**THE REGULAR MONTHLY MEETING OF THE TOWN BOARD OF THE TOWN OF NORTH COLLINS WAS HELD ON WEDNESDAY, SEPTEMBER 14TH, 2022, AT 7:00PM IN THE NORTH COLLINS TOWN HALL, 10569 MAIN STREET, NORTH COLLINS, NEW YORK.**

**PRESENT**: Supervisor John Tobia Councilmen: Ellen M. Mathis

Peter Robbins William Moritz

Town Clerk Lynn M. DiVincenzo

Town Attorney Richard Schaus - Excused

Highway Supt. David J. Winter - Excused

Item 1. Supervisor John Tobia called the meeting to order and led the Pledge to the Flag, and prayer.

Item 2. Approved the August 9th, 2022, meeting as previously presented.

Moved: Peter Robbins

Second: William Moritz

ROLL CALL: Ayes: Mathis, Robbins, Tobia, Moritz Noes 0. Carried

**AUDIT OF BILLS**

Item 3. **MOVED**: William Moritz

**BE IT RESOLVED** that the following claims, as set forth in Abstract #9 and in the amount of $107,612.41 are approved for payment by the Town Board:

A # 473,474,475,476,477,478,479,481,482,483,485,486,488,489,490,493,495,497,500,503,504,

505,507,509,510,511,512,513,517,527,529,530,532,534,535,537

B # 472,473,486,492,494,497,498,499,502,511,516,530,535,536

DA # 509,518,519,520,521,522,523

DB# 477,484,495,524,525,526,533

H2-# 475,487

H3 # 475.508

SF #

SR # 496

SW1 # 475,480,491,501,506,509,511,514,515,516,528,531

SECONDED: Ellen Mathis

ROLL CALL: Ayes: Mathis, Robbins, Tobia and Moritz: Noes 0. Motion carried.

Item 4. **VISITORS:** Jay Gleason: Introduced himself to the Board as a previous Student Representative of the Town Board. He asked the Board why there are not places and activities within the town for teens and young adults. He would like to see more revitalization of activity in the town and would like to help. He is interested in Town and Village government.

Peter Robbins commented that they were just having discussions about this and would like to get community ideas. The Town Board does not have all the answers, but are open to ideas.

John Tobia stated maybe the Recreation Department could help. We need new people to get involved. Maybe start a Young Adult Board.

Ellen Mathis suggested that Jay get some ideas together and present them to the Board.

Jay inquired about the Strawberry Festival, is that something that can be brought back to life?

The Board felt that it is a possibility, but he should begin with smaller ideas first.

Item 5. **HIGHWAY:** Excused**.** John Tobia read the Highway Report that was submitted. The 2022 Highway Inventory was also submitted to the Town Clerk’s Office and the Supervisor.

Item 6**. CODE ENFORCEMENT OFFICER:** No report

Item 7. **LIBRARY:** No report.

Item 8. **HISTORIAN:** No report.

Item 9. **RECREATION:** Ellen Mathis read the Recreation Report that was submitted. The report included updates on Youth Soccer, After School Program and Adult Aerobics.

The Recreation Department requested a stipend of $400.00 be paid to Lindsay Demmerley as the go-between collaborator and assistant for the Youth Soccer Program.

Lindsay is also bridging the gap between the time the After School Program begins and when the Counselors are able to arrive.

**MOVED**: Ellen Mathis

The Town of North Collins will pay a stipend of $400.00 to Lindsay Demmerley as the go-between collaborator and assistant for the Youth Soccer Program.

SECONDED: John Tobia

ROLL CALL: Ayes: Mathis, Robbins, Tobia and Moritz: Noes 0. Motion carried.

Item 10. **ASSESSOR:** No report.

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Item 11. **COUNCILMEN:**

**Moritz –** All Good

**Robbins –** Inquired aboutthe intersection of Genesee Road and Route 75. We have had more accidents recently. Blinking lights are supposed to be installed, but have not yet.

The Town Clerk’s Office has put in a call to find out what the time frame is. Robbins may be getting in contact with Legislator John Mills office for assistance.

Robbins acquired a quote from Natures Pride for $250 per mow for the old cemetery on Route 75.

John Tobia said it should probably be done twice a year and will see about adding it to the 2023 budget.

**Mathis –** All Good

Item 12. **TENTATIVE BUDGET:**

Supervisor Tobia handed out the 2023 Tentative Budget.

