

January 11, 2023

Supervisor Walker opened the Meeting of Sheridan Town Board at 7:00 PM in the Community Center. Those present: Councilmen Sutton, Wik and Feinen, Highway Superintendent Feinen and Code Enforcement Officer Crowell. There were 4 residents, 2 visitors, and 1 reporter.

Councilman Wik led the Pledge of Allegiance

Supervisor Walker opened the floor to the public.

Tracey Mason from 3138 Lake Shore Dr. East stated she had been inquiring about the property next to her that has a building close to falling over the cliff into the lake. She stated she has been inquiring about it since April of 2022, she has spoken to the DEC and EPA and they both say it is the Town's responsibility. The homeowner is currently up to date with their taxes. She handed out presentations to the board. She stated she came to the meeting to find out if there is anything the Town can do. Her concern is that the house will end up on her beach or Sheridan Bay Park beach. CEO Crowell stated he made site visit, he has cited the owner, the owner informed him he is trying to sell the property. He was given a citation to remove the building by March 30th due to the poor winter weather. If he doesn't take care of it by the deadline he will be taken to court. The Unsafe Building Code can be used but it would have to go through the County which would be a longer procedure and can be an expensive one for the Town. The Town does not have a budget for demolition of properties.

Sue Bigler from Center Rd. questioned how the Schoenels are doing in regards to the smoke complaint. Supervisor Walker stated he doesn't know but he has driven by there numerous times and hasn't observed any burning.

Kirsten and Erin from Sunbird East Solar company stated they were present to make faces more familiar and to sit in on a few more Town Board meeting. Their application for the solar project near Dunkirk Airport is in and before the planning board. CEO Crowell stated it is the largest project proposed for the Town of Sheridan as of yet. The biggest question is the multiple parcels that are involved.

Sue Bigler from Center Rd. asked if the Town Board knew what amount of money they would donate towards the plaque for Dan Reed's gravesite. She currently has \$150 collected towards it so far. Collections were put on hold to make sure the Cemetery Association was in favor of it. She has plans to put in a grant request from Northern Chautauqua County Foundation to help with funding.

Copies of the Minutes from last month's meeting had been distributed to all Town Board members prior to this meeting. Councilman Sutton made a motion to accept the minutes as reviewed. Councilman Feinen seconded the motion. Motion carried with a unanimous vote of "aye".

Copies of the Financial Report were also distributed prior to this meeting. Councilman Sutton made a motion to accept the Financial Report. Councilman Feinen seconded the motion. Motion carried with a unanimous vote of "aye".

After having reviewed the bills, Councilman Wik made a motion to pay General Fund Vouchers 316 through 342 for a total of \$13,905.46, and Highway Fund Vouchers 144 to 153 for a total of \$11,448.32, and Special District Voucher 20 for a total of \$385.28. Councilman Sutton seconded the motion. Resolution #1/1-23 passed with the following roll-call vote: Councilman Sutton votes "aye", Councilman Feinen votes "aye" Councilman Wik votes "aye", and Supervisor Walker votes "aye".

CORRESPONDENCE:

A letter from National Grid they are going to be improving infrastructure and changing to remote read meters in the future. It is going to be a long-term project scheduled to begin in February of 2023.

MONTHLY REPORTS:

Justices Romer & Szumigala report 198 Vehicle Traffic laws received, 185 disposed of; 1 Transportation Laws received, 1 disposed of; 1 Tax Law received; and 10 Penal Law received for the month of December. A total of \$24,519.00 was collected and turned over for distribution.

Code Enforcement Officer Crowell reports 4 building permit applications, 7 certificates of occupancy, 5 certificates of compliance, 19 inspections on construction, 2 investigations of a complaint, and 2 notice of violation. Traveled 54 miles and worked 98 hours. A total of \$11,925.00 was taken in for the month of December. CEO Crowell handed out copies of his annual report. He stated there were a couple of highlights, there were 95 permits issued and he took in just under 17,000. He has put together the last 18 years of building permits which will be handed out to board members in the future. There is a resolution this evening for the review of the Environmental Assessment for the solar project, he has the form completed by the SunEast Kingbird. In the packet there is part 1 filled out by the sponsor, part 2 is the board's response to part 1. There is a supplement that goes with it which is at the printers. The letter from the DEC came yesterday.

The short term rental draft proposal was written by the planning board, they took a model law from another community and made changes to it and sent it to Atty. Passafaro, that was put in the board member's mailboxes. The planning board did quite a bit of work on it. Every meeting they have spend trying to work on it. They think they have it pretty well drafted out. The Moratorium ends in March.

In regards to the former bowling alley, now Bad Kitty Club, the owner was served to have it demolished. His deadline is towards the end of this month. We cannot take action until after the deadline has passed. Next month's meeting will be to decide how to proceed. July 11th is the earliest Environmental Conservation can do anything about it, it has to be negligent for a year. Board discussed what some of the next steps they can take. CEO Crowell reminded the board he would be going to a training conference January 23-25th, he won't be in the office on those days.

