

**THE REGULAR MONTHLY MEETING OF THE TOWN BOARD OF THE TOWN OF NORTH COLLINS WAS HELD ON WEDNESDAY, JANUARY 11<sup>th</sup>, 2022, AT 7:00PM IN THE NORTH COLLINS TOWN HALL, 10569 MAIN STREET, NORTH COLLINS, NEW YORK.**

<b>PRESENT:</b>	Supervisor	John Tobia
	Councilmen:	Ellen M. Mathis Michael Ortiz Peter Robbins William Moritz
	Town Clerk	Lynn M. DiVincenzo
	Town Attorney	Richard Schaus
	Highway Supt.	David J. Winter

Item 1. Supervisor John Tobia called the meeting to order and led the Pledge to the Flag, and prayer.

Item 2. Approved the December 2022 Meeting, as previously presented.

Moved: Ellen Mathis

Second: Peter Robbins

ROLL CALL: Ayes: Robbins, Mathis, Tobia, Moritz and Ortiz. Noes 0. Motion carried.

**AUDIT OF BILLS**

Item 3. Moved: Ellen Mathis

BE IT RESOLVED that the following claims, as set forth in Abstract #13 and in the amount of \$67,774.79 are approved for payment by the Town Board:

A# 714,715,718,719,720,721,722,723,727,728,729,731,733,734,735,736,744,745,746,747,748,750,

B# 715,716,717,734,746,

DA# 737,738,744,751

DB# 739,740,742,743,752,753,

SR# 724,

SW# 724,725,726,730,732,746,749

And

BE IT RESOLVED that the following claims, as set forth in Abstract #1 in the amount of \$54,945.82 are approved for payment by the Town Board:

A# 1,3,4,5,6,7,8,10,11,12,13,14,15,16,17,18,20,21,22

B# 9,12,

DA# 23,

DB# 2,7,10

SF# 19

Second: William Moritz

ROLL CALL: Ayes: Robbins, Mathis, Tobia, Moritz and Ortiz. Noes 0. Motion carried.

Item 4. **VISITORS:** None

Item 5. **HIGHWAY:** Everything going good.

Item 6. **CODE ENFORCEMENT OFFICER:** Issuing permits and violations.

**LIBRARY: HISTORIAN:** None

**RECREATION:** Met with the New and Old Recreation Directors to make the transition by the end of the month.

Item 8, **COUNCILMEN**

**Moritz** – He would like to make a resolution

**MOVED:** William Moritz

**BE IT RESOLVED**, North Collins Town Board waives the reading of the balance transfers and put a copy for the transfers with the minutes

**SECONDED:** Ellen Mathis

ROLL CALL: Ayes: Robbins, Mathis, Tobia, Moritz and Ortiz. Noes 0. Motion carried.

**Robbins** – Nothing to report

**Ortiz** - Stated that he was looking forward to working with the Town Board  
**Mathis** – Went to the School Board Meeting and they are looking at a 3% Tax Cap and 2 full time preschool classes.

**RESOLUTIONS:**

**MOVED:** Peter Robbins  
Budget Transfers

**BE IT RESOLVED**, The North Collins Town Board approves the following Budget transfers (see list attached)

**SECONDED:** Ellen Mathis

ROLL CALL: Ayes: Robbins, Mathis, Tobia, Moritz and Ortiz. Noes 0. Motion carried.

**MOVED:** John Tobia  
Motor Fuel

**BE IT RESOLVED**, the North Collins Town Board approves the **Motor Fuels and Related Services for One-Year Period** Bid Packet and instructs the Town Clerk to publish in the Dunkirk Observer. All sealed bids have to be in by February 8<sup>th</sup>, 2023 at 4pm.

**SECONDED:** William Moritz

ROLL CALL: Ayes: Robbins, Mathis, Tobia, Moritz and Ortiz. Noes 0. Motion carried.

**MOVED:** John Tobia  
Spend Highway Funds

**BE IT RESOLVED**, the North Collins Town Board approves the Agreement to Spend Town Highway funds pursuant to the repair and improvement of highways received from the state for the repair and improvement of highways.

**FURTHER BE IT RESOLVED** general repairs in the sum of \$207,600.00 may be expanded for general repairs upon 20.72 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewal thereof.

