

Town of Mina

Town Board Packet

January 13, 2022 Meeting

Agenda and Minutes Posted Separately

CHAUTAUQUA COUNTY FVM 2022

| CTY | MA | SWIS | MUNI | 2021 Eq. Rate | 2022 Trends | | | | 2022 PDC CAMA | 2022 PDC Sale Ratio | 2022 MTA RATIO | 2022 Overall RATIO | 2022 LOA |
|--------------------|----|--------|------------------|------------------|-------------|---|---|---|------------------|------------------------|-------------------|-----------------------|-------------|
| | | | | | A | B | C | D | | | | | |
| CHAUTAUQUA 06 2021 | 05 | 0603 | DUNKIRK 6/1 roll | 73.00 | 10 | | | | | | | | |
| | 06 | 0608 | JAMESTOWN | 93.20 | 9 | | | | | | | | |
| | 10 | 0620 | ARKWRIGHT | 44.10 | 10 | | | | | | | | |
| | 08 | 0622 | BUSTI | 93.20 | 8 | | | | | | | | |
| | 10 | 0624 | CARROLL | 92.00 | 10 | | | | | | | | |
| | 10 | 0626 | CHARLOTTE | 87.75 | 10 | | | | | | | | |
| | 08 | 0628 | CHAUTAUQUA | 100.00 | 8 | | | | | | | | |
| | 10 | 0630 | CHERRY CREEK | 83.75 | 10 | | | | | | | | |
| | 10 | 0632 | CLYMER | 100.00 | 10 | | | | | | | | |
| | 05 | 0634 | DUNKIRK | 60.00 | 10 | | | | | | | | |
| | 08 | 0636 | ELLERY | 89.00 | 8 | | | | | | | | |
| | 10 | 0638 | ELLCOTT | 100.00 | 10 | | | | | | | | |
| | 10 | 0640 | ELLINGTON | 100.00 | 10 | | | | | | | | |
| | 10 | 0644 | GERRY | 88.40 | 10 | | | | | | | | |
| | 81 | 0646 | HANOVER | 77.00 | 5 | | | | | | | | |
| | 08 | 0654 | N HARMONY | 86.50 | 8 | | | | | | | | |
| | 10 | 0656 | POLAND | 98.00 | 10 | | | | | | | | |
| | 81 | 0658 | POMFRET | 15.50 | 5 | | | | | | | | |
| | 81 | 0660 | PORTLAND | 47.00 | 5 | | | | | | | | |
| | 10 | 0662 | RIPLEY | 96.00 | 10 | | | | | | | | |
| | 81 | 0664 | SHERIDAN | 54.00 | 5 | | | | | | | | |
| | 10 | 0668 | STOCKTON | 98.00 | 10 | | | | | | | | |
| | 10 | 0670 | VILLENova | 45.00 | 10 | | | | | | | | |
| | 81 | 0672 | WESTFIELD | 70.00 | 5 | | | | | | | | |
| | 06 | 0608 | JAMESTOWN | 93.20 | 9 | | | | | | | | |
| | | 069903 | CAP 3 | 95.20 | | | | | | | | | |
| | 10 | 0648 | HARMONY | | 10 | | | | | | | | |
| | 08 | 0650 | KIANTONE | | 8 | | | | | | | | |
| | | 069904 | CAP 4 | 99.00 | | | | | | | | | |
| | 08 | 0642 | FRENCH CREEK | | 8 | | | | | | | | |
| | 08 | 0652 | MINA | | 8 | | | | | | | | |
| | 10 | 0666 | SHERMAN | | 10 | | | | | | | | |

2022 Reassessments

MT A = Residential MT B = Commercial MT C = Vacant/Farm MT D = Utility

NV Invalid CAMA or Sales Ratio
 IN Insufficient sales for ratio
 us Unsampled
 T Trending

PROCLAMATION

In Recognition of Peter S. Howard

WHEREAS, the Town of Mina relies heavily on community members to serve as volunteers in the Findley Lake Volunteer Fire Department to fulfill the Town's responsibility of ensuring the safety of our citizens and visitors; and,

WHEREAS, the Town of Mina needs fire and emergency service volunteers who devote their time, talent and energy to serving our community; and,

WHEREAS, fire and emergency service many times involves sacrificing time away from family as well as time away from personal and business endeavors and this volunteerism is not based on an expectation to be recognized but is based on a desire to selflessly help others; and,