Highway Superintendent Feinen reports crews ditched sections of O'Brien Road where there were drainage problems last winter. They fixed a shoulder wash out on Robert's Rd. and cleaned leaves and branches from the ditch. They cleaned up downed trees across Town due to high winds. Picked up trash and tires around town, Aldrich Rd. seems to be a hot spot for dumping. If anyone sees someone dumping, don't confront them, get a license plate and call him. Pulled in the old tractors (broom and mower) cleaned out tools and straightened the out for trade in. The new John Deere mower/broom tractor is in. The Town of Dunkirk is a 20% owner of it. There is a service agreement between the towns that will need to be signed by both towns. Dunkirk signed it last night. Put the chopper head on the excavator and started chopping. Straight, Whitaker, Mezzio, Laona and Epolitto roads have been done

so far. Plowed snow, salted and sanded – the guys did a great job during the Christmas storm, we all had to spend time away from our families, but everyone did a great job!

Sheridan Bay Park beach took a pounding again during the storms all month. The creek is again plugged up and running across the beach. Will assess further in the spring. Met with Nussbaumer and Clarke to go over “Bridge and Culvert NY” funding we are applying to the “culvert NY” program, we are also applying for the federal infostructure funding. We got a confirmation that FEMA has denied the break wall damage. We can appeal if we want. Not sure what our chances would be.

Councilman Sutton made a motion to spend Highway Moneys. Councilman Feinen seconded the motion. Resolution #2/1-23 passed with the following roll-call vote: Councilman Sutton votes “aye”, Councilman Feinen votes “aye” Councilman Wik votes “aye”, and Supervisor Walker votes “aye”.

Councilman Wik made a motion to post roads when the Highway Superintendent sees fit. Councilman Sutton seconded the motion. Resolution #3/1-23 passed with the following roll-call vote: Councilman Sutton votes “aye”, Councilman Feinen votes “aye” Councilman Wik votes “aye”, and Supervisor Walker votes “aye”.

Councilman Feinen made a motion to enter into an Intermunicipal Agreement with the Town of Dunkirk. Councilman Sutton seconded the motion. Resolution #4/1-23 passed with the following roll-call vote: Councilman Sutton votes “aye”, Councilman Feinen votes “aye” Councilman Wik votes “aye”, and Supervisor Walker votes “aye”.

Town Clerk Schafer reported a total of \$154.00 was taken in for the month of December. \$130.00 was turned over to the General Fund and \$24.00 was sent out to NYS Department of Ag and Markets for dog licenses.

COMMITTEE REPORTS:

North County Water: Supervisor Walker stated CBI water would like to purchase a vehicle, The Town of Sheridan will make the purchase and then send an invoice to the Town of Pomfret to get reimbursed.

Sheridan Bay Park: Supervisor Walker stated the Creek is filled in again, the creek jumped it’s path. We are trying to figure out what steps we will take next. We have been awarded a grant for a new bathhouse; it has a 25% match. We hope we will get it in place this year. It drops onto a preformed base in 4 separate sections. There will be 4 separate cubicles with a toilet, shower and sink. It will be prewired. It also includes replacement of the office building.

The electric and water lines have been finished with the help of Sheridan Highways crews, BECC electric, CBI and National Grid. Sites have been releveled, drainage has been improved and some trees have been taken down.

NEW BUSINESS:

Councilman Wik made a motion to hold a public hearing on Fire Protection Contract for Fire Protection District #1. Councilman Feinen seconded the motion. Resolution #5/1-23 passed with the following roll-call vote: Councilman Sutton votes “aye”, Councilman Feinen votes “aye” Councilman Wik votes “aye”, and Supervisor Walker votes “aye”.

Councilman Wik made a motion to accept the Cash Management and Investments Guidelines. Councilman Sutton seconded the motion. Resolution #6/1-23 passed with the following roll-call vote:

Councilman Sutton votes “aye”, Councilman Feinen votes “aye” Councilman Wik votes “aye”, and Supervisor Walker votes “aye”.

Councilman Sutton made a motion to accept the Procurement Policy. Councilman Wik seconded the motion. Resolution #7/1-23 passed with the following roll-call vote: Councilman Sutton votes “aye”, Councilman Feinen votes “aye” Councilman Wik votes “aye”, and Supervisor Walker votes “aye”.

Councilman Wik made a motion to hire Bahgat, Laurito-Bahgat to do the Court Audit. Councilman Sutton seconded the motion. Resolution #8/1-23 passed with the following roll-call vote: Councilman Sutton votes “aye”, Councilman Feinen votes “aye” Councilman Wik votes “aye”, and Supervisor Walker votes “aye”.

Councilman Wik made a motion to approve the Town Organizational Information.

