

**Regularly Scheduled Village of Little Valley Board Meeting  
Held at the Municipal Building**

**June 28, 2022**

**PRESENT:** Mayor James Bowen, Trustee Todd Palmatier, Trustee Raymond Hughes, Trustee Jillian Koch, Trustee Rory Mosher, Public Works Superintendent Robert Young, Building & Zoning Code Officer John Helgager, Clerk Treasurer JoElla Emborsky

**ABSENT:** NONE

Mayor James Bowen called the regularly scheduled meeting to order at 7:00 PM

**Approval of Minutes:**

**MOTION #13, 2022-2023**

Motion made by Trustee Koch, seconded by Trustee Hughes, to approve minutes of June 14, 2022, meeting. **SO MOVED, RESOLVED.**

**AYES:** Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier, Trustee Mosher

**NAYS:** NONE

**ABSENT:** NONE

**GUEST:** Flossie Steinbroner, Connor Hellwig, Bill McCahey

**MAYOR:**

**OLD BUSINESS:**

1. Tabled items from the Village Attorney's meeting.
2. Non-Union Contracts

**NEW BUSINESS:**

1. JCC is offering a training in Grade IIB Water Treatment Certification on 7/18/22 – 7/20/22 and would like to send Brandon Brown to it at a cost of \$925.00.

**MOTION #14, 2022-2023**

Motion made by Trustee Koch, seconded by Trustee Mosher, to send Brandon Brown to the JCC training on Grade IIB Water Treatment Certification on 7/18/22 – 7/20/22. **SO MOVED, RESOLVED.**

**AYES:** Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier, Trustee Mosher

**NAYS:** NONE

**ABSENT:** NONE

2. Three different water customers are asking for a water credit from filling up their pool's. Total credits for all three customers total \$133.50.

**MOTION #15, 2022-2023**

Motion made by Trustee Palmatier, seconded by Trustee Hughes, to approve the water credits for the three customers totaling \$133.50. **SO MOVED, RESOLVED.**

**AYES:** Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier, Trustee Mosher

**NAYS: NONE**  
**ABSENT: NONE**

3. Motion is needed to hold a Public Hearing for the CDBG Application (Community Development Block Grant) on Tuesday, July 12, 2022, at 6:45 PM.

**MOTION #16, 2022-2023**

Motion made by Trustee Koch, seconded by Trustee Mosher, to hold a Public Hearing for the CDBG application on Tuesday, July 12, 2022, at 6:45 PM. **SO MOVED, RESOLVED.**

**AYES: Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier, Trustee Mosher**  
**NAYS: NONE**  
**ABSENT: NONE**

4. Motion to designate a Trustee to act as the Fair Housing Officer.

**MOTION #17, 2022-2023**

Motion made by Trustee Palmatier, seconded by Trustee Hughes, to designate Trustee Rory Mosher to act as the Fair Housing Officer. **SO MOVED, RESOLVED.**

**AYES: Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier, Trustee Mosher**  
**NAYS: NONE**  
**ABSENT: NONE**

5. Motion to designate a Trustee to act as the Section 3 Officer.

**MOTION #18, 2022-2023**

Motion made by Trustee Palmatier, seconded by Trustee Hughes, to designate Trustee Jillian Koch to act as the Section 3 Officer. **SO MOVED, RESOLVED.**

**AYES: Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier, Trustee Mosher**  
**NAYS: NONE**  
**ABSENT: NONE**

6. Motion to approve to 2022-2023 Insurance Renewal Policy through Trident.

**MOTION #19, 2022-2023**

Motion made by Trustee Hughes, seconded by Trustee Koch, to approve the 2022-2023 Insurance Renewal Policy through Trident at cost of \$48,401.40. **SO MOVED, RESOLVED.**

**AYES: Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier, Trustee Mosher**  
**NAYS: NONE**  
**ABSENT: NONE**

7. The Little Valley Fund Advisory Committee held a meeting on Friday, June 24, 2022, and would like to see "Music in the Park" again this year. The committee stated it would be able to fund 1 or 2 bands.

### **PUBLIC WORKS SUPERINTENDENT:**

Public Works Superintendent Young presented to the Board an idea for a new building to hold equipment, parts, transformers, etc. at the Wells site. Would like to take out a 300' x 100' block at the Wells. Removal of trees and stumps would help flatten out this spot. Paul Hitchcock would come in and clear the land and remove trees and stumps at no cost to the village. Trustee Koch asked if Public Works Superintendent Young to get a couple more bids on this project.

