

AGENDA ITEM 4

CLWMA 2022 Membership



Chautauqua Lake & Watershed Management Alliance 2022-2023 Request for Membership

A lake is the landscape's most beautiful and expressive feature. It is earth's eye; looking into which the beholder measures the depth of his own nature. ~Henry David Thoreau

I write to you to officially request your renewed membership in the Chautauqua Lake and Watershed Management Alliance (Alliance). As you know, the Alliance is a not-for-profit 501(c)3 charitable organization that works to implement projects aimed at improving the health and vitality of Chautauqua Lake and its watershed.

Our Mission: The Chautauqua Lake & Watershed Management Alliance, working in collaboration with lake and watershed-related organizations, municipalities and other stakeholders, will promote and facilitate implementation of recommendations from the Chautauqua Lake Watershed Management Plan and the Chautauqua Lake Macrophyte Management Strategy by prioritizing projects, securing funding and allocating resources.

Only by working earnestly in concert with as many stakeholders as possible can we deepen our collective focus, strength, and capabilities. As an organization of partners, we work together to achieve our shared goals by developing local projects and securing funding for Alliance Members and their work through a combination of State, Federal, and local dollars. This growth is pursued and aligned for the benefit of Chautauqua Lake, its watershed, and ultimately our community.

In our seven years of operations, the Alliance has partnered on lake and watershed projects valued at approximately \$7.4 Million. Past, current, and future successes of this Alliance are made possible through the dedicated work of our Members and generosity of our funders, who all mutually benefit from the economic and environmental health of Chautauqua Lake. We offer our sincere gratitude for this shared focus on our shared resource. Through the generosity and leadership of our local Foundations and the County of Chautauqua, the Alliance was proud to once again increase the level of local funding made available to our Members to implement a comprehensive slate of projects and programs in 2021. Coupled with ongoing investments funded by New York State grants, Alliance-partnered work continues to apply a balanced approach blending lake maintenance, watershed improvements, and research. An even larger local allocation to Member projects is underway for 2022. We helped secure nearly \$670,000 in new state funding through the 2021 New York State Consolidated Funding Application program to complement these critical local investments and are actively pursuing additional outside funding via the 2022 NYSCFA.

It is with this in mind that I respectfully request that your organization continue your support by committing to 2022-2023 membership with the Alliance in time for our upcoming consolidated local grant process beginning in mid-July 2022. Thank you!

Sincerely,

Randall Perry

Executive Director, Chautauqua Lake & Watershed Management Alliance
Office Phone: 716-661-8923 | Email: rperry@chautauquaalliance.org



Chautauqua Lake & Watershed Management Alliance 2022-2023 Membership Dues and Structure

1. The Alliance has a three-tiered annual dues structure with incremental increases between tiers based on the criteria outlined below. The structure has been in place since our founding membership drive (2015-2016), and the dues amounts have remained unchanged since that time. The structure receives periodic review by the Alliance Board of Directors and its Executive Committee. The goal of this structure is to provide for a fair and equitable structure for all, where no one member could be perceived to have disproportionate influence based on dues paid. Another goal is to ensure that income derived from member dues, in combination with non-dues income, will be sustainable and ensure partial coverage of operational costs now and in the future, as we do not fundraise to avoid competing with our fellow non-profit members.
2. Criteria for setting Membership Tier assignments:
 - Level of vested interest and participation in lake and watershed related activities.
 - Magnitude of benefit. Direct benefit of receiving grant dollars versus indirect benefits; and
 - Fiscal resources.
3. A Target Membership List was created to include 30 target members. Each target member was assigned a Member Tier based upon criteria listed above.

The table below provides a summary of Tier Description, Annual Membership cost by Tier, Target Members by Tier and Total, Annual Revenue by Tier and Total. The revenue values represent projections, rather than actual revenues.

