

REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES

MAY 16, 2022

HELD AT THE ANGELICA GRANGE

BOARD PRESENT-CALL TO ORDER: Mayor: Robert Claypool, Trustees: Robert Perry, Jane Tylenda, Todd Haggstrom, Craig Miller

EMPLOYEES PRESENT: Mackenzie Marsh, Archie McRae, Heath Gordon, and Michael Trivisonoli

VISITORS PRESENT: David Haggstrom, Bob Budinger, Don Ash, Joshua Ford, John Hecker, Robert Jones, James Ruschak, Mary Warner

Mayor Claypool called the regular meeting to order at 7:00 pm.

Trustee Tylenda motioned to approve the minutes from the regular board meeting as submitted held on April 18, 2022 – second Trustee Haggstrom – Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye – carried.

PUBLIC COMMENT

Members of the Town Board updated the Village Board on the water project in the town. They have hired an engineering firm and are moving forward.

EMPLOYEES REPORTS

Archie McRae – Water Department

- Exposed line on 16; Turned water on in the park and cemetery; raked and rolled fields and road to the reservoir; Cleaned up where we put in drain tile on the fairgrounds; Maintenance on pumps at springhouse; Built platform under Joncy; Talked with Skip Hecker about water line
- Normal monthly duties – daily, monthly & quarterly samples, Meter Read/Re-Reads; UFPO's, Mowing, Truck & Equipment Maintenance
- Upcoming Work Schedule –Normal Monthly Duties; Training on lead service line; Water class; Service the truck; Hopefully find out more on line under Joncy

Heath Gordon – Electric Department

- No hydro reduction June 2022; Hyland Power Project; Changed out street lights; Substation project; Attended a meeting with RGE; Working on line extension; Shut offs; Conducted interviews; Engineered a service for the Saw Mill; Engineered a service for Hyland; Update on Substation
- Normal monthly duties – Meter Re-Reads, meter replacements; inventory; work orders; UFPO, Vehicle/Equipment Maintenance; mowing/building maintenance; street lights; customer service
- Upcoming Work Schedule – Normal monthly duties; Substation project; Neutral; Meter testing; Hyland project; Change lines on detour – County Rd 16; Attend NYMPA Annual Meeting May 26th

Michael Trivisonoli – Street Department

- Street Sweeping; One stump ground, 2 more to go; cutting and removing shoulder material in North Street; Village Clean-Up
- Upcoming Work Schedule – Patching pot holes; crack sealing

Matthew Heller – Police Department

- Submitted NYDCJS; Review budget information to remain within budget and prepare tentative May and summer schedule; Attended board meeting; Attended March village board meeting; Recruit officer finished the required hours for the academy, waiting for official acceptance and graduation; Sent April stats to Sara for web page update; Pursuing upgrade in the retirement plan for members; Jeremy Blair completed the required number of training hours and was authorized to patrol solo as of 4/23/2022; Officer Cassidy completed his requirements to return to work; Secured a grant for a new Intoximeter Alco-Sensor FST for the Department; Working on Bullet Proof Vest Grant

Ryan McKnight and Jeremy Morton – Fire Department

- 3 Ambulance Assist; 3 Accidents; 2 Hazardous Condition; 1 Training

Justice Department

- April 2022 Report and Bank Reconciliation \$521.00

Mace (Code Enforcement)

- No Report

Mackenzie Marsh – Clerk/Treasurer Department

- **April Reports:** Balance Sheets, Certified Payroll, E/W Adjustments, Journal Entries, Operating Statements, Open Balance Report E/W

OLD BUSINESS

NEW BUSINESS

Hazard Mitigation Point Contact – Trustee Tylenda motioned to approve Street Supervisor, Michael Trivisonoli to be the point of contact for the Village of Angelica for Hazard Mitigation – second Trustee Haggstrom - Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye – carried

Resolution (#48-0522) Code of Ethics – Offered by Trustee Miller and second by Trustee Tylenda – To approve the Ethics Policy for the Village of Angelica with an exemption for Section 14 – Nepotism item (b) noting that with the retirement of James Brownell nepotism is currently unavoidable due to limited number of employees in the Electric Department

Roll Call Vote: Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye

The Mayor therefore declared the resolution duly adopted.

