reed has received a couple of new applications.
- Reed is finishing closing out old applications.

**New Business:**

- L. James asked the board to accept the resignation of council person Daniel McGraw. After discussion, Farwell made a motion to accept his resignation, seconded by Beck. All in favor, passed.
- Farwell will put out a notice in the Patriot that the board is looking for another council person.

**Old Business:**

- Omni solar is now out of the planning phase and onto the construction phase. Omni will acquire a decommissioning BOND and road BOND.
- L. James spoke with Shannon Albert concerning the Chamberlain Park playground. Albert will stay in touch regarding any funding that may be needed. The playground has been ordered and will not arrive until April.
- L. James researched more about video conferencing. The governor has allowed towns to continue video conference through 06/2024 through a resolution if certain criteria is met. L. James will find some examples of resolutions and revisit the topic at a later meeting.

At 7:53pm Farwell made a motion to go into executive session to discuss the Highway Union contract. Seconded by Beck. At 8:30pm the meeting reconvened with a motion from Farwell, seconded by Beck.

With no further business to discuss, Beck motioned to adjourn, seconded by Farwell. All in favor.

Respectfully submitted,

Allesia A. Heslin, Town Clerk