Member Tier	Tier Description	Annual Membership Dues	Number of Target Members	Annual Revenue per Tier
Tier 1	Villages, Non-profits, Townships with ~ less than half their land in the Watershed	\$1,000	16	\$16,000
Tier 2	Mid-size groups and Non-profits with vested interest, Townships with ~ half or more of their land in the Watershed	\$2,000	11	\$22,000
Tier 3	County, Large groups with vested interest	\$4,000	3	\$12,000
Annual Revenue to the Alliance for Operational costs:			Total # of Members = 30	Max Total Annual Revenue = \$50,000

4. Benefits of Membership include:
 - Attendance at Member Meetings whereby:
 - Members vote and elect Board of Directors.
 - Participation in discussions and committee meetings regarding projects and funding for consideration by the Board.
 - Eligibility to run for and serve on Alliance Board of Directors
 - Recipient of Alliance communications and updates.
 - Participation in the Alliance Consolidated Foundation Grant Program
 - Available exclusively to Alliance Members
 - \$695,000 awarded to member projects in 2022
 - Project development and grant writing assistance
 - Access to local match for outside grants via Alliance/Foundation and Alliance/County Match Funds (subject to Board approval).
5. Membership Cycle defined as:
 - 2022-2023 Membership Drive to occur during June 2022.
 - Year 1 Membership = July 1st, 2015 – June 30th, 2016.
 - Year 2 Membership = July 1st, 2016 – June 30th, 2017.
 - Year 3 Membership = July 1st, 2017 – June 30th, 2018.
 - Year 4 Membership = July 1st, 2018 – June 30th, 2019.
 - Year 5 Membership = July 1st, 2019 – June 30th, 2020, and so on and so forth.

Note: Please complete the 2022-2023 Membership Form and return via email to rperry@chautauquaalliance.org or postal mail at 201 West 3rd Street, Suite #115, Jamestown, NY 14701. You are welcome to complete payment of dues when processing the Membership Form; otherwise the Alliance will send an invoice to you once the Membership Form is received. Thank you!



Summary of Financial Benefits of Alliance Membership, Town of Chautauqua

Date of Document: 06/14/2022

The Town of Chautauqua has been the recipient, either as a primary or shared beneficiary, of approximately \$800,068 in project funding since 2015 as a result of its membership and participation in the Alliance. The Town's membership dues and project-specific contributions have helped leverage this and other funding for projects aimed at improving Chautauqua Lake and its watershed. We appreciate the active leadership role the Town has played in forming and implementing the Mobitrac Program, including joint operations with CLA and several collaborative projects with Chautauqua Lake municipalities.

List of Projects where Town is/was a Primary Beneficiary:

(i.e., funding awarded to Town or work was performed primarily within the Town)

Total Value = **\$741,438** | Town Share (of values listed below; does not include Town investment in Mobitrac Program) = \$5,000

- **Mayville-Chautauqua Stormwater Management Engineering Study** (completed in 2020): Total Value = **\$134,608** (Town share = \$5,000)
- **Prendergast Creek Stabilization Project** (completed in 2020): Total Value = **\$75,647**
- **North Chautauqua Lake Sewer District Orchard Terrace Inflow & Infiltration Study**: Total Value = **\$36,000**
- **2020 Mobitrac Purchase, Early Season Clean-Up Program, and Extended Season Joint-Ops**: Total Funding through Alliance = **\$90,000**
- **2021 Mobitrac Purchase, Operations, and Dredge Pump Retrofit**: Total Funding through Alliance = **\$135,000**
- **Town of Chautauqua Roadside Swales Stabilization Project**: Total Value (cash) = **\$213,057** (Town share, cash = \$0)
- **2022 Mobitrac Operations**: Total Funding through Alliance = **\$57,126**

List of Projects where Town is/was a Shared Beneficiary:

(i.e., project benefited Town and/or supported a Town project but work was also performed outside Town)