WHEREAS, Peter S. Howard has demonstrated exemplary and unparalleled service as a member of the Findley Lake Volunteer Fire Department for 69 years beginning at age 18 in 1953; and,

WHEREAS, Peter S. Howard accepted a monumental challenge by agreeing to serve in an active leadership position in 2016 as chairman of the governing board at a time when the fire department was experiencing a number of critical issues and needed strong capable leadership to step in and take action; and,

WHEREAS, Peter S. Howard successfully developed and implemented policies and procedures to safeguard the assets of the fire department thereby instilling community confidence in the operations of the department's fire and emergency services; and,

WHEREAS, Peter S. Howard was instrumental in garnering community support by leading the "Save Our Fire Department" fundraising capital campaign that was an essential component to ensuring the financial viability and future sustainability of the fire department; and,

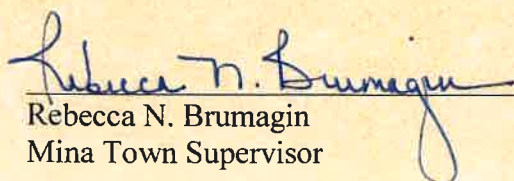
WHEREAS, Peter S. Howard's enthusiasm and commitment convinced others to generously donate to the capital campaign; and,

FURTHERMORE WHEREAS, Peter S. Howard developed a structure for the capital campaign that guarantees funds are well invested and managed, and that there is an independent review to ensure that requests are carefully evaluated prior to the release of funds; and,

NOW, THEREFORE, BE IT RESOLVED, that on behalf of the Town Board of the Town of Mina and a grateful community, I, Rebecca N. Brumagin, Mina Town Supervisor, present this Proclamation to Peter S. Howard upon his retirement from the Findley Lake Volunteer Fire Department's governing board and upon his continuing commitment to the department as a lifetime member.



Signed this 11th day of January 2022


Rebecca N. Brumagin
Mina Town Supervisor

FL Volunteer Firemans Association

Profit & Loss Budget Overview

January through December 2022

| | Jan - Dec 22 |
|---|-------------------|
| Income | |
| BRIDGE CLEANING | 2,500.00 |
| Donated Services | 0.00 |
| Fire Call Donation | 0.00 |
| FIRE CONTRACTS | 59,000.00 |
| Fire Tax - 2% | 4,400.00 |
| FUND RAISING | 24,000.00 |
| GENERAL FUND DONATION | 6,000.00 |
| Investment - unrealized gains | 3,000.00 |
| INVESTMENT INCOME | 600.00 |
| MEMORIAL DONATION | 3,000.00 |
| Miscellaneous income | 129.00 |
| POOL FILLS | 900.00 |
| RENTALS | 1,200.00 |
| Total Income | 104,729.00 |
| Expense | |
| 100 - BUILDING Maint & Repairs | 6,000.00 |
| 110 - Cleaning & supplies | 120.00 |
| 120 - Office Supplies | 240.00 |
| 125 - Postage | 600.00 |
| 130 - BANK CHARGES & COSTS | 72.00 |
| 140 - DONATIONS | 240.00 |
| 145 - INSURANCE | 9,000.00 |
| 150 - Legal & Professional | |
| 151 - Fiduciary fees | 0.00 |
| 150 - Legal & Professional - Other | 3,000.00 |
| Total 150 - Legal & Professional | 3,000.00 |
| 200 - EQUIPMENT MAINTANCE | |
| 201 - Rescue A 231 | 2,400.00 |
| 202 - Tanker/Truck T-231 | 6,000.00 |
| 203 - Engine 231 | 4,800.00 |
| 204 - Engine 232 | 4,800.00 |
| 206 - TRUCK GAS | 120.00 |
| 200 - EQUIPMENT MAINTANCE - Other | 0.00 |
| Total 200 - EQUIPMENT MAINTANCE | 18,120.00 |
| 250 - Equipment replacement | 47,470.00 |
| 300 - FIRE EQUIPMENT Replace | |
| 301 - FIRE POLICE EQUIPMENT | 1,600.00 |
| 300 - FIRE EQUIPMENT Replace - Other | 120.00 |
| Total 300 - FIRE EQUIPMENT Replace | 1,720.00 |
| 400 - Medical Supplies | 1,200.00 |
| 510 - Community Development | 240.00 |
| 600 - Fire Company Functions | |
| 601 - Member Benefits | 4,800.00 |
| 602 - TRAINING | 2,400.00 |
| 604 - Meeting expense | 600.00 |
| 600 - Fire Company Functions - Other | 300.00 |
| Total 600 - Fire Company Functions | 8,100.00 |
| 700 - Utilities | |
| 701 - ELECTRIC | 2,400.00 |
| 703 - HEATING GAS | 1,800.00 |
| 704 - Telephone | 1,092.00 |
| 705 - Disposal costs | 240.00 |
| Total 700 - Utilities | 5,532.00 |
| 750 - Taxes | 75.00 |
| 800 - Fund Raiser Event Costs | 3,000.00 |

