

**Regularly Scheduled Village of Little Valley Board Meeting
Held at the Municipal Building**

July 26, 2022

PRESENT: Mayor James Bowen, Trustee Todd Palmatier, Trustee Raymond Hughes, Trustee Jillian Koch, Trustee Rory Mosher, Building & Zoning Code Officer John Helgager, Clerk Treasurer JoElla Emborsky

ABSENT: Public Works Superintendent Robert Young

Mayor James Bowen called the regularly scheduled meeting to order at 7:01 PM

Approval of Minutes:

MOTION #35, 2022-2023

Motion made by Trustee Palmatier, seconded by Trustee Koch, to approve minutes of July 12, 2022, meeting with an amended correction. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier, Trustee Mosher

NAYS: NONE

ABSENT: NONE

GUEST: Bill McCahey, Jamie Baran, Florence Steinbroner, and Mary Ann Hahn

MAYOR:

OLD BUSINESS:

1. Tabled items from the Village Attorney's meeting.
2. Water & Sewer Rate Increases. Mayor Bowen will set up a meeting with Mary Chappell from Municipal Solutions to see what we need to do for funding for the water project regarding rate increases. Mayor Bowen will so set up a meeting with the Little Valley Fire District regarding how we can help them out with hydrants fees.
3. Electric vehicle charging stations. The Village could obtain up to 100% grant for this project. The cost for the Village would be \$1000 for the consulting services from E&B Squared Consulting LLC. They will assist the Village in planning and obtaining funding for the installation of these stations. Funding will be covered under the covid dollars.

MOTION #36, 2022-2023

Motion made by Trustee Koch, seconded by Trustee Hughes, to move forward on the Electric Charging Stations with E&B Squared Consulting LLC assisting the Village with this grant. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier, Trustee Mosher

NAYS: NONE

ABSENT: NONE

NEW BUSINESS:

1. There are five (5) customers looking to receive water credits for either filling up their swimming pools or power washing their house. Total credits for all customers comes to \$137.95.

MOTION #37, 2022-2023

Motion made by Trustee Mosher, seconded by Trustee Hughes, to approve the five customers for water credits totaling \$137.95. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier, Trustee Mosher

NAYS: NONE

ABSENT: NONE

2. The Streets Department needs a new garage door since the current one is broken and ready to fall off the tracks. Streets Superintendent Gross provided three (3) quotes.
 - i. Plyler Entry Systems = \$2,435.00
 - ii. Hamburg Overhead Door = \$2,670.00
 - iii. Valley Over Head Doors & Docks = \$2,860.00

MOTION #38, 2022-2023

Motion made by Trustee Palmatier, seconded by Trustee Koch, to approve the purchase of a new garage door to replace the broken one at the Streets Department Garage with Plyler Entry Systems for \$2,435.00. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier, Trustee Mosher

NAYS: NONE

ABSENT: NONE

PUBLIC WORKS SUPERINTENDENT:

MEUA's annual conference is September 6-9, 2022, in Syracuse. Public Works Superintendent Young would like to attend and be a voting delegate for the Village.

MOTION #39, 2022-2023

Motion made by Trustee Koch, seconded by Trustee Hughes, to approve Public Works Superintendent Young to attend the MEUA conference and to be the Village voting delegate. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier, Trustee Mosher

NAYS: NONE

ABSENT: NONE

TRUSTEES:

Trustee Jillian Koch:

1. Ditching on Fourth St. The ditches are overgrown with weeds and if we get a lot of rain, it won't be able to flow through the sluice pipes correctly. Would like to see either the weeds maintain, or the ditches dug. Will inform Streets Superintendent Gross of this concern.

2. Garbage is being thrown over the banks at the skating rink from homeowners who live around the pond. This will need to be addressed.
3. Sofa at Erie Street rental has been taken care of.
4. Basketball court usage at night. Would like to have lights turned on for the community members to use the court in the evening. We will turn lights on until 10 p.m. each night.