Resolution (#49-0522) Uncollectable Electric Accounts – Offered by Trustee Haggstrom and second by Trustee Perry – the Angelica Village Board agrees to write off the following uncollectable electric account balances for the fiscal year ending May 31, 2022

Roll Call Vote: Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye

The Mayor therefore declared the resolution duly adopted.

Resolution (#50-0522) Tax Warrant – 2022-2023 – Offered by Trustee Haggstrom and second by Trustee Perry – To authorize the Mayor and the Village Clerk-Treasurer to sign the 2022-2023 Tax Warrant.

Roll Call Vote: Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye

The Mayor therefore declared the resolution duly adopted.

Resolution (#51-0522) NYMPA Annual Meeting – May 26, 2022 – Offered by Trustee Tylenda and second by Trustee Miller – Heath Gordon be and is hereby designated as the accredited delegate of the Village of Angelica, NY at the NYMPA Annual Meeting being held May 26, 2022.

Roll Call Vote: Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye

The Mayor therefore declared the resolution duly adopted.

Employee Benefit Agreement – Tabled until next month

2022 Cruise Nights – Trustee Miller motioned to close Main Street from the library to the Park Circle for the cruise nights between the hours of 5:30 P.M. – 8:00 P.M. – June 23rd, July 28th, and August 25th – second Trustee Perry – Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye – carried.

Derek Ward Memorial 5K, Saturday, May 21, 2022 – Trustee Tylenda motioned to approve the Derek Ward Memorial 5K to be held in the village May 21, 2022 – second Trustee Haggstrom – Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye – carried.

Athletic Field Use – Allegany County Fair – Trustee Perry motioned to approve the Allegany County Fair Association to use the athletic fields for parking July 18-July 23, 2022 as available and needed – second Trustee Miller – Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye – carried.

2022 Summer Recreation Employees – Trustee Perry motioned to approve the 2022 Summer Recreation Employees as follows – Summer Recreation Leader Kayci Bigelow with a rate of pay at \$13.70 per hour and aide Nicholas Baker at a rate of pay of \$13.20 per hour – second Trustee Haggstrom – Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye – carried.

Executive Session - Trustee Tylenda motioned to enter executive session at 8:30 pm to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. – second Trustee Perry – Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye – carried.

Trustee Haggstrom motioned to exit executive session at 8:50 pm – second Trustee Perry - Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye – carried

New Hire Electric Department – Trustee Miller motioned to hire Michael Shoffner starting at a rate of pay of \$19.50 per hours, after six (6) months pay increasing to \$20.00. Michael will receive a \$1.00 raise for the first four (4) years of employment, and then continuing to the yearly raises the Village Board gives. – second Trustee Tylenda

Trustee Tylenda motioned to exit executive session at 8:45 pm – second Trustee Perry - Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye – carried

CLAIMS

Trustee Tylenda motioned to approve the **general fund** claims in the amount of **\$18,601.48** - second Trustee Haggstrom – Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye – carried.

Trustee Haggstrom motioned to approve the **electric fund** claims in the amount of **\$41,501.90** – second Trustee Miller– Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye – carried.

Trustee Tylenda motioned to approve the **water fund** claims in the amount of **\$1,218.20** – second Trustee Haggstrom – Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Miller-Aye Claypool-Aye – carried.

With no further business to discuss, Trustee Haggstrom motioned to adjourn at 8:55 pm – second Trustee Tylenda – Perry-Aye, Tylenda-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye – carried.

Respectfully Submitted,

Mackenzie Marsh
Clerk-Treasurer

DRAFT