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01/11/22

Accrual Basis

FL Volunteer Firemans Association
Profit & Loss Budget Overview
January through December 2022

| | Jan - Dec 22 |
|------------------------------|--------------|
| Reconciliation Discrepancies | 0.00 |
| Total Expense | 104,729.00 |
| Net Income | 0.00 |

FL Volunteer Firemans Association
Profit & Loss Budget vs. Actual
January through December 2021

| | Jan - Dec 21 | Budget | \$ Over Budget | % of Budget |
|--------------------------------|------------------|-------------------|--------------------|----------------|
| Income | | | | |
| BRIDGE CLEANING | 2,500.00 | 5,358.80 | -2,858.80 | 46.7% |
| Donated Services | 125.00 | | | |
| Fire Call Donation | 100.00 | | | |
| FIRE CONTRACTS | 40,435.00 | 39,435.00 | 1,000.00 | 102.5% |
| Fire Tax - 2% | 4,320.27 | | | |
| FUND RAISING | 31,951.00 | 6,913.75 | 25,037.25 | 462.1% |
| GENERAL FUND DONATION | 7,772.52 | 9,873.10 | -2,100.58 | 78.7% |
| Grant and Foundation | 0.00 | 70,000.00 | -70,000.00 | 0.0% |
| Investment - unrealized gains | 3,765.51 | 265.43 | 3,500.08 | 1,418.6% |
| INVESTMENT INCOME | 783.96 | 1,463.25 | -679.29 | 53.6% |
| MEMORIAL DONATION | 3,660.00 | 5,583.00 | -1,923.00 | 65.6% |
| Miscellaneous income | 192.76 | | | |
| POOL FILLS | 830.00 | 1,120.00 | -290.00 | 74.1% |
| RENTALS | 1,360.00 | 300.00 | 1,060.00 | 453.3% |
| Total Income | 97,796.02 | 140,312.33 | -42,516.31 | 69.7% |
| Expense | | | | |
| 100 - BUILDING Maint & Repairs | 1,784.31 | 9,174.05 | -7,389.74 | 19.4% |
| 110 - Cleaning & supplies | 39.20 | | | |
| 120 - Office Supplies | 228.38 | 217.90 | 10.48 | 104.8% |
| 125 - Postage | 606.60 | 110.00 | 496.60 | 551.5% |
| 130 - BANK CHARGES & COSTS | 131.00 | 68.00 | 63.00 | 192.6% |
| 140 - DONATIONS | 350.00 | 200.00 | 150.00 | 175.0% |
| 145 - INSURANCE | 8,852.44 | 10,735.09 | -1,882.65 | 82.5% |
| 150 - Legal & Professional | 2,974.40 | 2,915.00 | 59.40 | 102.0% |
| 200 - EQUIPMENT MAINTANCE | 8,245.44 | 6,978.88 | 1,266.56 | 118.1% |
| 300 - FIRE EQUIPMENT Replace | 1,603.96 | 150,127.59 | -148,523.63 | 1.1% |
| 400 - Medical Supplies | 621.32 | 1,781.86 | -1,160.54 | 34.9% |
| 510 - Community Development | 188.90 | | | |
| 600 - Fire Company Functions | 5,585.18 | 1,609.05 | 3,976.13 | 347.1% |
| 700 - Utilities | 5,077.69 | 4,649.95 | 427.74 | 109.2% |
| 750 - Taxes | 75.00 | 75.00 | 0.00 | 100.0% |
| 800 - Fund Raiser Event Costs | 2,473.64 | 2,232.53 | 241.11 | 110.8% |
| Reconciliation Discrepancies | 0.32 | -40.00 | 40.32 | -0.8% |
| Total Expense | 38,837.78 | 190,834.90 | -151,997.12 | 20.4% |
| Net Income | 58,958.24 | -50,522.57 | 109,480.81 | -116.7% |

