

**TOWN OF OLEAN MINUTES OF REGULAR MONTHLY MEETING  
AND PUBLIC MEETING  
OLEAN TOWN HALL 2634 RT 16 NORTH, OLEAN NY 14760  
NOVEMBER 16, 2021 6:00 PM**

PRESENT : Annette Parker-----Supervisor  
Pat Zink-----Highway Superintendent  
Donna Howard-----Councilwoman  
Jamie Geise-----Town Clerk  
John Artlip-----Councilman  
Jerry Dzuroff-----Code Enforcement Officer  
Scott Zink-----Councilman  
ABSENT: Joshua Torrey-----Councilman

Supervisor Parker opened the Meeting at 6:30 with the Pledge to the Flag.

**RECOGNITION OF OTHERS**

One Town resident

A Town resident had received FOIL information from the Town on the culvert installed on Indiana Avenue. He believes that the rocks that have washed down Savage Creek and onto his property are the result of the new culvert that was installed in 2020. He would like the Town to remove the rocks. The Town Board members explained to him that logging has been done on the top of the hill and the Town has received excessive rain amounts recently. There is also a foot bridge over the Creek that becomes clogged with debris and causes overflow. The culvert was installed correctly and is larger than the previous one. The Town resident is responsible for removing the rocks on his property.

Resolution 1 (R:110121)

**APPROVAL OF MINUTES**

On a motion of Councilman Artlip, seconded by Councilwoman Howard, the following resolution was

ADOPTED: Ayes 3 Artlip, Howard, Zink  
Nays 0

RESOLVED, that the minutes of October 19, 2021 Monthly Meeting be approved.

Resolution 2 (R:110221)

**ADOPTING ABSTRACTS**

On a motion of Councilman Artlip, seconded by Councilwoman Howard, the following resolution was

ADOPTED: Ayes 3 Artlip, Howard, Zink  
Nays 0

RESOLVED, that the following bills have been reviewed by the Town Board and are authorized for payment in the following amounts:

Highway Fund	Nos. 184-204	\$18,373.49
General Fund	Nos. 119-134	\$14,764.17

**REPORT OF TOWN OFFICIALS**

**SUPERVISOR**

- The monthly bank statements were presented for review by the Board.
- Sales tax for the 3<sup>rd</sup> quarter was \$121,674.87 which was \$96,323.60 over what was budgeted.
- The 2<sup>nd</sup> payment from Cattaraugus County for mortgage tax was \$10,946.25. \$19,000.00 was budgeted which makes it \$1,797.50 over budget.

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- Due to recent emails from Dan Martonis from Catt. Co. on the handling of apportionments and recording split sales, the Board agrees that the Town Assessor should follow the rules of the County for reporting to the County on Assessing responsibilities.
- Supervisor Parker received a letter from Brad Camp from the City, to ask if the Town would be interested in the intermunicipal grants through EFC for water districts (including BOCES) for 2022. The Board agreed to this.
- Discussion was held on the American Rescue Funds spending. The Board decided to use some of the money for essential pay for the Town elected officials. Tentative plans for the remaining monies could be used for work on the Dugan East Sewer system, revenue loss, and road repair.

Resolution 3 (R:110321)

**ESSENTIAL PAY FOR ELECTED OFFICIALS**

On a motion of Councilman Artlip, seconded by Councilman Zink, the following resolution was

ADOPTED: Ayes 3 Artlip, Zink, Howard

Nays 0

RESOLVED, that essential pay will be given: \$3,500.00 to the Town Highway Department workers including the Highway Superintendent, and the Town Supervisor. \$2,000.00 will be given to the Town Clerk, Assessor, and the Code Enforcement Officer. \$500.00 will be given to each of the Board Members. This will be given out of the American Rescue Funds (above and beyond the budgeted agreed upon salaries) for their work done during time of Covid.

Resolution 4 (R:110421)

**MODIFICATIONS TO THE SOLAR LAW**

On a motion of Councilwoman Howard, seconded by Councilman Zink, the following resolution was

ADOPTED: Ayes 3 Howard, Zink, Artlip

Nays 0

RESOLVED, that the suggested modifications and recommendations from the Catt. Co. Planning Board for the Solar Law were approved.

Resolution 5 (R:110521)

**SENDING OF SOLAR LAW TO COUNTY**

On a motion of Councilman Artlip, seconded by Councilwoman Howard, the following resolution was

APPROVED: Ayes 3 Artlip, Howard, Zink

Nays 0

RESOLVED, that the Solar Law is approved to be sent, with modifications, to the County.

**SUPERINTENDENT OF HIGHWAYS**

- The Highway Department will be finishing roadwork this week.
- Graves were dug at the Pleasant Valley Cemetery.
- Trucks have been repaired. The bills have been expensive. Discussion was held on the possibility of asking the city if they will do future repairs on the Town vehicles.
- Winter preparations are done.
- Ditching was done.

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**CODE ENFORCEMENT OFFICER**

Code Enforcement Officer Jerry Dzuroff submitted a list of permits, complaints, and court information for October 19, 2021 – November 16, 2021.

**JUSTICE REPORTS**

One check was submitted to Supervisor Parker for the month of October in the following amount:  
Judge O'Connell \$5,290.00 (check #296)

**TOWN CLERK**

A check (#1239) in the amount of \$428.00 was submitted to Supervisor Parker for the month of October for the total of the following amounts:

REVENUE ACCOUNT #2544 DOG PERMITS: \$353.00 (\$390.00 collected, \$37.00 paid for October to the NYS Department of Agriculture and Markets for the spay and neuter program)

REVENUE ACCOUNT #2555 BLDG/ALTER DEMO PERMITS: \$0

REVENUE ACCOUNT #1603 VITALS: \$50.00

REVENUE ACCOUNT #2501 BUS & OCC LICENSES: \$25

With no further business, on a motion of Councilman Artlip, seconded by Councilman Zink, the meeting was adjourned at 8:53 p.m. Carried unanimously.

Respectfully submitted,

Jamie Geise, Olean Town Clerk

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