**SECONDED:** Peter Robbins

ROLL CALL: Ayes: Robbins, Mathis, Tobia, Moritz and Ortiz. Noes 0. Motion carried.

**MOVED:** John Tobia  
Resignation from ZBA

**BE IT RESOLVED**, the Town of North Collins accepts Mike Ortiz's' resignation from the Zoning Board of Appeals Effective 1/1/2023.

**FURTHER BE IT RESOLVED**; the Town of North Collins accepts Nick Enders resignation from the Zoning Board of Appeals Effective 1/1/2023.

**SECONDED:** Ellen Mathis

ROLL CALL: Ayes: Robbins, Mathis, Tobia, Moritz and Ortiz. Noes 0. Motion carried.

**MOVED:** John Tobia  
Retirement

**BE IT RESOLVED**, the Town Board will approve the Record of Activities for Jeneen Hill, NYS employees as per 3-month recap of activities for Building Inspector /appointed and salaried employees for the town of North Collins.

**SECONDED:** Ellen Mathis

ROLL CALL: Ayes: Robbins, Mathis, Tobia, Moritz and Ortiz. Noes 0. Motion carried.

**Item 9. SUPERVISOR:**

No supervisor reports until next month

Food Pantry 1-5pm

The Walking Trail, Pickle Ball, New Kitchen, Community Lab internet coming along.

Working on security cameras in the park.

EDF – is a company that does Big Windmills out of Canada (Toronto) saying that Supervisor is on

board with the big windmills. John stated that he is not on board with the wind mills but it's not up to him it's up to the home owners.

**Item 9. TOWN CLERK:**

Monthly Town Clerks Report: Total Revenues \$8,687.00 Dog \$38.00, DEC \$28.34, Marriage 45.00, Supervisors \$ 8,575.66.

Town Clerks Yearly Report: Total Revenues \$79,741.50. Dog \$748.00, DEC \$12,182.58, Marriage \$405.00, Supervisors \$66,405.92

Dog Control Report submitted  
Talked about the Risk Assessment

**MOTION:** John Tobia

**SECONDED:** Mike Ortiz to approve the Bill Glatelter Insurance Group bill, regarding the policy on cancer screening for the North Collins Langford and Lawtons Fire Company, as a pre-pay. Carried.

**Item 10. ATTORNEY:**

**MOVED:** Mike Ortiz

**BE IT RESOLVED**, the North Collins Town Board approves the Supervisor to sign the contract with Wendel Engineering/Construction Management company to assist with the Solar project. North Collins Town Board will receive \$20,000.00 in an escrow account from the applicant and our bills will be paid out of the funds.

**SECONDED:** William Moritz

ROLL CALL: Ayes: Robbins, Mathis, Tobia, Moritz and Ortiz. Noes 0. Motion carried.

**MOVED:** John Tobia

**BE IT RESOLVED**, the North Collins Town Board approves the quote from Frontier Technologies for the Ketchum Road Landfill in the amount \$16,210.00 for the year 2023.

**SECONDED:** William Moritz

ROLL CALL: Ayes: Robbins, Mathis, Tobia, Moritz and Ortiz. Noes 0. Motion carried.

Working on by-laws for the Lawtons Water District.

Richard suggests that some revenue from the solar project should be put towards the Lawton's district.

Lawtons Water Property Update: 1 bid \$25,000.00. The Town Board is not happy with the bid.

