

**TOWN OF CHARLOTTE
COUNTY OF CHAUTAUQUA
STATE OF NEW YORK**



The Town Board, Town of Charlotte held a regular Board Meeting on Wednesday, August 10th, 2022 at 7:00 p.m. in the Town Highway Building, Allen Chase, Supervisor presiding. Board members present were: Harold North, Mark Abbey, and Mark Jaquith. Darren Carlstrom was absent. Other's present were: Mark LeBaron; Highway Superintendent, Joe McKenna; Sinclairville VFD Chief, and Susan L. Peacock; Town Clerk. No one was present on the teleconference call.

The meeting was called to order.

Prayer was offered by Mark Abbey followed by the Pledge of Allegiance.

Each board member had been given a copy of the minutes of the July 13th, 2022, board meeting. After correcting the 3rd motion down to read: "A motion was made by Mark Abbey, seconded by Harold North and with none opposed it carried to allow the Town Supervisor to pay GHD invoice #337-0003256 dated 6/1/2022 in the amount of \$2,015.00. This will be paid out of ARPA funds and half the amount will be reimbursed by the Town of Cherry Creek." A motion was made by Harold North seconded by Mark Jaquith and with none opposed it carried to accept the minutes as corrected.

A motion was made by Mark Jaquith, seconded by Harold North and with none opposed it carried to draw warrants on the proper funds in payment of Highway Claims No. 117 to No.123 in the amount of \$8,178.36 which have been duly audited and to draw warrants on the proper funds in payment of General Fund Claims No. 160 to No. 173 in the amount of \$4204.04 which have been duly audited.

A motion was made by Mark Abbey, seconded by Harold North and with none opposed it carried to accept the July 2022 Financial Report prepared for the Town of Charlotte by Bahgat Laurito & Bahgat.

A motion was made by Mark Abbey, seconded by Mark Jaquith and with none opposed it carried to allow the Town Supervisor to add \$7,500 to the GHD budget for continuing service to finalize the Road Service Agreement. This will be paid out of ARPA funds and half the amount will be reimbursed by the Town of Cherry Creek.

A motion was made by Mark Jaquith, seconded by Harold North and with none opposed it carried to allow the Town Supervisor to counter offer the Charlotte Road Repair Negotiation in the amount of \$2,312,393.53 which reflects a 6% escalation factor added to the original quote based on the inflation rate between 2021 & 2022.

Discussion was heard on the following:

1. **HIGHWAY REPORT:**

1. Mowing Roadsides
2. Ditched and hydroseeded Swanson Rd.
3. Helping with oil and stoning with the County
4. Helped Sheridan Nova Chip
5. Ditching and pipework across the Town

2. **CLERK REPORT:** July scheduled hours were 37.5 with 45 hours actually worked leaving the total amount of 7.5 hours over the scheduled hours. Wednesday Town Clerk hours have changed to: 10am – 1pm to better accommodate Town Residents with business. New ROA's for NYSLRS should be completed this month and new resolutions will be coming soon. There was a mold issue in the basement of the David Vern Luce building that was quickly rectified. Discussion was begun on moving the Town Clerk's office and eventually all Town offices to an area more centralized to the Town. The Town Highway Department would be a great location, and a beginning discussion ensued on either adding onto the existing building or possibly a temporary trailer office (a quote was presented for an office trailer). The Town does not have a "Town Hall" at this time. Town Budget 2023 forms were given out to all officers and are due back to the Town Clerk by September 1st, 2022. A Thank You note was received by the Valley Historical Society for the budgeted extra \$1200 the Town sent for the History Fair. The following report was presented:

Account#	Account Description	Fee Description	Qty	Local Share
	Building fees	Additions & Alterations	4	220.00
		Barns/Garages/Sheds	1	25.00
		Sub-Total:		\$245.00
A1255	Marriage License	Marriage Fee	1	17.50
		Sub-Total:		\$17.50
A-1255	Certified Copies	Certified Copies	1	50.00
		Sub-Total:		\$50.00
A-1550	Dog Fees	Impoundment Fee	1	533.48
		Sub-Total:		\$533.48
A2544	Dog Licensing	Female, Spayed	8	60.00
		Female, Unspayed	3	36.00
		Male, Neutered	8	40.00
		Male, Unneutered	3	36.00
		Replacement Tags	2	6.00
	Senior Citizen Discount	Senior Citizen Discount	3	-6.00
		Sub-Total:		\$172.00
Total Local Shares Remitted:				\$1,017.98
Amount paid to: NYS Ag. & Markets for spay/neuter program				38.00
Amount paid to: State Health Dept.				22.50
Total State, County & Local Revenues:		\$1,078.48	Total Non-Local Revenues:	\$60.50

4. **ASSESSOR'S REPORT:** Via email as follows:Assessors Report

August 2022

The assessment roll has been filed with the County for school tax bills which will be mailed out the first part of September.

I've updated all STAR exemptions to reflect the State's decisions on who does not qualify for the enhanced Star exemption. The State is contacting those that they remove the exemption.

Thank you.

5. Sinclairville Fire Chief Joe McKenna reported that due to changes in New York State laws, bills for charges for transportation of patients will need to come directly from the Fire Department. The Fire department has retained an ID number so fees can be collected. A letter was drafted by the Fire Department and will be sent to all residents in the Fire district.

A motion to adjourn was made by Harry North, seconded by Mark Jaquith and with none opposed it carried.

The next regular Town Board Meeting is scheduled for Wednesday, September 14th, 2022 at the Town Highway Garage, 7059 Rood Rd., Sinclairville, NY. Anyone interested is welcome to attend either in person or a teleconference call taking place during the Board meeting. Anyone who wishes to listen to the Town Board meeting can access the teleconference call by simply dialing: (978) 990-5164. Use access code: 389923 to join the meeting. Anyone calling in will be able to address the Town Supervisor and the Board once the meeting is opened to the Floor.

Respectfully submitted.

Susan Peacock

Town Clerk/Tax Collector/Registrar