

**Regularly Scheduled Village of Little Valley Board Meeting  
Held at the Municipal Building**

**March 14, 2023**

**PRESENT:** Mayor James Bowen, Trustee Todd Palmatier, Trustee Jillian Crouse, Trustee Raymond Hughes, Trustee Rory Mosher, Clerk Treasurer JoElla Emborsky, Public Works Superintendent Robert Young, and Building & Zoning Code Officer John Helgager

**ABSENT:** NONE

Mayor James Bowen called the regularly scheduled meeting to order at 7:00 PM

**Approval of Minutes:**

**MOTION #154, 2022-2023**

Motion made by Trustee Hughes, seconded by Trustee Crouse, to approve minutes of February 28, 2023, meeting. **SO MOVED, RESOLVED.**

**AYES:** Mayor Bowen, Trustee Hughes, Trustee Mosher, Trustee Crouse, Trustee Palmatier

**NAYS:** NONE

**ABSENT:** NONE

**VISITORS:** Sue Koch

**GUEST:**

**MAYOR:**

**OLD BUSINESS:**

**NEW BUSINESS:**

1. Clerk Treasurer Emborsky would like to advertise now for lifeguards for the upcoming pool season.
2. Resolution authorizing the Village Clerk to advertise for bids for contract No. 1A – General Construction of the Village of Little Valley Water System Improvements Project.

WHEREAS, the Village of Little Valley wishes to advertise for bids for Contract No. 1A General Construction of the Village of Little Valley Water System Improvements Project.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Little Valley authorizes the Clerk to advertise for bids for the Water System Improvements Project at the discretion of the Mayor.

**MOTION #155, 2022-2023**

Motion made by Trustee Palmatier, seconded by Trustee Hughes, to pass the Resolution authorizing the Village Clerk to advertise for bids for contract No. 1A – General Construction of the Village of Little Valley Water System Improvements Project. **SO MOVED, RESOLVED.**

**AYES:** Mayor Bowen, Trustee Hughes, Trustee Mosher, Trustee Crouse, Trustee Palmatier

**NAYS:** NONE

**ABSENT:** NONE

**PUBLIC WORKS SUPERINTENDENT:**

## **TRUSTEES:**

**Trustee Jillian Crouse:**

**Trustee Ray Hughes:**

**Trustee Rory Mosher:**

**Trustee Todd Palmatier:**

1. Trustee Palmatier asked about the laptop that was purchased for the Code Enforcement Officer. The laptop currently sits in the vault since it is not compatible with the Williamson Lawbook program that was purchased for the BCEO.
2. Beautification Committee (purpose and members) what is their role in the flowers an upkeep around the village? Visitor Sue Koch stated that's why the committee needs to meet, so people know what needs to be done. She also stated that she talked to Waterman's about getting even bigger pots. Buying at least 6 pots this year to put on Main St and using the other smaller ones for the rest of the village. Sue will be getting prices for the pots, along with the flowers intended for the pots.
3. Steering Committee – where are we? The Committee list was submitted to the Engineer at Barton and Loguidice. We are just waiting on the next steps to move forward.
4. Safety of fitness center and building complaints on equipment malfunctions. PW Superintendent Young stated that the equipment was repaired.
5. New pots and plantings. The beautification committee and Streets Superintendent Gross have been working on getting quotes for planters and plants.
6. Scope of green space in the village for use of youth sports. The property on Winship Street will be voted on at the Cattaraugus-Little Valley elections on May 16, 2023. The school stated the field could be used for youth sport activities.
7. Porta Potties for little league use at 3 locations.

### **MOTION #156, 2022-2023**

Motion made by Trustee Mosher, seconded by Trustee Crouse, to approve the rental of 3 porta potties for little league. **SO MOVED, RESOLVED.**

**AYES: Mayor Bowen, Trustee Hughes, Trustee Mosher, Trustee Crouse, Trustee Palmatier**

**NAYS: NONE**

**ABSENT: NONE**

## **CLERK TREASURER:**

1. Budget Adjustments for February was presented to the board.

### **MOTION #157, 2022-2023**

Motion made by Trustee Crouse, seconded by Trustee Palmatier, to approve the budget adjustments for February. **SO MOVED, RESOLVED.**

**AYES: Mayor Bowen, Trustee Hughes, Trustee Mosher, Trustee Crouse, Trustee Palmatier**

**NAYS: NONE**

**ABSENT: NONE**

2. Clerk Treasurer Emborsky would like to attend the NYSLRS one-day Employer Education Seminar at Cattaraugus Allegany BOCES on Friday, April 14, 2023.