### **TRUSTEES:**

#### **Trustee Jillian Koch:**

1. Email addresses have been set up for the 2 committees, Friends of Little Valley and Beautification. They are now linked on the Village Website under the Organization page.
2. Sale of real property. A resident has recently asked to purchase the piece of property next to the skating rink. Public Works Superintendent Young will look into this piece of property to see if the Village would be willing to sell it.
3. Would like to see better communication between department heads. Would like to have a report completed by the first meeting of each month stating what projects you are working on, what projects you would like to do, how staff is doing, etc.

#### **Trustee Ray Hughes:**

#### **Trustee Rory Mosher:**

1. First Street clean up, pole barns, milling & dirt piles, Stone Memorial.
2. Asked about the status of the pool heaters. Streets Superintendent Gross will be picking up both heaters on Wednesday, June 29, 2022.
3. Virginia Street drainage issues in front of the Frank's resident. Would like to see this repaired.
4. Would like to see a sidewalk put in on N. 9<sup>th</sup> St. from Erie St. to Court St.

#### **Trustee Todd Palmatier:**

1. Winship field update. Dr. Huff, Superintendent at Cattaraugus-Little Valley School is waiting to hear back from the lawyer on how to transfer the title to us.
2. Property Maintenance Charges – wondering what we would charge if the Village Employees had to come in a mow someone's property. Property Owners are not mowing the ditches in front of their properties as well.
3. Chamber of Commerce is all businesses and residents run. No mayor or trustees can be a part of this.
4. Village Events. Would like to set a date for the Ice Cream Social.
5. Would like to see more youth fields for the kids on Village property.

### **CLERK TREASURER:**

1. Motion to approve the 6 returning lifeguards with certification and 2 new lifeguards with certification.

### **MOTION #20, 2022-2023**

Motion made by Trustee Mosher, seconded by Trustee Koch, to approve the hiring of the 8 lifeguards. **SO MOVED, RESOLVED.**

**AYES:** Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier, Trustee Mosher  
**NAYS:** NONE  
**ABSENT:** NONE

2. Pool opened on Saturday, June 25, 2022.
3. Swim lessons will run from July 6 through August 19, 2022.

**BUILDING & ZONING CODE ENFORCEMENT:** BCEO Helgager has presented his monthly report on what he has been working on. Starting January 2023, BCEO Helgager will have to enforce the Asbestos survey for all new roof permits. Would like to see the Village get the 9-1-1 placards because a lot of residents don't have their addresses posted on their buildings.

**PAY BILLS AND APPROVE PAYROLL REPORTS:**

Clerk Treasurer Emborsky presented the payrolls for June 15, 2022, and accounts payable printouts for the board's approval. She also had the board review the vouchers listing for each fund and sign for their approval. The vouchers to be approved for payment are as follows:

<b><u>06/15/22 through 06/28/22 ACCOUNTS PAYABLE</u></b>			
<b><u>CHECKS:</u></b>	General Fund	#6921-6936	\$5,683.10
	Electric Fund	#6830-6844	\$41,410.90
	Sewer Fund	#4831-4840	\$1,706.41
	Water Fund	#4962-4971	\$6,889.86
	Trust Fund	#3980-3983	\$2,496.33
	Water Project Fund	#--	\$0.00

<b><u>Payroll Ending 06/15/22</u></b>		
Payroll Fund	#2845-2846	\$725.52
Direct Deposit		\$22,694.81
Trust Fund	#3976-3979	\$11,729.20
Trust Fund	#3974-3975	VOIDED

**MOTION #21, 2022-2023**

Motion made by Trustee Koch, seconded by Trustee Hughes, to pay the bills and payroll as presented. **SO MOVED, RESOLVED.**

**AYES:** Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier, Trustee Mosher  
**NAYS:** NONE  
**ABSENT:** NONE

**EXECUTIVE SESSION:**

**MOTION #22, 2022-2023**

Motion made by Trustee Mosher, seconded by Trustee Hughes, to go into Executive Session at 7:58 PM. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier, Trustee Mosher  
NAYS: NONE  
ABSENT: NONE

MOTION #23, 2022-2023

Motion made by Trustee Mosher, seconded by Trustee Koch, to come out of Executive Session at 8:50 PM. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier, Trustee Mosher  
NAYS: NONE  
ABSENT: NONE

ADJOURNMENT:

MOTION #24, 2022-2023

Motion made by Trustee Mosher, seconded by Trustee Koch, to adjourn meeting at 8:51 PM. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier, Trustee Mosher  
NAYS: NONE  
ABSENT: NONE

Respectfully Submitted,



JoElla Emborsky  
Clerk Treasurer