**MOVED:** John Tobia

The North Collins Town Board presents the Tentative Budget to the North Collins Town Clerk.

SECONDED: Ellen Mathis

ROLL CALL: Ayes: Mathis, Robbins, Tobia and Moritz: Noes 0. Motion carried.

Item 13. **RESOLUTIONS:**

* **BE IT RESOLVED**, The North Collins Town Board will hold a budget work session on Monday, September 26th at 4:30pm and instructs the Town Clerk to place notices in the Dunkirk Observer and the Eden North Collins Penny Saver.
* **BE IT RESOLVED**, The North Collins Town Board awards the Senior Walking Trail and Fitness Stations contract to Lake Shore Paving in the amounts of their Base Bid $107,490.00 and Alternate Bid No. 2 $43,815.00, contingent on the contractor’s acceptance of Change Order No. 1, the completion of the Environmental Review items required by CDBG, and concurrence by CDBG that the awarded scenario is completely eligible for reimbursement by the grant.

**ALSO BE IT RESOLVED**, The North Collins Town Board authorizes the Town Supervisor to sign the Notice of Award and authorizes the Town Supervisor to sign the Agreement and Notice to Proceed, contingent upon Lake Shore Paving providing the required bonds and insurances.

* **BE IT RESOLVED,** The North Collins Town Board authorizes the Town Clerk’s Office to raise the Dog Impoundment rate to $35 per day (previously $30) due to the rate increase from the Eden Vet Clinic.
* **BE IT RESOLVED,** Pursuant to the Domestic Relations Law Section 11,The North Collins Town Board appoints Rosaline Seege as a Marriage Officer, within the Town of North Collins, for one day, October 31st, 2022.

Item 14. **BID OPENINGS:**

1. North Collins Senior Center Kitchen Renovation Project @ 7:30pm
2. Ryan Mathis Home Repairs, Inc $99,500.00
3. Lauber Remodeling $80,425.50
4. Custom Woodworking $81,800.00

**MOVED**: John Tobia

**BE IT RESOLVED** The Town of North Collins approves the quote from Lauber Remodeling and awards the North Collins Senior Center Kitchen Renovation Project to Lauber Remodeling in the amount of $80,425.50.

**SECONDED:** William Moritz

ROLL CALL: Ayes: Mathis, Robbins, Tobia and Moritz: Noes 0. Motion carried.

1. Electrical Improvements to the Recreation Center Building (Phase 4) @7:45pm
2. BECC Electric $56,000.00

**MOVED**: Ellen Mathis

**BE IT RESOLVED** The Town of North Collins approves the quote from BECC Electric and awards the Electrical Improvements to the Recreation Center Building (Phase 4) Project to BECC Electric in the amount of $56,000.00.

**SECONDED:** William Moritz

ROLL CALL: Ayes: Mathis, Robbins, Tobia and Moritz: Noes 0. Motion carried.

Item 15. **SUPERVISOR:**

**MOTION** by Ellen Mathis, seconded by William Moritz to accept the Supervisors report for August 2022. Carried

Item 16. **TOWN CLERK:**

Monthly Town Clerks Report for August 2022: Total Revenues $9650.00, Dog $72.00, DEC $4511.11, Marriage $135.00, Supervisors $ 4,931.89.

Dog control report for August 2022 submitted.

Looking into a recycling program and tire disposal program jointly, with the Village. Would like to have a contract in place for the beginning of the year. Hoping to set up a meeting with Sunking to go over details.

The Clerk’s office has set up an account with EJP for ease with purchasing parts and supplies for Lawtons Water.

The Clerk’s office was having issues with the meter reading equipment for Lawtons Water and contacted Andy from EJP to come out to fix the problems. This meant the water meters were read a month early. The next billing cycle will reflect four months, instead of three.

There is a ZBA meeting on September 20th at 7pm, regarding a farm stand at 4779 Genesee Road.

Hunting Licenses are now on sale. Get your Doe Permits by October 1st.

Item 17. **ATTORNEY:** Excused.

**MOTION** by John Tobia, seconded by Peter Robbins to close the Regular Business meeting and go into Executive Session to discuss employment of an individual at 7:50pm. Carried

**MOTION** by John Tobia, seconded by William Moritz to close Executive Session and reopen the Regular Business meeting at 8:05pm.

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Item 15. **ADJOURNMENT.** Motion to adjourn at 8:08pm by John Tobia. Second: William Moritz Carried.

Respectfully Submitted By,

Heidi L. Kibler

Deputy Town Clerk

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