**Item 11. ADJOURNMENT.** Motion to adjourn at 7.37pm by John Tobia. Second: Ellen Mathis . Carried.

Respectfully Submitted By,

Lynn DiVincenzo  
Town Clerk

TOWN OF NORTH COLLINS			
BUDGET TRANSFERS			
12/31/2022			
A - FUND			
		DR	CR
		FROM	TO
SUPERVISOR CONTRACTUAL	A1220.4	0.10	
MUNI COURT PERSONNEL	A1110.1		0.10
SUPERVISOR CONTRACTUAL	A1220.4	0.05	
MUNI COURT CLERK	A1110.11		0.05
SUPERVISOR CONTRACTUAL	A1220.4	235.00	
SUPER PERSONNEL	A1220.1		235.00
SUPERVISOR CONTRACTUAL	A1220.4	0.10	
SUPERVISOR BOOKKEEPER	A1220.15		0.10
SUPERVISOR CONTRACTUAL	A1220.4	26.00	
SUPERVISOR BOOKKEEPER CONT	A1220.41		26.00
BUILDINGS - PERSONNEL SERVICES	A1610.1	305.00	
RECORD MANAGEMENT	A1460.4		305.00
BUILDINGS LIBRARY	A1610.43	11,809.00	
BUILDINGS CONTRACTUAL	A1610.4		11,809.00
BUILDINGS LIBRARY	A1610.43	4,318.00	
BUILDINGS UTILITIES	A1610.42		4,318.00
BUILDINGS LIBRARY	A1610.43	1,628.00	
BUILDINGS SENIOR BUILDING	A1610.44		1,628.00
BUILDINGS LIBRARY	A1610.43	754.00	
BUILDINGS HISTORIAN	A1610.45		754.00
SUPERVISOR CONTRACTUAL	A1220.4	189.00	
CENTRAL PRINTING	A1670.4		189.00
SUPERVISOR CONTRACTUAL	A1220.4	111.00	
MUN ASSOC DUES	A1920.4		111.00
CIVIL DEFENSE CONTRACTUAL	A3640.4	0.10	
CIVIL DEFENSE PERSONNEL	A3640.1		0.10
STREET ADMIN CONTRACTUAL	A5010.1	16.00	
GARAGE CONTRACTUAL	A5132.4		16.00
YOUTH CONTRACTUAL	A7310.4	0.10	
REC DIRECTOR	A7020.1		0.10
YOUTH CONTRACTUAL	A7310.4	162.00	
REC CONTRACTUAL	A7020.4		162.00
		18,987.20	18,987.20

TOWN OF NORTH COLLINS			
BUDGET TRANSFERS			
12/31/2022			
B-Fund			
		DR	CR
		FROM	TO
REGISTRAR CONTRACTUAL	B4020.4	1.00	
REGISTRAR PERSONNEL	B4020.1		1.00
PLAYGROUND CONTRACTUAL	B7140.4	5,565.00	
STREET LIGHTS CONTRACTUAL	B5182.4		5,565.00
PLANNING CONTRACTUAL	B8020.4	1,393.00	
ZONING CONTRACTUAL	B8010.4		1,393.00
		6,959.00	6,959.00

TOWN OF NORTH COLLINS			
BUDGET TRANSFERS			
12/31/2022			
DA- Fund			
		DR	CR
		FROM	TO
RESERVE - EQUIPMENT	DA8686.2	767.00	
MACHINERY CONTRACTUAL	DA5130.4		767.00

TOWN OF NORTH COLLINS			
BUDGET TRANSFERS			
12/31/2022			
DB - Fund			
		DR	CR
		FROM	TO
STREET MAINTENANCE	DB5110.1	14,173.00	
SNOW REMOVAL	DB5142.1		14,173.00
STATE RETIREMENT	DB9010.8	7,325.00	
HEALTH INSURANCE	DB9060.8		7,325.00
STREET MAINTENANCE	DB5110.1	2,638.00	
HEALTH INSURANCE	DB9060.8		2,638.00

TOWN OF NORTH COLLINS			
INCREASE BUDGET			
SF - Fund			
		DR	CR
		FROM	TO
FIRE CONTRACTUAL	SF3410.4		0.10
FUND BALANCE	SF-599	0.10	



TOWN OF NORTH COLLINS			
INCREASE BUDGET			
12/31/2022			
SR - Fund			
		DR	CR
		FROM	TO
REFUSE CONTRACTUAL	SR8160.4		5,463.00
FUND BALANCE	SR-599	5,463.00	

TOWN OF NORTH COLLINS			
INCREASE BUDGET			
12/31/2022			
SW1 - Fund			
		DR	CR
		FROM	TO
WATER CONTRACTUAL	SW1-8389.4		13,663.00
FUND BALANCE	SW1-599	13,663.00	
TRANSFERS			
ADMIN CONTRACTUAL	SW1-8310.4	40.00	
MAINT PERSONNEL	SW1-8389.41		40.00
ADMIN CONTRACTUAL	SW1-8310.4	39.00	
MILEAGE	SW1-8389.42		39.00