

**Regularly Scheduled Village of Little Valley Board Meeting
Held at the Municipal Building**

June 14, 2022

PRESENT: Mayor James Bowen, Trustee Todd Palmatier, Trustee Raymond Hughes, Trustee Jillian Koch, Building & Zoning Code Officer John Helgager, Clerk Treasurer JoElla Emborsky

ABSENT: Trustee Rory Mosher, Public Works Superintendent Robert Young

Mayor James Bowen called the regularly scheduled meeting to order at 7:00 PM

Approval of Minutes:

MOTION #1, 2022-2023

Motion made by Trustee Koch, seconded by Trustee Hughes, to approve minutes of May 24, 2022, meeting. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Mosher

GUEST: Jamie Baron, Barbara Burns, Nanette Helgager

MAYOR:

OLD BUSINESS:

1. Tabled items from the Village Attorney's meeting.
2. Purchasing the Bobcat Compact Track Loader.

MOTION #2, 2022-2023

Motion made by Trustee Palmatier, seconded by Trustee Koch, to purchase the Bobcat Compact Track Loader from the General Fund's 2021-2022 budget. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Mosher

3. Purchasing Sonicwall hardware and Sentinel 1 security from ACME Business. Microsoft 365 was purchased on June 2nd since the software was expiring that day.

MOTION #3, 2022-2023

Motion made by Trustee Koch, seconded by Trustee Palmatier, to purchase the Sonicwall hardware and Sentinel 1 Security from ACME Business. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Mosher

4. Purchasing computers from ACME Business.

MOTION #4, 2022-2023

Motion made by Trustee Palmatier, seconded by Trustee Hughes, to purchase two new computers for Annette and Karli from ACME Business using COVID funds. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Mosher

NEW BUSINESS:

1. Organizational Meeting Updates

MOTION #5, 2022-2023

Motion made by Trustee Koch, seconded by Trustee Palmatier, to approve the organizational meeting updates. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Mosher

2. Resolution #7 – 2022-2023 Proposed Action established the mayor as the certifying officer for the water system improvements project's environmental review record.

MOTION #6, 2022-2023

Motion made by Trustee Koch, seconded by Trustee Palmatier, to approve Resolution #7 – 2022-2023 Proposed Action established the mayor as the certifying officer for the water system improvements project's environmental review record. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Mosher

PUBLIC WORKS SUPERINTENDENT:

TRUSTEES:

Trustee Jillian Koch:

1. First Street Memorial – asked Kory for quotes to move this.
2. Water infrastructure grant – informing the public of what we are doing – would like to distribute a flyer to customers to pickup at the office. Will get information from Matt Zarbo at Barton & Loguidice.
3. Water Rates updates
4. Southern Tier West Training update
5. Infrastructure updates

Trustee Ray Hughes:

Trustee Rory Mosher:

Trustee Todd Palmatier:

CLERK TREASURER:

1. Budget adjustments were completed for the General, Sewer, and Water Funds for FYE 2022.

MOTION #7, 2022-2023

Motion made by Trustee Palmatier, seconded by Trustee Koch, to approve the budget adjustments.
SO MOVED, RESOLVED.

AYES: Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Mosher

2. Tax Bills were mailed out on June 1, 2022.

3. Building and Zoning Code Enforcement Officer Helgager would like to attend the Western Southern Tier Building Officials Educational Conference in September at the Chautauqua Harbor Hotel. Village of Allegany will cover 100% of the cost and will invoice us for half of the cost (shared services).

MOTION #8, 2022-2023

Motion made by Trustee Palmatier, seconded by Trustee Hughes, to send BCEO Helgager to the conference in September. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Mosher

BUILDING & ZONING CODE ENFORCEMENT: BCEO Helgager has presented his monthly report on what he has been working on. Gave the board an update on the NYCOM Community Revitalization Conference that he attend on June 8th and 9th.

PAY BILLS AND APPROVE PAYROLL REPORTS:

Clerk Treasurer Emborsky presented the payrolls for June 1, 2022, and accounts payable printouts for the board's approval. She also had the board review the vouchers listing for each fund and sign for their approval. The vouchers to be approved for payment are as follows:

	<u>05/25/22 through 06/14/22 ACCOUNTS PAYABLE</u>		
<u>CHECKS:</u>	General Fund	#6895-6920	\$37,881.68
	Electric Fund	#6804-6829	\$41,695.94
	Sewer Fund	#4814-4830	\$5,840.72
	Water Fund	#4945-4961	\$3,722.38
	Trust Fund	#3971-3973	\$1,195.94
	Water Project Fund	#53	\$532.80

Payroll Ending 06/01/22

Payroll Fund	\$0.00
Direct Deposit	\$26,527.14

MOTION #9, 2022-2023

Motion made by Trustee Koch, seconded by Trustee Hughes, to pay the bills and payroll as presented. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Mosher

EXECUTIVE SESSION:**MOTION #10, 2022-2023**

Motion made by Trustee Palmatier, seconded by Trustee Hughes, to go into Executive Session at 7:48 PM. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Mosher

MOTION #11, 2022-2023

Motion made by Trustee Koch, seconded by Trustee Hughes, to come out of Executive Session at 9:00 PM. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Mosher

ADJOURNMENT:**MOTION #12, 2022-2023**

Motion made by Trustee Koch, seconded by Trustee Hughes, to adjourn meeting at 9:01 PM. **SO MOVED, RESOLVED.**

AYES: Mayor Bowen, Trustee Hughes, Trustee Koch, Trustee Palmatier

NAYS: NONE

ABSENT: Trustee Mosher

Respectfully Submitted,



JoElla Emborsky
Clerk Treasurer

