

**TOWN OF CARROLLTON  
MONTHLY MEETING**

**November 16, 2021**

**5:00PM**

**MUNICIPAL COMPLEX**

**640 MAIN STREET**

**LIMESTONE, NY 14753**

**Present:** Supervisor Bob Rinfrette, Councilman Jay Little, Councilman James Rounsville, Councilman Dan Newbury, Town Clerk Julie Carlson, Bookkeeper Keli Rounsville, CWO/S1&2 Maintenance Ricky Dixon, CEO Lance Jobe, Town Attorney Eric Firkel. PB Chair Wendy Johnston, ZB Chair Bob Burkett.

**Not Present:** Councilman Ralph Bottone, Hwy Superintendent Mike Fox.

**Also in Attendance:** Sandy & Kenneth Leonard, James Strauch & Erica Strauch, Dave Barger.

Supervisor Rinfrette called the Meeting to order at 5:00PM directly followed by the Pledge of Allegiance.

**Motion** made by Councilman Newbury, seconded by Councilman Little to accept September, October Monthly Minutes and November 4<sup>th</sup> Public Hearing/ Special Meeting Minutes as written. All voting yes, Motion carried.

**Motion** made by Councilman Newbury, seconded by Councilman Rounsville pay bills presented. All voting yes, Motion carried.

**2021 Bills Presented**

- General \$39,407.71 v#180-226
- Highway \$86,318.23 v#124-138
- Sewer 1 \$ 2,366.20 v#14-16
- Sewer 2 \$12,624.55 v#91-102
- Water \$ 3,552.41 v#86-94
- Capital \$ -0- none
- Total \$144,269.10**

**Checks Received:**

\$ 272.51 Town Clerk's Acct-October Sales  
8,056.00 Justice Michael Soper-Fines Collected for October  
5,325.00 Justice Joseph Crowley-Fines Collected for October  
2,304.00 Rental Income (deposit 11/08/2021)  
94.22 Town of Carrollton Fire Commissioners fuel usage-Aug  
81,857.38 3<sup>rd</sup> Qtr Sales Tax -Catt. County  
8,259.45 Catt County -mortgage tax apportionment

**Total \$106,168.56**

**Monthly Reports:** The Town Clerk, Rentals Report, Hwy Report, Justice Reports.

**Correspondence:**

1)Bill Wedge Town Resident requested to purchase a bookshelf unit from Town, no longer used from Courtroom furniture.

**Motion** made by Councilman Little, seconded by Councilman Rounsville to sell 1 bookshelf unit for \$50.00. All voted yes, Motion carried.

2)Navistar-purchase order by Councilman Jim Rounsville- Bid# Onondaga 8996, File#653682 For Highway Dept truck, Model HV513SFA6X4, \$250,463.06. dated 10/15/2021.

Councilman Rounsville stated he order the truck, explaining that it will take a year to be ready, and if we are not able to purchase then we can cancel the order, we won't take possession of it. It just locks in the price at state bid.

3) NYS Dept of Agriculture -inspection and reinspection of the SPCA in Olean, NY. Reported to be in compliance.

4)Association of Town's update on Cannabis Opt-Out Local Laws.

Board discussed the Opt-Out Local Law.



5) National Grid putting in luminary lighting in street lights in the Town of Carrollton.

**Resolution 12-2021: Title: Luminary Lighting in the Town of Carrollton, NY**

**Moved** by Councilman Jay Little, seconded by Councilman Dan Newbury

Resolution granting authorization to National Grid to install Luminary lighting in all the Street Lights in the Town of Carrollton, NY. The Votes are recorded as: AYES: Supervisor Robert Rinfrette, Councilman Jay Little, Councilman Dan Newbury, Councilman Jim Rounsville. NOES: None. Not Present: Councilman Ralph Bottone. Resolution adopted by majority vote of the Town of Carrollton Town Board at an official meeting held on the 16<sup>th</sup> day of November 2021.

**Resolution 13-2021: Motion** made by: Councilman Jay Little, Seconded by Councilman Jim Rounsville:

A Public Hearing to present the proposed **Local Law 2 of 2021**, A Local Law Adopted Pursuant to NYS Marijuana Regulation and Taxation Act (MRTA) Section 131 Requesting the Cannabis Control Board to Prohibit the Establishment of On-Site Consumption Licenses within the Jurisdiction of Town of Carrollton.

**Resolved**, a public hearing will be held before the Carrollton Town Board on December 21st, 2021 at 4:30PM to hear all persons interested in proposed Local Law No. 2 of 2021.

**AYES:** Town Supervisor Robert Rinfrette, Councilman Dan Newbury, Councilman Jay Little, Councilman James Rounsville. **Not Present:** Councilman Ralph Bottone. The foregoing resolution was approved and declared by Supervisor Rinfrette to be duly adopted.

**CWO/Sewer 1 & 2 Maintenance Rick Dixon-** stated he just received a call on a water leak on Main Street. It is an Emergency. He informed the Board of the process. He stated he needs to get a call in for a line locate before any work is started. He had previously called in a line locate further up the road near the Middaugh rental on Main Street near Bailey Drive. Update of the Covid Relief Funds-purchased 2 pumps for Sewer, the voucher is submitted to be paid this month.

**Complex Report: Councilman Newbury:**

**BJ Muirhead is coming on 11/17/2021 at 8am for the boilers-they keep going off.**

**Schindler Elevator Contract:** The contract needs signed and returned and then we can get an inspection set up. It is a semi-annual inspection fee of \$550 per time, \$1000.00 for the year as stated in contract.

**Lance Jobe, CEO** stated if the inspection is not done, he will be shutting the elevator down. It is NYS Law to have elevator inspections.

