

REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES

MARCH 21, 2022

HELD AT THE ANGELICA GRANGE

BOARD PRESENT-CALL TO ORDER: Mayor Robert Claypool, Trustees: Robert Perry, Jane Tylenda, Todd Haggstrom Craig Miller

EMPLOYEES PRESENT: Mackenzie Marsh, Archie McRae, Heath Gordon, Matthew Heller and Michael Trivisonoli

VISITORS PRESENT: David Haggstrom, Bob Budinger, Bart Hannon, William Weaver, Don Ash, Ryan McKnight

Mayor Claypool called the regular meeting to order at 7:00 pm.

Trustee Tylenda motioned to approve the minutes from the regular board meeting as submitted held on February 17, 2022 – second Trustee Perry – Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye – carried.

MAYOR APPOINTMENT – TRUSTEE – Trustee Tylenda motioned to approve the mayor appointment of Craig Miller as trustee to fill vacancy – second Trustee Haggstrom – Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Claypool-Aye – carried.

PUBLIC COMMENT

EMPLOYEES REPORTS

Archie McRae – Water Department

- Budget; Water class; Truck inspection/tire rotation; Plowed sidewalks; Showed Jeremy how the quarterly samples are done and where the lab is; Serviced the zero turn and the large mowing tractor; Been chasing a water leak, pumping over 100,000 gallons a day; Water surfacing at 202 east main, dug it up, fixed the valve, and streets changed out the pipe
- Normal monthly duties – daily, monthly & quarterly samples, Meter Read/Re-Reads; UFPO's, Mowing, Truck & Equipment Maintenance
- Upcoming Work Schedule – Normal Monthly Duties; Plowing; Fix the leak; Contact Van Bortel

Heath Gordon – Electric Department

- No hydro reduction April 2022; Hyland Power Project; Changed out street lights; Dug up underground street lights, and replaced the bad wire; Substation Project; Working on detour for the county on County Road 16; Tree on the line Jacobs Hill; Hyland power outage – blown fuse; Removed service on Railroad Ave; Worked on budget
- Normal monthly duties – Meter Re-Reads, meter replacements; inventory; work orders; UFPO, Vehicle/Equipment Maintenance; mowing/building maintenance; street lights; customer service
- Upcoming Work Schedule – Normal monthly duties; Substation project; Neutral; Meter testing; Hyland project

Michael Trivisonoli – Street Department

- Salting, Sanding, Plowing; Hole in the Blacktop on Peavy Road
- Upcoming Work Schedule – Cleaning up and sweeping village streets; Preform routine maintenance on village equipment

Matthew Heller – Police Department

- Submitted NYDCJS; Review budget information to remain within budget and prepare tentative March schedule; Sent the mayor the NYS mandated "Personnel Complaint Report"; Monitor field training progress of recruit officer; Sent February stats to Sara for web page update; Civil Service reinstatement aborted for Officer Mullen due to conflicting civil service requirements; Pursuing upgrade in the retirement plan for members; Looking for new officers; Prepared 2022-2023 budget request to present to the board

Ryan McKnight and Jeremy Morton – Fire Department

- Received word from state that BLFSR will not allow the village to keep their certificate of need for the ambulance

Justice Department

- February 2022 Report and Bank Reconciliation \$481.00

Mace (Code Enforcement)

- No report

Mackenzie Marsh – Clerk/Treasurer Department

- **February Reports:** Balance Sheets, Certified Payroll, E/W Adjustments, Journal Entries, Operating Statements, Open Balance Report E/W

OLD BUSINESS

NEW BUSINESS

RESOLUTION (#38-0322) – MEUA SEMI-ANNUAL MEETING W/ PROXY - Offered by Trustee Tylanda and second by Trustee Perry- The semi-annual conference of the Municipal Electric Utilities Association of New York State has been called for April 12th and April 13, 2022 and that Wellsville's Electric Superintendent, Ryan Stisser be and is hereby designated as the accredited delegate of the Village of Angelica.

Roll Call Vote: Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye

The Mayor therefore declared the resolution duly adopted.

RESOLUTION (#39-0322) – HEALTH INSURANCE COVERAGE 2022-2023 – Offered by Trustee Haggstrom and second by Trustee Tylanda – to approve authorization for Highmark Blue Cross Blue Shield of Western New York Platinum POS Policy effective May 1, 2022 – April 30, 2023.

Roll Call Vote: Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye

The Mayor therefore declared the resolution duly adopted.

RESOLUTION (#40-0322) – 2021-2022 GENERAL FUND BUDGET TRANSFER – Offered by Trustee Perry and second by Trustee Haggstrom – to transfer \$5,500.00 from contingency (19904.1) to Clerk-Treasurer PS (13251.1) to cover training; transfer \$23,250.00 from fund balance to Medical Insurance (90608.1) to cover village share.

Roll Call Vote: Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye

The Mayor therefore declared the resolution duly adopted.

RESOLUTION (#41-0322) – 2021-2022 WATER FUND BUDGET TRANSFER – Offered by Trustee Tylanda and second by Trustee Haggstrom – to transfer \$4,650.00 from contingency (19904.3) to Clerk-Treasurer PS (13251.3) to cover training.

Roll Call Vote: Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye

The Mayor therefore declared the resolution duly adopted.

ADVERTISEMENT ELECTRIC – Trustee Haggstrom motioned to approve the Clerk-Treasurer to run the job opening for the Electric Department for 7 days at the cost of \$362.40 – second Trustee Perry – Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye – carried.

CLAIMS

Trustee Haggstrom motioned to approve the **general fund** claims in the amount of **\$25,627.59** - second Trustee Perry – Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye – carried.

Trustee Tylanda motioned to approve the **electric fund** claims in the amount of **\$111,594.48** – second Trustee Haggstrom– Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye – carried.

Mayor Claypool motioned to approve the **water fund** claims in the amount of **\$2,773.06** – second Trustee Tylanda– Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Miller-Aye Claypool-Aye – carried.

With no further business to discuss, Trustee Tylanda motioned to adjourn at 8:23pm – second Trustee Haggstrom – Perry-Aye, Tylanda-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye – carried.

Respectfully Submitted,

Mackenzie Marsh
Clerk-Treasurer