10:55 AM

01/11/22

Accrual Basis

FL Volunteer Firemans Association
Balance Sheet Prev Year Comparison
As of December 31, 2021

| | Dec 31, 21 | Dec 31, 20 | \$ Change | % Change |
|---------------------------------------|-------------------|-------------------|------------------|--------------|
| ASSETS | | | | |
| Current Assets | | | | |
| Checking/Savings | | | | |
| 2% Account #0897 | 15,237.74 | 15,033.95 | 203.79 | 1.4% |
| Capital Account # 2435 | | | | |
| Community Bank CD | 70,000.00 | 70,000.00 | 0.00 | 0.0% |
| Capital Account # 2435 - Other | 24,217.04 | 24,209.77 | 7.27 | 0.0% |
| Total Capital Account # 2435 | 94,217.04 | 94,209.77 | 7.27 | 0.0% |
| Checking - Community Bank | 58,359.75 | 42,608.70 | 15,751.05 | 37.0% |
| Community Bank - Fund Drive | 25,040.33 | 0.00 | 25,040.33 | 100.0% |
| Petty Cash Account | 200.00 | 200.00 | 0.00 | 0.0% |
| Vehicle Replacement Account | 14,030.09 | 550.49 | 13,479.60 | 2,448.7% |
| Total Checking/Savings | 207,084.95 | 152,602.91 | 54,482.04 | 35.7% |
| Other Current Assets | | | | |
| Merrill Lynch Account | | | | |
| Merrill Lunch - 811-02339 | 39,086.95 | 34,612.57 | 4,474.38 | 12.9% |
| Merrill Lynch - 646-07J79 | 48.62 | 46.80 | 1.82 | 3.9% |
| Merrill Lynch Account - Other | -18.96 | -18.96 | 0.00 | 0.0% |
| Total Merrill Lynch Account | 39,116.61 | 34,640.41 | 4,476.20 | 12.9% |
| Total Other Current Assets | 39,116.61 | 34,640.41 | 4,476.20 | 12.9% |
| Total Current Assets | 246,201.56 | 187,243.32 | 58,958.24 | 31.5% |
| TOTAL ASSETS | 246,201.56 | 187,243.32 | 58,958.24 | 31.5% |
| LIABILITIES & EQUITY | | | | |
| Equity | | | | |
| Opening Balance Equity | 110,492.23 | 110,492.23 | 0.00 | 0.0% |
| Restricted Fund Balance | 22,800.00 | 22,800.00 | 0.00 | 0.0% |
| Retained Earnings | 53,951.09 | 104,473.66 | -50,522.57 | -48.4% |
| Net Income | 58,958.24 | -50,522.57 | 109,480.81 | 216.7% |
| Total Equity | 246,201.56 | 187,243.32 | 58,958.24 | 31.5% |
| TOTAL LIABILITIES & EQUITY | 246,201.56 | 187,243.32 | 58,958.24 | 31.5% |

