

**Robert J. Breton, Supervisor**  
**Town of Franklinville**  
**Andrea L. Stanbro, Clerk**

**Heather Stevens, Councilman**  
**Kim Palmatier, Councilman**  
**John Tinelli, Councilman**  
**Joseph Weaver, Councilman**

DATE: February 8, 2022

RESOLUTION NUMBER: 25 YEAR: 2022

MOVED BY: Mrs. Palmatier SECOND BY: Mr. Weaver as Amended

TITLE : **Resolution Adopting Town Board Audit for Fiscal Year 2022**

**WHEREAS**, Town Law Section 123 does not require that the Town Board audit and examine the records of each town officer who engaged in the receipt and/or disbursement of moneys by January 20<sup>th</sup> of each year, however, the Town Board has elected to audit yearly; now therefore be it

**RESOLVED**, that the Town of Franklinville Town Board reviewed the supporting books, records, receipts, warrants, vouchers and cancelled checks or check images and other supporting documentation of each the Supervisor, Clerk (and tax collector) and Justices (2) on January 18<sup>th</sup>, 2022; and be it further

**RESOLVED**, that the Town Board deems the attached documents titled:

- a. Appendix C – Checklist for Review of Chief Fiscal Officer's Records;
- b. Appendix D – Checklist for Review of ~~Town Clerk's Records~~; AS
- c. Appendix E – Checklist for Review of ~~Tax Collecting Officer's Records~~; AS
- d. Appendix F – Checklist for Review of Justice Courts Records;

be entered into the official minutes, and be kept on file in Clerk's office as part of the official record; and be it further

**RESOLVED**, that the Town Board, upon completion of its review, did not identify any issues of concern and/or alarm and has documented its review on the attached appendices; and be it further

**RESOLVED**, that the Town Board has fulfilled the requirement of Section 123 of Town Law for an annual audit and examination of the records of town officers receiving and/or dispersing moneys for the Town of Franklinville for Fiscal Year 2022.

The resolution as stated above is hereby adopted by a majority vote of the Town of Franklinville Town Board at an official meeting held on the 8<sup>th</sup> day of February in the year 2022, the ayes and nays take and recorded below:

[Signature] Robert J. Breton, Supervisor  
[Signature] Heather Stevens, Councilman  
[Signature] Kim Palmatier, Councilman  
[Signature] John Tinelli, Councilman  
[Signature] Joseph Weaver, Councilman

CERTIFIED: [Signature]  
Andrea L. Stanbro, Clerk

**Robert J. Breton, Supervisor**  
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**Heather Stevens, Councilman**  
**Kim Palmatier, Deputy Supervisor**  
**John Tinelli, Councilman**  
**Joseph Weaver, Councilman**

DATE: February 8, 2022

RESOLUTION NUMBER: 26 YEAR: 2022

MOVED BY: Mrs. Palmatier SECOND BY: Mr. Weaver

TITLE : **Resolution to appoint Andrea Stanbro, Town Clerk as the Records Management Officer for the year 2022**

**WHEREAS**, the duties of the Records Management Officer must be completed for the year and the current Town Clerk shall have and exercise any other power or duty expressly conferred or imposed upon her for the management of the Town Records; and

**WHEREAS**, this resolution provides the Town Clerk the authority to act as the Records Management Officer on behalf of the Town Board; now therefore be it

**RESOLVED**, that the Supervisor shall be authorized to have and exercise the powers and duties conferred or imposed upon the position on behalf of the Town Board.

The resolution as stated above is hereby adopted by a majority vote of the Town of Franklinville Town Board at an official meeting held on the 8<sup>th</sup> day of February in the year 2022, the ayes and nays take and recorded below:

Aye Robert J. Breton, Supervisor  
Aye Heather Stevens, Councilman  
Aye Kim Palmatier, Deputy Supervisor  
Aye John Tinelli, Councilman  
Aye Joseph Weaver, Councilman

CERTIFIED: Andrea Stanbro  
Andrea L. Stanbro, Clerk  
Town of Franklinville

**Robert J. Breton, Supervisor**  
**Town of Franklinville**  
**Andrea L. Stanbro, Clerk**

**Heather Stevens, Councilman**  
**Kim Palmatier, Deputy Supervisor**  
**John Tinelli, Councilman**  
**Joseph Weaver, Councilman**

DATE: February 8, 2022

RESOLUTION NUMBER: 27 YEAR: 2022

MOVED BY: Mr. Weaver SECOND BY: Mrs. Stevens

TITLE : **Resolution Authorizing Supervisor to Contract for Portable Toilet at Case Lake Park and Mt. Prospect Cemetery;**