### **MOTION #158, 2022-2023**

Motion made by Trustee Mosher, seconded by Trustee Crouse, to approve the NYLSRS one-day Seminar in Olean on April 14, 2023. **SO MOVED, RESOLVED.**

**AYES:** Mayor Bowen, Trustee Hughes, Trustee Mosher, Trustee Crouse, Trustee Palmatier

**NAYS:** NONE

**ABSENT:** NONE

**BUILDING & ZONING CODE ENFORCEMENT:**

BCEO Helgager presented his bimonthly report. The FOIL request that was submitted on February 8<sup>th</sup> has been prepared and ready for review. The Attorney requests they review them prior to the public review. Properties on Nine St and Court St are being processed legally now. Permits have been applied for and received. An electrical permit has been issued to a property located on Fair Oak St to update the electrical service subpanel, located in the detached garage.

**PAY BILLS AND APPROVE PAYROLL REPORTS:**

Clerk Treasurer Emborsky presented the payrolls for March 8, 2023, and accounts payable printouts for the board's approval. She also had the board review the vouchers listing for each fund and sign for their approval. The vouchers to be approved for payment are as follows:

	<b><u>03/01/23 through 03/14/23 ACCOUNTS PAYABLE</u></b>		
<b><u>CHECKS:</u></b>	General Fund	#7221-7240	\$8,543.22
	Electric Fund	#7162-7184	\$13,346.70
	Sewer Fund	#5052-5065	\$4,632.16
	Water Fund	#5208-5221	\$4,557.15
	Trust Fund	#4076	\$250.00
	Water Project Fund	#0071	\$318.77
<b><u>CHECKS VOIDED</u></b>	General Fund	#7230	0.00

<b><u>Payroll Ending 03/08/23</u></b>		
	Payroll Fund	\$0.00
	Direct Deposit	\$26,298.41
	Trust Fund	#4073-4075 \$12,846.31

**MOTION #159, 2022-2023**

Motion made by Trustee Mosher, seconded by Trustee Crouse, to pay the bills and payroll as presented. **SO MOVED, RESOLVED.**

**AYES:** Mayor Bowen, Trustee Hughes, Trustee Mosher, Trustee Crouse, Trustee Palmatier

**NAYS:** NONE

**ABSENT:** NONE

**EXECUTIVE SESSION:**

**MOTION #160, 2022-2023**

Motion made by Trustee Mosher, seconded by Trustee Hughes, to go into Executive Session at 7:48 PM. **SO MOVED, RESOLVED.**

**AYES:** Mayor Bowen, Trustee Hughes, Trustee Mosher, Trustee Crouse, Trustee Palmatier

**NAYS:** NONE

**ABSENT: NONE**

**MOTION #161, 2022-2023**

Motion made by Trustee Mosher, seconded by Trustee Palmatier, to come out of Executive Session at 8:36 PM. **SO MOVED, RESOLVED.**

**AYES:** Mayor Bowen, Trustee Hughes, Trustee Mosher, Trustee Crouse, Trustee Palmatier

**NAYS: NONE**

**ABSENT: NONE**

**ADJOURNMENT:**

**MOTION #162, 2022-2023**

Motion made by Trustee Mosher, seconded by Trustee Palmatier, to adjourn meeting at 8:37 PM. **SO MOVED, RESOLVED.**

**AYES:** Mayor Bowen, Trustee Hughes, Trustee Mosher, Trustee Crouse, Trustee Palmatier

**NAYS: NONE**

**ABSENT: NONE**

Respectfully Submitted,



JoElla Emborsky  
Clerk Treasurer



THE UNITED STATES OF AMERICA  
DEPARTMENT OF THE INTERIOR  
BUREAU OF LAND MANAGEMENT  
WASHINGTON, D. C. 20250

TO: [illegible]  
FROM: [illegible]  
SUBJECT: [illegible]

[illegible text follows]