**Motion** made by Councilman Rounsville, seconded by Councilman Little to authorize Supervisor Rinfrette to sign and return the contract.

**Rentals:** Clerk Carlson provided the Fiscal Report to date. Part's R Us is paid through August. Behind to date 3 months. Clerk Carlson stated she and Councilman Newbury and Town Attorney Eric Firkel met with the Soccer Board on November 4<sup>th</sup> at 5PM. To discuss the issue of renting out the Gym during the Soccer Season. Clerk Carlson stated it all could have been set aside at the previous Board Meeting instead of bashing me especially since I am in charge of Rentals and was only looking out for the Town financially for the expenses the Complex has burdened us with. In turn all the gym rentals were contacted and were easily revised with scheduling issues. Clerk Carlson stated the Soccer Board would like to know if the amount of the Soccer income needed to be increased from the previous soccer season to cover maintenance, supplies and the room used during Soccer Season. Board discussed and stated the \$1300.00 would stay the same as previous season. Clerk Carlson stated she had discussed with Councilman Newbury the idea of having a Maintenance Person on duty during the day on Saturdays through Soccer Season. To help maintain the supplies, sidewalks and any incidentals during game day. The Board did not make any final decisions on this.



**Water/Sewer 1&2:** Clerk Carlson informed the Board that it is time to relevy delinquencies onto the Town and County Taxes and the deadline to the County is 11/30/2021.

**Resolution 14-2021 Motion** made by Councilman Little, seconded by Councilman Rounsville to relevy the Water/Sewer 1 and Sewer2 District delinquencies with 10% penalty when preparing report for the Town and County Taxes. AYES: Supervisor Rinfrette, Councilman Little, Councilman Newbury, Councilman Rounsville. Absent: Councilman Bottone. Resolution Adopted.

**Resolution 15-2021 Motion** made by Councilman Little, seconded by Councilman Rounsville to increase the late penalty fee for Sewer District 1 to a 10% penalty, making all late penalty fees for all districts equal. AYES: Supervisor Rinfrette, Councilman Little, Councilman Newbury, Councilman Rounsville. Absent: Councilman Bottone. Resolution Adopted.

**PB Chair-Wendy Johnston** updated the Board on PB Monthly Meeting:

- 1)The Jodi Peterson Public Hearing and the outcome with the County Planning Board is all now completed. The next step is for Lance Jobe, CEO and Jodi to meet and take care of the building application and permit.
- 2)A training session was held at the last PB meeting to keep hours needed to be on be the Board yearly.
- 3)They are going recruit help to do a few decorations for the holidays on the Main Street Bridge and the Veterans Monument in front of Complex using proceeds from the car show through the LVFD. The Town Board approved the decorations for the Holidays.
- 4) PB Member Angela Fox-Jefferds is researching the Veterans Flags for the Town. She will be reporting back to the Board with the information she gathers at the next PB Meeting in December.

**Old Business: Supervisor Rinfrette** addressed: Guests Kenneth & Sandy Leonard reported the feasibility study was completed for the Municipal Complex if they were to purchase the building proving a senior apartment complex would be feasible for the Town. They have looked into transportation needs, and other resources that would fit the needs of the community. They stated they had developers lined up and would like to set up a zoom meeting with developers and the Board. They stated they are still interested in the purchase of the building and also the former Municipal Building across the street. He stated that he will not even start anything more with developers until he has a signed contract from the Town Board. He would need this so he can apply for loans. He stated the Town would keep the Playground for the all the Town Use. And he would call and set up a meeting with the developers.

Supervisor Rinfrette stated the building is not on the market at this time. The Board discussed the Complex and the fact that the building would not go on the market again until at least there is a place for the Town of Carrollton Employees to be placed. The Board agreed the former Municipal Building is not for sale.

#### **New Business:**

**Roof Bids**-Clerk Carlson provided advertisement of Roof Bids for the former Municipal Buildings. Stated there were not any phone calls for appointments, and no bids were received. Deadline was 11/10/2021.

**CEO/Building Inspector** -Lance Jobe reported he has been researching the Asbestos at Former Municipal Building and he has contacted 3 companies. He stated the glue will be encapsuled.

**Motion** made by Councilman Rounsville, seconded by Councilman Little to authorize the quote of \$4,675.00 for Asbestos Abatement at the former Town of Carrollton Municipal Building located at 641 Main Street, Limestone, NY. All voting yes, Motion carried.

Lance Jobe, CEO reported that he researched as requested by Supervisor Rinfrette the Baseball Field on the Municipal Complex grounds and it goes with the property.

Bookkeeper Keli Rounsville requested to make fund transfers from 2021 to the new year 2022 Budget.

**Motion** made by Councilman Rouns ville, seconded by Councilman Newbury to transfer funds from this year 2021 for preparation of 2022 Budget Year. \$61,563 Covid AARPA Funding move to

Water 1990.4 \$8,568.00

Sewer 2 1990.4 \$33,175.00

Sewer 1 8130.2 \$20,000.00

Total \$61,563.00

All voting yes, Motion carried.

**Executive Session:**

**Motion** made by Councilman Rouns ville, seconded by Councilman Newbury to enter Executive Session with Attorney Eric Firkel via phone conference at 6:30PM to discuss Personnel. All voting yes, Motion carried.

**Motion** made by Councilman Rouns ville, seconded by Councilman Little to close Executive Session at 6:45PM. All voting yes, Motion carried.

**Motion** made by Councilman Newbury, seconded by Councilman Little to adjourn the Meeting at 6:50PM. All voting yes, Motion carried.

**Respectfully Submitted,**

*Julie Carlson-Town Clerk*