10:54 AM

01/11/22

Accrual Basis

FL Volunteer Firemans Association

Profit & Loss YTD Comparison

December 2021

| | Dec 21 | Jan - Dec 21 |
|---|----------|--------------|
| Income | | |
| BRIDGE CLEANING | 0.00 | 2,500.00 |
| Donated Services | 50.00 | 125.00 |
| Fire Call Donation | 0.00 | 100.00 |
| FIRE CONTRACTS | 0.00 | 40,435.00 |
| Fire Tax - 2% | 0.00 | 4,320.27 |
| FUND RAISING | 0.00 | 31,951.00 |
| GENERAL FUND DONATION | 0.00 | 7,772.52 |
| Investment - unrealized gains | 0.00 | 3,765.51 |
| INVESTMENT INCOME | 0.00 | 783.96 |
| MEMORIAL DONATION | 1,365.00 | 3,660.00 |
| Miscellaneous income | 0.00 | 192.76 |
| POOL FILLS | 0.00 | 830.00 |
| RENTALS | 100.00 | 1,360.00 |
| Total Income | 1,515.00 | 97,796.02 |
| Expense | | |
| 100 - BUILDING Maint & Repairs | 162.07 | 1,784.31 |
| 110 - Cleaning & supplies | 0.00 | 39.20 |
| 120 - Office Supplies | 0.00 | 228.38 |
| 125 - Postage | 0.00 | 606.60 |
| 130 - BANK CHARGES & COSTS | 0.00 | 131.00 |
| 140 - DONATIONS | 0.00 | 350.00 |
| 145 - INSURANCE | 0.00 | 8,852.44 |
| 150 - Legal & Professional | | |
| 151 - Fiduciary fees | 0.00 | -0.60 |
| 150 - Legal & Professional - Other | 200.00 | 2,975.00 |
| Total 150 - Legal & Professional | 200.00 | 2,974.40 |
| 200 - EQUIPMENT MAINTANCE | | |
| 201 - Rescue A 231 | 0.00 | 734.91 |
| 202 - Tanker/Truck T-231 | 0.00 | 3,683.46 |
| 203 - Engine 231 | 0.00 | 2,588.45 |
| 204 - Engine 232 | 0.00 | 1,113.80 |
| 206 - TRUCK GAS | 0.00 | 116.85 |
| 200 - EQUIPMENT MAINTANCE - Other | 0.00 | 7.97 |
| Total 200 - EQUIPMENT MAINTANCE | 0.00 | 8,245.44 |
| 300 - FIRE EQUIPMENT Replace | | |
| 301 - FIRE POLICE EQUIPMENT | 0.00 | 1,548.86 |
| 300 - FIRE EQUIPMENT Replace - Other | 0.00 | 55.10 |
| Total 300 - FIRE EQUIPMENT Replace | 0.00 | 1,603.96 |
| 400 - Medical Supplies | 0.00 | 621.32 |
| 510 - Community Development | 0.00 | 188.90 |
| 600 - Fire Company Functions | | |
| 601 - Member Benefits | 55.00 | 3,827.55 |
| 602 - TRAINING | 0.00 | 895.40 |
| 604 - Meeting expense | 0.00 | 562.23 |
| 600 - Fire Company Functions - Other | 0.00 | 300.00 |
| Total 600 - Fire Company Functions | 55.00 | 5,585.18 |
| 700 - Utilities | | |
| 701 - ELECTRIC | 166.82 | 2,078.36 |
| 703 - HEATING GAS | 135.20 | 1,775.65 |
| 704 - Telephone | 182.00 | 1,078.68 |
| 705 - Disposal costs | 0.00 | 145.00 |
| Total 700 - Utilities | 484.02 | 5,077.69 |

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01/11/22

Accrual Basis

FL Volunteer Firemans Association
Profit & Loss YTD Comparison
December 2021

| | Dec 21 | Jan - Dec 21 |
|--------------------------------------|---------------|---------------------|
| 750 - Taxes | 0.00 | 75.00 |
| 800 - Fund Raiser Event Costs | 0.00 | 2,473.64 |
| Reconciliation Discrepancies | 0.00 | 0.32 |
| Total Expense | 901.09 | 38,837.78 |
| Net Income | 613.91 | 58,958.24 |

Town of Mina
Balance Sheet
As of December 31, 2021

| | Dec 31, 21 |
|---------------------------------------|---------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| Cemetery - CD #1 | 13,000.00 |
| General-Money Market | 5,028.00 |
| General - HRA | 2,164.76 |
| General Account CD | 291,770.13 |
| General/Light District Checking | 27,626.06 |
| Highway Account CD | 290,051.24 |
| Highway Checking | 19,496.75 |
| Payroll Trust | 0.24 |
| Petty Cash | 225.00 |
| Youth Program | 738.95 |
| Total Checking/Savings | 650,101.13 |
| Other Current Assets | |
| Due from Other Funds | 35,000.00 |
| Total Other Current Assets | 35,000.00 |
| Total Current Assets | 685,101.13 |
| Fixed Assets | |
| Buildings | 976,200.00 |
| Land | 187,600.00 |
| Machinery & Equipment | 1,109,426.92 |
| Other Capital Assets | 429,378.00 |
| Total Fixed Assets | 2,702,604.92 |
| TOTAL ASSETS | 3,387,706.05 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Other Current Liabilities | 35,000.00 |
| Total Current Liabilities | 35,000.00 |
| Long Term Liabilities | |
| USDA Loan | 370,000.00 |
| Total Long Term Liabilities | 370,000.00 |
| Total Liabilities | 405,000.00 |
| Equity | |
| Fund Balance - Fixed Assets | 2,256,913.00 |
| Fund Balance - General | 202,333.05 |
| Fund Balance - Highway | 140,909.39 |
| Fund Balance - Lighting Dist | 16,806.56 |
| Net Income | 365,744.05 |
| Total Equity | 2,982,706.05 |
| TOTAL LIABILITIES & EQUITY | 3,387,706.05 |

