The regular meeting of the Villenova Town Board held Jan. 11, 2023 at 1094 Butcher Road, South Dayton NY was called to order by Supervisor Park at 7:00PM after the Pledge to the Flag.

 **Present: Yvonne Park - Supervisor**

 **Keith Butcher - Councilmember**

 **Nathan Palmer - Councilmember**

 **Daniel DiStasio - Councilmember**

 **Absent: Sarah LoManto - Councilmember**

 **Others Present:**

 **Pamela Miktuk - Highway Superintendent**

 **Donald Michalak - Town Attorney**

 **Ken Chase - consultant**

 **Sue Palmer - resident**

 **Recording Secretary:**

 **Julie Goodway - Town Clerk**

**\*\*\*A MOTION** was made by Nate Palmer and seconded by Yvonne Park WHEREAS The Town Board adopts, ratifies and confirms the actions taken at the year end, reorganizational meeting conducted December 29, 2022, although legal and no change in personnel and the board approves the minutes of the year end reorganizational meeting.

 **Adopted: Park - aye**

 **Butcher - aye**

 **Palmer - aye**

 **DiStasio - aye**

**Reports:**

 **Clerk –** received and disbursed a total of $139.00 and presented a check to t he Supervisor in the amount of $137.00 for the portion of town fees collected.

 **Justice –** received and disbursed a total of $225.00 and presented a check to the Supervisor on 1/3/23.

 **Assessor –** written report on file, reluctantly accepts the recommendation to change her hours to an afternoon. She will work Wednesday afternoons and has directed the clerk to post the phone number of the Hanover clerk on the machine and web page as per her contract to be available via phone any time.

 **Code Enforcement –** written report issued, his hours will now be Wednesdays 10 – 2.

 **Highway –** The door is here for the building, she has been looking at replacing the excavator we have with something more universal. The board asked her to research the possibility of shared services instead of purchasing equipment. There was discussion regarding the trucks the highway department has and what they need, the board wants input from the highway men before they move in any direction in regard to the purchase of the next truck. Nate asked if the highway department will have time to prep the site for the historic building.

**\*\*\*A MOTION** was made by Dan DiStasio and seconded by Keith Butcher to advertise our new F600 Ford truck/plow and sander for sale with a minimum sale price of $159,000.

 **Adopted: Park - aye**

 **Butcher - aye**

 **Palmer - aye**

 **DiStasio - aye**

**\*\*\*A MOTION** was made by Yvonne Park and seconded by Keith Butcher to accept the Agreement to Spend Town Highway Funds as prepared and executed by Pamela Miktuk, Superintendent.

 **Adopted: Park - aye**

 **Butcher - aye**

 **Palmer - aye**

 **DiStasio - aye**

**\*\*\*A MOTION** was made by Dan DiStasio and seconded by Nate Palmer, **BE IT RESOLVED,** that the Town of Villenova Board does hereby establish the following as a standard workday for its elected and appointed officials for the purpose of determining days worked reportable to the New York State and Local Retirement System.

**Elected Officials**

***Five day work week, six hour days***

Supervisor

Councilperson

Town Clerk/Receiver of Taxes

Justice

 ***Five day work week, eight hour days***

Superintendent of Highways

Machine Equipment Operators

**Appointed Officials**

***Five day work week, six hour days***

Town Attorney

Assessor

Code Enforcement Officer

Members of the Zoning Board of Appeals

Court Clerk

 **Adopted: Park - aye**

 **Butcher - aye**

 **Palmer - aye**

 **DiStasio - aye**

**\*\*\*A MOTION** was made by Dan DiStasio and seconded by Nate Palmer WHEREAS General Vouchers #1-12 totaling $3,893.70 General Prepays #1-3 totaling $16,629.70 and Highway Vouchers #1-5 totaling $8,280.22 were submitted, reviewed and approved for payment.

 **Adopted: Park - aye**

 **Butcher - aye**

 **Palmer - aye**

 **DiStasio - aye**

**\*\*\*A MOTION** was made by Yvonne Park and seconded by Keith Butcher to accept all department head reports as given.

 **Adopted: Park - aye**

 **Butcher - aye**

 **Palmer - aye**

 **DiStasio - aye**

**\*\*\*A MOTION** was made by Nate Palmer and seconded by Dan DiStasio to adjourn meeting at 8;22PM.

 **Adopted: Park - aye**

 **Butcher - aye**

 **Palmer - aye**

 **DiStasio - aye**

**Respectfully submitted**

**Julie Goodway**

**Villenova Clerk**