Total Value = **\$58,630** | Town Share (of values listed below) = \$0

- **2019 Chautauqua Lake Tributary Sampling** (incl. Prendergast, Big Inlet, and Dewittville Creeks): Total Funding through Alliance = **\$10,000**
- **2020 Chautauqua Lake GPS Weed Management Program**: Total Funding through Alliance = **\$12,630**
- **North Chautauqua Lake Sewer District North Chautauqua Lake Inflow & Infiltration Study**: Total Value = **\$36,000**

Chautauqua Lake & Watershed Management Alliance
July 1st 2022 – June 30th 2023
Membership Form

Member: Town of Chautauqua

Tier 2 Membership Dues: \$2,000

Instructions: Please fill out and return this form. Once the completed form is received, you will be sent an invoice for payment of member dues.

Identity of Representative: Please determine a representative for Town of Chautauqua who will be identified below for purposes of required signatures on this Membership Form and who will also act as the primary point of contact for all Alliance communications and Member actions. Please also list a secondary contact.

*Primary Contact -Name (printed): Donald D. Emhardt

Title: Town Supervisor

Organization Address: 2 Academy St.
MAYVILLE NY 14757

Email: supervisor@townofchautauqua.com

Phone: 716-753-7342 opt. 4

*Secondary Contact -Name (printed): Rebecca L. Luba

Title: Town Clerk

Email: clerk@townofchautauqua.com

Phone: 716-753-7342 opt. 1

Commitment for Membership with the Alliance:

I, the undersigned, acting as a representative for the Town of Chautauqua, commit the Town of Chautauqua to being a 2022-2023 Member of the Chautauqua Lake & Watershed Management Alliance, affording the privileges of Membership to the Town of Chautauqua. It is understood that this Membership commitment requires payment of Tier 2 Annual Membership Dues on or before October 1st, 2022 representing Membership covering July 1st, 2022 – June 30th, 2023.

Primary Signature & Date: _____

Note: If you wish to remit payment prior to receiving an invoice, please make checks payable to Chautauqua Lake & Watershed Management Alliance, Inc. Mailing address: Chautauqua Lake & Watershed Management Alliance, 201 West 3rd St, Suite #115, Jamestown, NY 14701.

AGENDA ITEM 5

Resolution

NYS Grant application and Match Culvert
Assessment Project

TOWN OF CHAUTAUQUA RESOLUTION
Authorization to Apply for New York State Department of Environmental Conservation
Non-Agricultural Nonpoint Source Planning Grant for the Town of Chautauqua Stream
Culvert Assessments Project

WHEREAS, Chautauqua Lake is an invaluable asset to Chautauqua County and the municipalities that border it including the Town of Chautauqua, but has been designated as an impaired water body and its health and usability are threatened; and

WHEREAS, the Town of Chautauqua (Town) and the Chautauqua Lake and Watershed Management Alliance (Alliance) are partnering to complete a stream culvert assessments project at two locations in the Town within the Chautauqua Lake Watershed that will have a positive impact on the environmental health of Chautauqua Lake; and

WHEREAS, the 2022 Consolidated Funding Application includes New York State (NYS) Department of Environmental Conservation (DEC) Non-Agricultural Nonpoint Source Planning Grant (NPG) program grant opportunities for water quality projects that require local matching funds as cash and/or in-kind service in the amount of at least 10% of the grant amount; and

WHEREAS, the total eligible project costs have been identified at \$33,000 resulting in planned NPG requested funding of \$30,000, and planned local match in the form of cash of \$3,000; and

WHEREAS, the Alliance is expected to commit \$1,500 in cash towards the required local match pending approval of its Board of Directors; therefore be it

RESOLVED, that the Town of Chautauqua will act as the primary grant applicant and authorizes a grant submission to the NPG grant program for the Town of Chautauqua Stream Culvert Assessments Project and if awarded, commits to providing \$1,500 cash toward the required local match, and if the grant is successful, that the Town Supervisor is authorized to execute the State Assistance Contract, submit project documentation, and act in all matters related to Project and state funding assistance.

