

December 29, 2022

The Mina Town Board met on the above date for the year end meeting. Supervisor Brumagin called the meeting to order at 7:00 pm. The following members and guests were in attendance:

Present: Rebecca Brumagin.....Supervisor
Steve Burmaster.....Councilman
Ernie Roache.....Councilman
Brian Sullivan.....Councilman

Absent: Dick Watrous.....Councilman

Attended by: Bill Himelein (Highway Superintendent)

Public Comment re: Agenda Items (Citizens Present and not Present): none

Public Hearing:

- Supervisor Brumagin opened the Public Hearing at 7:03 pm by asking the Town Clerk to read the legal notice on Local Law #1-2023 new NYS Building Code. Supervisor Brumagin reported that Attorney Joe Calamari reviewed the new building code and it is to comply with the new NYS Building Code. After the Town Board held a short discussion Supervisor Brumagin closed the Public Hearing at 7:14 pm.

Old Business:

- Supervisor Brumagin reported that after the discussion on the Local Law #1-2023 the town board would like additional information on what the changes would be to the Town of Mina building code. She will ask Attorney Joe Calamari if he is available to attend the January 7, 2023 meeting to answer questions.
- Supervisor Brumagin reported that she spoke with Melanie Wright from DEC to find out if there was more information on the grants. Melanie reported that they are still waiting on information. Councilman Burmaster asked if the grant program through Chautauqua County for septic upgrades was still available.

New Business:

- Supervisor Brumagin reported that due to the Solar Law being sent over to the County to review she asked that the Moratorium on Solar be extended until the end of March. Councilman Sullivan made a motion, seconded by Councilman Burmaster, to extend the moratorium on solar to March 31, 2023. Motion carried unanimously.
Ayes – 4 Brumagin, Burmaster, Roache, Sullivan
Nays – 0
- Supervisor Brumagin distributed a handout on the “Stewardship Stars” volunteer and sponsor program and asked the town board members to review it before the next town board meeting so it could be discussed. She will assign the enforcement of this program to the Regulations Enforcement Officer.
- Supervisor Brumagin distributed a proposed Local Law #2-2023 Boat Dock Regulations on Town of Mina Property that she sent to the Town Attorney to review and she asked Town Board members to review as well for discussion at the next Town Board meeting.

- Supervisor Brumagin reported she updated lease agreements at the Community Center and would like to update the Watershed Foundation's lease of the park property on Shadyside to parcel off the section of property that is not used by the Watershed.
- Community Center – Supervisor Brumagin reported that Dan Norcross, who has been a volunteer for maintenance for several years, is thinking about reducing the amount of volunteer time he assists with the Community Center. She will ask Tom McNinch, who is the current Regulations Enforcement Officer and snow shoveler, to see if he would be willing to add maintenance duties to his position. She reported that she has finalized emergency procedures for the Community Center and is planning to hold a tenant meeting on January 10, 2023. She reported that she will try to get Dr. Faulk to sign what needs to be completed for the AED and there will also be a Narcan kit installed. Supervisor Brumagin reported that Superintendent Himelein brought the tractor and the generator over to the Community Center from the Highway Barn during the recent weather event and Kim Cole, Vidal Electric, showed Alvin Kopta and Bill Himelein how to hook up the generator so the Community Center could use it in case of an emergency. Superintendent Himelein reported he had taken his personal generator to the highway barn in case it was needed there while the town's was at the Community Center.
- Supervisor Brumagin reported the business insurance policy went up \$2,500 and was mainly due to the cyber liability that had gone up 150%. She said the insurance company reported that they will look out at securing bids from the market next year. Superintendent Himelein would like the insurance to look at replacement costs.

Payment of Year End Claims/Transfers:

- Payment of Year End Claims/Transfers: The Year End claims were examined. Councilman Burmaster moved, seconded by Councilman Roache, to pay the year end claims in the General Fund claim #311 through #324 in the amount of \$6,445.15 and in the Highway Fund claim #163H in the amount of \$36.05. Motion carried unanimously. Approved: Ayes – 4 Brumagin, Burmaster, Roache, Sullivan
Nays – 0

Executive Session:

At 8:14 pm Councilman Roache moved seconded by Councilman Burmaster to adjourn to Executive Session for real property issues and potential litigation. Motion carried. At 8:47 pm Councilman Sullivan moved seconded by Councilman Burmaster to go back to regular session. Motion carried unanimously.

Other Business/Actions:

Upcoming Meetings: The Organizational and Regular Meeting will be held Saturday, January 7, 2023 at 9 a.m.

Public Comment (Citizens Present and Citizens Not Present):

- Councilman Burmaster reported he has been looking into speed cameras for Sunnyside Road and saw one but they are around \$340,000 so he is checking to see if there would be any grants available to help fund that. It was also suggested to check with Steve Bishop, Project Director, for the Findley Lake Community Foundation to research possible grant opportunities.

Adjournment:

- As there was no further business to come before the Board, Councilman Roache moved to adjourn the meeting at 8:53 p.m.

Respectfully submitted,
Sherrie Tanner, Town Clerk