1. Official Town Board Meetings: Second Wednesday of each month at 7:00 pm in the Community Center 2777 Route 20, or Town Hall 2773 Route 20, Sheridan, NY.
2. Workshop Meetings: 4th Wednesday of each month, called for when needed, at 7:00 pm in the Town Hall 2773 Route 20, Sheridan, NY.
3. Official Newspaper: Dunkirk Observer
4. Official Bank: M&T Bank
5. Deputy Supervisor: Richard Feinen
6. Deputy Highway Superintendent: Scott Thompson
7. Code Enforcement Officer/Building Inspector: James Crowell
8. Planning/Zoning Board: Brian Aldrich
9. Board of Assessment Review: Romaine Hohenstein
10. Accountant: Bahgat & Laurito-Bahgat
11. Town Attorney: Jeffrey Passafaro
12. Cleaner: Chadwick Bay Property Management
13. Sheridan Bay Park Caretaker: Rick Cooper
14. Committees:

Committees:

YOUTH:	Colleen Yerico
INSURANCE:	Town Supervisor, Richard Feinen
MEMORIAL DAY:	Town Clerk, Highway Superintendent
TOWN FARM:	Richard Feinen, Craig Sutton
PARK:	Tom Wik, Craig Sutton
SAFETY:	All board members
CEMETERIES:	All board members
BUILDINGS & GROUNDS:	Craig Sutton
WATER DISTRICTS: N. CHAUT. CO. WATER DIST., LWRP, CHADWICK BAY GROUP	Town Supervisor, Tom Wik
INTERMUNICIPAL SHARING:	Craig Sutton, John Walker
SOLAR:	Steve Roach, Colleen Yerico, Tom Wik

Councilman Sutton seconded the motion. Resolution #9/1-23 passed with the following roll-call vote: Councilman Sutton votes “aye”, Councilman Feinen votes “aye” Councilman Wik votes “aye”, and Supervisor Walker votes “aye”.

Councilman Feinen made a motion to change the salary of Clerk to the Justices Katherine Tempski as a part time employee working no more than 20 hours a week, Court Clerk Aides Ashley DuBois and Lisa Klajbor, the Court Security Guards, and CBI Clerk Liz Barter (who is on the Town of Sheridan Payroll) to \$19.00 an hour. Councilman Sutton seconded the motion. Resolution #10/1-23 passed with the following roll-call vote: Councilman Sutton votes “aye”, Councilman Feinen votes “aye” Councilman Wik votes “aye”, and Supervisor Walker votes “aye”.

Supervisor Walker made a motion to purchase a 2020 Jeep Grand Cherokee Altitude 4x4 for \$32,175.00 for CBI Waterworks. Councilman Sutton seconded the motion. Resolution #11/1-23 passed with the following roll-call vote: Councilman Sutton votes “aye”, Councilman Feinen votes “aye” Councilman Wik votes “aye”, and Supervisor Walker votes “aye”.

Councilman Wik made a motion to increase mileage reimbursement to \$.62 a mile and require written record of date, destination, and mileage to be necessary for mileage reimbursement as of today’s date. Councilman Sutton seconded the motion. Resolution #12/1-23 passed with the following roll-call vote: Councilman Sutton votes “aye”, Councilman Feinen votes “aye” Councilman Wik votes “aye”, and Supervisor Walker votes “aye”.

Councilman Wik made a motion to increase CBI employees pay by 3%, Water Supervisor to be determined at a later date. Supervisor Walker seconded the motion. Resolution #13/1-23 passed with the following roll-call vote: Councilman Sutton votes “aye”, Councilman Feinen votes “aye” Councilman Wik votes “aye”, and Supervisor Walker votes “aye”.

Councilman Sutton made a motion to hire Marah Long to the position of Deputy Town Clerk. Councilman Feinen seconded the motion. Resolution #14/1-23 passed with the following roll-call vote: Councilman Sutton votes “aye”, Councilman Feinen votes “aye” Councilman Wik votes “aye”, and Supervisor Walker votes “aye”.

Councilman Sutton made a motion for the Town board to review Environmental Assessment Document and complete part 2 of the EAF to determine the Environmental Significance of the project at a Public Hearing to be held at the Sheridan Municipal Building at 2773 Route 20 on the 8th day of February 2023 at 7:15 PM. Councilman Feinen seconded the motion. Resolution #15/1-23 passed with the following roll-call vote: Councilman Sutton votes “aye”, Councilman Feinen votes “aye” Councilman Wik votes “aye”, and Supervisor Walker votes “aye”.

Councilman Sutton made a motion to declare two trucks and old pipe surplus to be sold at auction on Auctions International, closing the 24th of January. As there will be no meeting before bid approval, board grants permission to accept bids at anything over scrap value; allowing Highway Superintendent Feinen permission to accept or deny the auction results. Councilman Wik seconded the motion. Resolution #16/1-23 passed with the following roll-call vote: Councilman Sutton votes “aye”, Councilman Feinen votes “aye” Councilman Wik votes “aye”, and Supervisor Walker votes “aye”.

ANNOUNCEMENTS:

Supervisor Walker stated the Town of Sheridan was able to stay under budget and lowered taxes .04 a thousand for the 2023 budget. He thanked the board for the fine tuning they did to make it possible.

The Town Clerk’s office will be closed January 16th for Martin Luther King Jr. day.

Next Workshop meeting will be January 25th at 7 PM.

Next Board meeting January 8th at 7 PM.

As there was no further business or discussion, Councilman Wik made a motion to adjourn the meeting. Councilwoman Sutton seconded the motion. Motion carried at 8:07 PM.