Trustee Ray Hughes:

Trustee Rory Mosher:

Trustee Todd Palmatier:

1. Village Entrance Sign Bids. Presented two quotes for bids. Had previously presented a quote from Sign Language.
 - i. JRSC = \$4837.69 for all
 - ii. Chautauqua Sign Co. = \$3480.00/sign

Village Entrance Signs have been tabled until next meeting when we have all quotes available and a design in mind.

CLERK TREASURER:

1. ZBA Chairperson email address needed. We would like to set up a new email address for the ZBA Chairperson instead of using their personal or work email. This way any emails sent to the chairperson would not be lost.
2. Covid time or sick time? We currently have 2 employees off that have tested positive for Covid. Not sure if the Covid regulations are still in effect or if they use their sick time. Suggested that the Clerk contacts NYCOM for guidance. *Follow up to this question, I contacted NYCOM, and all guidelines and regulations are still in effect. A person can have up to three (3) positive cases and be paid with the Covid time. Anything more than three (3) would use their sick time. The employee would have to quarantine for five (5) days regardless of any symptoms and must wear a mask for five (5) days when they come back to work.*
3. Final budget adjustments for the General Fund have been made. Still waiting on an invoice from Bobcat to close out the fiscal year.

MOTION #40, 2022-2023

Motion made by Trustee Koch, seconded by Trustee Mosher, to approve the budget adjustments for the General Fund FYE 2022. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier, Trustee Mosher

NAYS: NONE

ABSENT: NONE

4. 2nd payment of Covid dollars. We received the second payment of the American Rescue Plan Act (ARPA) Local Fiscal Recovery Funds Allocations on July 25, 2022, in the amount of \$55,333.16.
5. ITron migration support and services. Senior Account Clerk Frank has set up her new computer and to upload the ITron software to it, she would need assistance from ITron. The cost would be \$300/hour and is estimated to take 2 hours to complete.

MOTION #41, 2022-2023

Motion made by Trustee Palmatier, seconded by Trustee Mosher, to approve ITron support for the migration to the new computer for Senior Account Clerk Frank at the cost of \$300/hour. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier, Trustee Mosher

NAYS: NONE

ABSENT: NONE

BUILDING & ZONING CODE ENFORCEMENT: BCEO Helgager has presented his monthly report on what he has been working on. Property maintenance complaints, fire safety inspections, remodel permit inspections.

PAY BILLS AND APPROVE PAYROLL REPORTS:

Clerk Treasurer Emborsky presented the payrolls for July 13, 2022, and accounts payable printouts for the board's approval. She also had the board review the vouchers listing for each fund and sign for their approval. The vouchers to be approved for payment are as follows:

<u>07/13/22 through 07/26/22 ACCOUNTS PAYABLE</u>			
<u>CHECKS:</u>	General Fund	#6963-6979	\$7,701.48
	Electric Fund	#6865-6881	\$67,625.53
	Sewer Fund	#4855-4865	\$1,335.32
	Water Fund	#4986-4996	\$2,721.36
	Trust Fund	#3994-3997	\$1,789.87
	Water Project Fund	#0055-0056	\$12,001.83
 <u>Payroll Ending 07/13/22</u>			
	Payroll Fund		\$0.00
	Direct Deposit		\$27,162.50
	Trust Fund	#3990-3993	\$12,891.77

MOTION #42, 2022-2023

Motion made by Trustee Koch, seconded by Trustee Mosher, to pay the bills and payroll as presented. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier, Trustee Mosher

NAYS: NONE

ABSENT: NONE

ADJOURNMENT:

MOTION #43, 2022-2023

Motion made by Trustee Mosher, seconded by Trustee Koch, to adjourn meeting at 7:36 PM. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier, Trustee Mosher

NAYS: NONE

ABSENT: NONE

Respectfully Submitted,



Joella Emborsky
Clerk Treasurer