**REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES**

**December 19, 2022**

**HELD AT THE ANGELICA GRANGE**

**BOARD PRESENT**-**CALL TO ORDER:** Mayor: Robert Claypool, Trustees: Robert Perry, Todd Haggstrom, Craig Miller, Linda Cash

**EMPLOYEES PRESENT**: Mackenzie Marsh, Archie McRae, Heath Gordon, and Michael Trivisondoli

**VISITORS PRESENT:** David Haggstrom, Don Ash, Bob Budinger, Joshua Ford, Robert Jones

Mayor Claypool called the regular meeting to order at 7:17 pm.

Trustee Haggstrom motioned to approve the minutes from the regular board meeting as submitted held on November 21, 2022 as submitted– second Trustee Perry – Perry-Aye, Haggstrom-Aye, Miller-Aye, Cash-Aye, Claypool-Aye – carried.

**PUBLIC COMMENT**

**EMPLOYEES REPORTS**

**Archie McRae – Water Department**

* Seasonal Shut Offs; service line inspection; Radiator will be picked up when an engineer is going to be in area; Several days listening for leaks; Two major main breaks, one on Olean, one on Railroad; Getting chlorine from Friendship now; Chlorine pump issues
* Normal monthly duties – daily, monthly & quarterly samples, Meter Read/Re-Reads; UFPO’s, Board Report, Truck & Equipment Maintenance
* Upcoming Work Schedule –Normal Monthly Duties; Meter changeouts; Meeting with the engineer, vehicle maintenance; Plowing; Building Maintenance; Water project discussion

**Heath Gordon – Electric Department**

* No hydro reduction January 2023; Changed out streetlights; Substation project; New service on High Street; Changed out meters; New 3 phase service for sawmill; Pulled neutral on Main Street; Running and tying neutrals; 34.5 switch burnt up; Switched the 34.5 line back over to the other line for repairs; Hyland generation and RGE overload problems; KR wired in the new transformer during shutdown; Hung Christmas lights; IEEP discussion on rate increase
* Normal monthly duties – Meter Re-Reads, meter replacements; inventory; work orders; UFPO, Vehicle/Equipment Maintenance; mowing/building maintenance; streetlights; customer service
* Upcoming Work Schedule –­ Normal monthly duties; Substation project; Neutral; Meter testing; Hyland project; Stray voltage testing; 3 phase service at sawmill; Working on software update with KR; Meeting with Bath on GIS mapping; Remove Christmas lights

**Michael Trivisondoli – Street Department**

* New culvert pipe on High Street; Prepared equipment for plowing and sanding; New truck should be ready by December 28th; Recommends the Village purchase fire numbers for private road on High Street

**Matthew Heller – Police Department**

* Submitted NYDCJS; Review budget information to remain within budget and prepare tentative December Schedule; Sent stats and web page updates to Sara; Continued work on the poster incident from October; Received Wal/Mart “Community Grant” for “Shop with a Cop”

**Justice Department**

* November 2022 Report and Bank Reconciliation $629.40

**Mace (Code Enforcement)**

* None

**Joshua Ford – Fire Department**

* Ambulance assist – 10; MVA – 3; Training – 1

**Mackenzie Marsh – Clerk/Treasurer Department**

* **November 2022 Reports:** Certified Payroll, E/W Adjustments, June, July, August Operating Statements, Open Balance Report E/W

**OLD BUSINESS**

**NEW BUSINESS**

**Wellsville Technology, LLC -** Tabled

**Software Upgrade –** Trustee Perry motioned to approve the quote in the amount of $2,795.00 from Wellsville Technologies, LLC to install a server and upgrade the Clerk’s computer to make it fully functional – second Trustee Perry – Perry-Aye, Haggstrom-Aye, Miller-Aye, Cash-Aye, Claypool-Aye – carried.

**Price Quotation – Main Street Clock Maintenance –** Trustee Miller motioned to approve the quotation for 2023 of $250 from PR Engine Science to preform annual maintenance of the village main street clock – second Trustee Haggstrom – Perry-Aye, Haggstrom-Aye, Miller-Aye, Cash-Aye, Claypool-Aye – carried.

**Retainer Agreement 2023 –** Trustee Miller motioned to approve the mayor to sign the 2023 Retainer Agreement for Richardson, Pullen, & Buck, P.C – second trustee Perry – Perry-Aye, Haggstrom-Aye, Miller-Aye, Cash-Aye, Claypool-Aye – carried.

**CLAIMS**

Trustee Miller motioned to approve the **general fund** claims in the amount of **$34,751.93 -** second Trustee Perry – Perry-Aye, Haggstrom-Aye, Miller-Aye, Cash-Aye, Claypool-Aye – carried.

Trustee Haggstrom motioned to approve the **electric fund** claims in the amount of **$85,080.32** – second Trustee Cash – Perry-Aye, Haggstrom-Aye, Miller-Aye, Cash-Aye, Claypool-Aye – carried.

Trustee Miller motioned to approve the **water fund** claims in the amount of **$13,416.17** – second Trustee Haggstrom – Perry-Aye, Haggstrom-Aye, Miller-Aye, Cash-Aye, Claypool-Aye – carried.

With no further business to discuss, Trustee Cash motioned to adjourn at 9:04 pm – second Trustee Miller – Perry-Aye, Haggstrom-Aye, Miller-Aye, Cash-Aye, Claypool-Aye – carried.

Respectfully Submitted,

Mackenzie Marsh

Clerk-Treasurer