ADOPTED this 11th day of July 2022 at the regular meeting of the Town Board, Town of Chautauqua, New York

Vote:	Aye	Nay	Abstained	Recused
Supervisor, Donald Emhardt	_____	_____	_____	_____
Councilman, Scott Cummings	_____	_____	_____	_____
Councilman, Thomas Carlson	_____	_____	_____	_____
Councilman, Al Akin	_____	_____	_____	_____
Councilman, Kenneth Burnett	_____	_____	_____	_____

AGENDA ITEM 6

Resolution

SEQRA Type II Stream Culvert Assessment Project

TOWN OF CHAUTAUQUA RESOLUTION
SEQR Type II Action Determination by the Town of Chautauqua for the Town of Chautauqua
Stream Culvert Assessments Project

WHEREAS, as a condition of receiving funding through the New York State Department of Environmental Conservation (NYS DEC) Non-Agricultural Nonpoint Source Planning Grant (NPG) program, the Town of Chautauqua shall evaluate and declare its findings or determinations regarding the proposed Town of Chautauqua Stream Culvert Assessments Project under the New York State Environmental Quality Review (SEQR) Act; and

WHEREAS, 6 NYCRR Section 617.5 (Title 6 of the New York Code of Rules and Regulations) under the State Environmental Quality Review (SEQR) Act provides that certain actions identified in subdivision (c) of that section are not subject to environmental review under the Environmental Conservation Law; therefore, be it

RESOLVED that the Town Board of the Town of Chautauqua, in the County of Chautauqua, hereby determines that the proposed Town of Chautauqua Stream Culvert Assessments Project, which constitutes the assessment by an engineer of stream culverts that may be in need of repair or replacement but does not commit the Town to undertake, fund, or approve any particular action that may constitute a Type I or Unlisted action, is a Type II action in accordance with 6 NYCRR Section 617.5(c)(24) and is therefore not subject to review under 6 NYCRR Part 617.

ADOPTED this 11th day of July 2022 at the regular meeting of the Town Board, Town of Chautauqua, New York

Vote:	Aye	Nay	Abstained	Recused
Supervisor, Donald Emhardt	_____	_____	_____	_____
Councilman, Scott Cummings	_____	_____	_____	_____
Councilman, Thomas Carlson	_____	_____	_____	_____
Councilman, Al Akin	_____	_____	_____	_____
Councilman, Kenneth Burnett	_____	_____	_____	_____

AGENDA ITEM 7

Resolution

Grant Application for Comprehensive Plan

RESOLUTION # _____

TOWN OF CHAUTAUQUA BOARD

RESOLUTION OF THE TOWN OF CHAUTAUQUA BOARD AUTHORIZING THE SUBMITTAL OF A JOINT APPLICATION FOR FUNDING WITH THE VILLAGE OF MAYVILLE TO THE NEW YORK STATE DEPARTMENT OF STATE'S SMART GROWTH COMMUNITY PLANNING AND ZONING PROGRAM FOR A COMPREHENSIVE PLANNING GRANT; ACKNOWLEDGING THAT THERE ARE SUFFICIENT MATCH FUNDS; AND AUTHORIZING THE TOWN OF CHATUAUQUA SUPERVISOR TO SIGN AND SUBMIT ALL REQUIRED DOCUMENTATION FOR THE APPLICATION AND GRANT AGREEMENT DOCUMENTS, IF AWARDED.