**WHEREAS**, The Town of Franklinville desirous of placing a portable toilet at Case Lake Park (as of March 31st) and at Mt. Prospect Cemetery (as of April 1); now therefore be it

**RESOLVED**, that the Supervisor be authorized to contract with the following for the aforementioned services for the year 2021:

Zuech's Environmental Services, Inc.  
8312 Route 98  
P.O. Box 108  
Franklinville, NY 14737  
(716) 795- 8454

The resolution as stated above is hereby adopted by a majority vote of the Town of Franklinville Town Board at an official meeting held on the 8<sup>th</sup> day of February in the year 2022, the ayes and nays take and recorded below:

Aye Robert J. Breton, Supervisor  
Aye Kim Palmatier, Deputy Supervisor  
Aye Heather Stevens, Councilman  
Aye John Tinelli, Councilman  
Aye Joseph Weaver, Councilman

CERTIFIED:

Andrea L. Stanbro  
Andrea L. Stanbro, Clerk  
Town of Franklinville

**Robert J. Breton, Supervisor**  
**Town of Franklinville**  
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**Heather Stevens, Councilman**  
**Kim Palmatier, Deputy Supervisor**  
**John Tinelli, Councilman**  
**Joseph Weaver, Councilman**

DATE: February 8, 2022

RESOLUTION NUMBER: 28 YEAR: 2022

MOVED BY: Mr. Weaver SECOND BY: Mrs. Palmatier

TITLE : **Resolution Authorizing Supervisor to Make Budget Transfers for Year End Adjustments;**

**WHEREAS,** The Town of Franklinville yearend review has been completed; now therefore be it

**RESOLVED,** Be it resolved that the following budgetary amendments are required to balance the following town appropriation accounts which are over budget for Fiscal year 2021. And the Town of Franklinville Town board hereby authorizes the Supervisor to make the following budget transfers.

**General Townwide Budget Transfers**

<u>Account No.</u>	<u>Description</u>	<u>Increases</u>	<u>Decreases</u>
A1110.4	Justice – Contractual	\$2,719.00	
A1110.41	Prosecutor-CE	\$ 671.00	
A1110.13	Justice Deputy Clerk-PS		\$1,500.00
A1110.14	Justice Court Security-PS		\$1,890.00
A1220.4	Supervisor-CE	\$1,063.00	
A1320.4	Supervisor Bookkeeper-PS	\$ 300.00	
A1420.4	Legal Services – CE	\$10,371.00	
A1670.4	Printing & Mailing-CE	\$1,719.00	
A3510.2	Dog Control-Equip	\$ 347.00	
A5010.1	Highway Superintendent-Salary	\$6,866.00	
A7110.4	Parks-CE	\$ 423.00	
A7550.4	Celebrations	\$ 85.00	
A8810.1	Cemetery Worker-PS	\$ 173.00	
A1620.1	Building-Salaries		\$3,000.00
A1620.2	Building-Equip		\$3,000.00
A1620.4	Building-CE		\$11,522.00
A1910.4	Unallocated Insurance		\$3,825.00

**General Outside Budget Transfers**

<u>Account No.</u>	<u>Description</u>	<u>Increases</u>	<u>Decreases</u>
B8010.11	Zoning Secretary-PS	\$250.00	
B8010.12	Zoning-PS	\$350.00	
B8010.4	Zoning-CE		\$461.00
B9010.8	NYS Retirement		\$139.00

### Highway Townwide Budget Transfers

<u>Account No.</u>	<u>Description</u>	<u>Increases</u>	<u>Decreases</u>
DA5130.4	Machinery – CE	\$11,783.00	
DA5130.2	Machinery-Purchases		\$11,783.00

### Highway Outside Budget Transfers

<u>Account No.</u>	<u>Description</u>	<u>Increases</u>	<u>Decreases</u>
DB5110.1	General Repair-Wages	\$2,090.00	
DB5110.4	General Repair-CE	\$17,908.00	
DB915.0	Assigned Unappropriated F.B.		\$19,998.00

The resolution as stated above is hereby adopted by a majority vote of the Town of Franklinville Town Board at an official meeting held on the 8<sup>th</sup> day of February in the year 2022, the ayes and nays take and recorded below:

Aye Robert J. Breton, Supervisor  
Aye Kim Palmatier, Deputy Supervisor  
Aye Heather Stevens, Councilman  
Aye John Tinelli, Councilman  
Aye Joseph Weaver, Councilman

CERTIFIED:

Andrea L. Stanbro  
Andrea L. Stanbro, Clerk  
Town of Franklinville