

Received Date

# Standard Work Day and Reporting Resolution for Elected and Appointed Officials

Employer Location Code

30781

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev.11/19)

BE IT RESOLVED, that the Town of West Almond / 30781 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
<b>Elected Officials:</b>									
Kelly Bourne		R12969740	Councilperson				<input type="checkbox"/>		<input type="checkbox"/>
Trevor Burt			Town Supervisor	11/1/23-12/31/23			<input type="checkbox"/>		<input type="checkbox"/>
Jenna Kelley		R10014491	Tax Collector				<input type="checkbox"/>		<input type="checkbox"/>
<b>Appointed Officials:</b>									
Ryan Knapp			Highway Superintendent				<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>

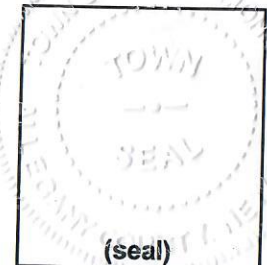
I, \_\_\_\_\_, secretary/clerk of the governing board of the Town of West Almond, of the State of New York,  
(Name of Secretary or Clerk) (Circle one) (Name of Employer)

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 16<sup>th</sup> day of January, 2023 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of West Almond on this 16<sup>th</sup> day of January, 2023.  
(Signature of Secretary or Clerk) (Name of Employer)

Affidavit of Posting: I, Bonnie Nelson being duly sworn, deposes and says that the posting of the Resolution began on 1-31-23 and continued for at least 30 days. That the Resolution was available to the public on the:  
(Date) (Name of Secretary or Clerk)

- ☒ Employer's website at: www.westalmondny.org
- ☒ Official sign board at: Town of West Almond Town Hall
- ☒ Main entrance Secretary or Clerk's office at: 2769 Cty. Rd. 2, West Almond, NY



(seal)