WHEREAS, the Town of Chautauqua (Town) approves the submittal of an application with the Village of Mayville (Village) to the Consolidated Funding Application (CFA) for a Smart Growth Comprehensive Plan Project (Project); and

WHEREAS, the Town understands that entering an agreement with the Village to develop a Joint Comprehensive Plan will encourage inter-municipal collaboration; and

WHEREAS, the Town understands that a Comprehensive Plan developed through the Smart Growth Community Planning and Zoning Program should contain strategies/projects that are consistent with Smart Growth Principles; and

WHEREAS, the Department of State, pursuant to Smart Growth Community Planning and Zoning Program, requires an applicant to fund up to 10% of the total project cost; and

WHEREAS, the total 10% local funding match as required by Department of State, pursuant to the Smart Growth Community Planning and Zoning Program, will be split evenly between the Town and Village; and

WHEREAS, the Town will commit 5% of the total project cost, pursuant to the Smart Growth Community Planning and Zoning Program, in cash and in kind services;

NOW THEREFORE BE IT RESOLVED AND DETERMINED, that the Town of Chautauqua Supervisor is authorized to submit all required documentation for the Grant Application and, if awarded, execute the Grant Agreement with the New York State Department of State and any and all other contracts and documents necessary to bring about the Project; and that the Town of Chautauqua Supervisor to is authorized to coordinate with the Village fulfill the Town's obligations under the Department of State's Smart Growth Comprehensive Planning Grant Application and Agreement.

The question of adoption of the forgoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

The foregoing resolution was thereupon declared duly adopted.

Dated: _____

I hereby certify that this resolution was adopted on _____ and is recorded in the Meeting Minutes of the Town Board.

Rebecca Luba, Town Clerk

NOTES:

Highlighted text may be adjusted to indicate percent of total project cost being covered by the Town and source of the local match funds.

This resolution is to be adopted at July 2022 Town Board Meeting.

AGENDA ITEM 8

Resolution

Sewer District 1 Extension 1 North
WQIP Grant Application

TOWN OF CHAUTAUQUA RESOLUTION

Authorization To Apply for WQIP Grant Under The Non-Agricultural Nonpoint Source Abatement And Control Program For Sewer District 1 Extension 1 North

Whereas, the Town of Chautauqua projects to extend sewer infrastructure to replace failing septic systems on the northeast side of Chautauqua lake,

Whereas, Sewer District 1 Extension 1 North was established on August 31, 2018 to extend public sewers to serve 90+/- homes with the installation of grinder pump/pressure sewer collection to being conveyed to the North Chautauqua Lake Sewer District wastewater treatment plant;

Whereas, the New York State Department of Environmental Conservation (NYSDEC) is currently offering \$4 million in Water Quality Improvement Program (WQIP) grants for projects through the Consolidated Funding Application (CFA)

Whereas, in accordance with the WQIP grant requirements, the Town has retained Ramboll for the engineering and design of the extension through an agreement executed on May 10, 2022

Now, Therefore, Be It Resolved, the Town Board agrees to expend up to \$1,000,000.00(One Million Dollars) to meet the 25% match requirement for the WQIP grant; and

Be it Further Resolved, that the Town Board authorizes Ramboll to prepare and submit an application to NYSDEC for WQIP grant funding and all required supporting documentation for the SD-1-E1N project.

Dated: July 11, 2022

Motion:

Second:

Vote:

	Aye	Nay	Abstained	Recused
Supervisor, Donald Emhardt	_____	_____	_____	_____
Councilman, Scott Cummings	_____	_____	_____	_____
Councilman, Thomas Carlson	_____	_____	_____	_____
Councilman, Kenneth Burnett	_____	_____	_____	_____
Councilman, Al Akin	_____	_____	_____	_____

AGENDA ITEM 9

Resolution

Sewer District 1 South Extension

EPG Grant Application

RESOLUTION FOR THE TOWN OF CHAUTAUQUA
EPG Grant Authorization for Sewer District 1 Extension South

WHEREAS, The Town is evaluating the feasibility to provide sewage collection and treatment to the Town of Chautauqua eastern lakeshore area between Sewer District 1 and Town line;

WHEREAS, Sewer District 1 Extension 1 North was established on August 31, 2018 to extend the boundaries of the Town's existing Sewer District No. 1 and the Town would establish Sewer District 1 South if determined to be feasible

WHEREAS, NYS has announced another round of Engineering Planning Grant (EPG) opportunities;

WHEREAS, the Town is eligible for award up to \$50k to evaluate the potential for providing sewage collection and treatment for the lakeshore area from existing SD1 south boundary to the Town Line;

WHEREAS, if awarded funding, the Town would procure engineering services to perform the evaluation;

RESOLVED, the Town Board authorizes Ramboll to prepare the Consolidated Funding Application (CFA) and submit an EPG application on behalf of the Town of Chautauqua; and

BE IT FURTHER RESOLVED, to expend \$10,000.00 to meet the 20% match requirement for the EPG grant

Dated: July 11, 2022

Vote:	Aye	Nay	Abstained	Recused
Supervisor, Donald Emhardt	_____	_____	_____	_____
Councilman, Scott Cummings	_____	_____	_____	_____
Councilman, Thomas Carlson	_____	_____	_____	_____
Councilman, Kenneth Burnett	_____	_____	_____	_____
Councilman, Al Akin	_____	_____	_____	_____

AGENDA ITEM 10

Resolution

Sewer District 1 Extension 1 North
Proposal for Map and Plan Report to
Extend Water to Point Chautauqua

TOWN OF CHAUTAUQUA RESOLUTION
Engineering Services for Updated Map and Plan Report for Extension of Public Water
Infrastructure to Point Chautauqua

Whereas, petitions were submitted by residents of Point Chautauqua requesting public water to be extended from the Town of Chautauqua Water District 2,

Whereas, a Map and Plan Report dated May 5, 2017, was obtained from Ramboll (f/k/a O'Brien & Gere) in which estimated costs to extend the current district exceeded the NYS Comptrollers cost threshold for water districts,

Whereas, the Water Supply Project for Water District 2 extended the current boundaries past Point Chautauqua to encompass the water wells that will serve the district,

Whereas, Point Chautauqua is now part of a benefit district established on April 11, 2022 that extended the boundaries of Water District 2

Whereas, the Town requested an updated map plan and report to check the feasibility of continuing the extension of public water to service the point Chautauqua area

Now, Therefore, Be It Resolved, that the Town Board approves the proposal submitted by Ramboll authorizing the town supervisor to execute an agreement to update the map and plan report extending water to Point Chautauqua

Dated: July 11, 2022

Vote:	Aye	Nay	Abstained	Recused
Supervisor, Donald Emhardt	_____	_____	_____	_____
Councilman, Scott Cummings	_____	_____	_____	_____
Councilman, Thomas Carlson	_____	_____	_____	_____
Councilman, Kenneth Burnett	_____	_____	_____	_____
Councilman, Al Akin	_____	_____	_____	_____

TOWN OF CHAUTAUQUA

07/08/2022

16:22:23

Abstract # 007
Summary by Fund

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND - TOWNWIDE	22,361.54	11,071.59	33,433.13
B	GENERAL FUND - OUTSIDE VILLAGE		858.13	858.13
DA	HIGHWAY FUND - TOWNWIDE	13,910.72	1,647.82	15,558.54
DB	HIGHWAY FUND - OUTSIDE VILLAGE		392,134.99	392,134.99
SL1-	PT CHAUTAUQUA LIGHTING DISTRIC		304.80	304.80
SL2-	DEWITTVILLE LIGHTING DISTRICT		302.42	302.42
SL4-	BAYBERRY LANDING LIGHTING DIST		18.87	18.87
SW1-	CHAUTAUQUA HEIGHTS WATER DISTR		142.93	142.93
SS1-	CHAUTAUQUA HEIGHTS SEWER DISTR		23,895.00	23,895.00
H4-	WATER DISTRICT 2		17,897.00	17,897.00
Total:		36,272.26	448,273.55	484,545.81