4:37 PM

01/10/22

Cash Basis

Town of Mina
Profit & Loss by Class
 January through December 2021

| | Fire District | General | Highway | Light District | TOTAL |
|--|------------------|-------------------|-------------------|------------------|---------------------|
| Income | | | | | |
| A1001 Real Property Taxes | 0.00 | 110,824.62 | 0.00 | 0.00 | 110,824.62 |
| A1002 Unexpended Bal Prior Year | 0.00 | 45,000.00 | 0.00 | 0.00 | 45,000.00 |
| A1090 Interest/Penalties Taxes | 0.00 | 2,556.80 | 0.00 | 0.00 | 2,556.80 |
| A1120 Non Prop Tax Dist by Co | 0.00 | 230,074.25 | 0.00 | 0.00 | 230,074.25 |
| A1170 Franchises | 0.00 | 5,700.14 | 0.00 | 0.00 | 5,700.14 |
| A1255 Clerk Fees | 0.00 | 3,801.18 | 0.00 | 0.00 | 3,801.18 |
| A2001 Park and Recreation Char | 0.00 | 5,700.00 | 0.00 | 0.00 | 5,700.00 |
| A2110 Zoning Fees | 0.00 | 1,200.00 | 0.00 | 0.00 | 1,200.00 |
| A2190 Sale of Cemetery Lots | 0.00 | 600.00 | 0.00 | 0.00 | 600.00 |
| A2192 Chgs for Cemetery Service | 0.00 | 2,859.60 | 0.00 | 0.00 | 2,859.60 |
| A2210 Tax/Assess Fr Creek | 0.00 | 1,171.91 | 0.00 | 0.00 | 1,171.91 |
| A2210 Tax/Assess Other Gov CAP | 0.00 | 200.60 | 0.00 | 0.00 | 200.60 |
| A2210 Tax/Assess Sherman | 0.00 | 1,220.02 | 0.00 | 0.00 | 1,220.02 |
| A2300 Services Other Govts | 0.00 | 900.00 | 0.00 | 0.00 | 900.00 |
| A2401 Interest & Earnings | 0.00 | 631.93 | 0.00 | 0.00 | 631.93 |
| A2410 Rental of Real Property | 0.00 | 20,688.00 | 0.00 | 0.00 | 20,688.00 |
| A2544 Dog Licenses | 0.00 | 1,328.00 | 0.00 | 0.00 | 1,328.00 |
| A2590 Permits, Other | 0.00 | 3,735.00 | 0.00 | 0.00 | 3,735.00 |
| A2610 Fines & Forfeited Bail | 0.00 | 12,482.50 | 0.00 | 0.00 | 12,482.50 |
| A2750 Aim-Related Payments | 0.00 | 6,782.00 | 0.00 | 0.00 | 6,782.00 |
| A2770 Other Unclassified Revenu | 0.00 | 55,987.87 | 0.00 | 0.00 | 55,987.87 |
| A3005 Mortgage Tax | 0.00 | 47,931.30 | 0.00 | 0.00 | 47,931.30 |
| A3040 St Aid-Real Prop Tax Adim | 0.00 | 5,460.46 | 0.00 | 0.00 | 5,460.46 |
| A3820 Youth Programs | 0.00 | 1,595.00 | 0.00 | 0.00 | 1,595.00 |
| DA1001 Real Property Taxes | 0.00 | 0.00 | 336,424.00 | 0.00 | 336,424.00 |
| DA1002 Unexpended Bal Prior Yr | 0.00 | 0.00 | 20,000.00 | 0.00 | 20,000.00 |
| DA1120 Co. Sales Tax Distributn | 0.00 | 0.00 | 169,012.25 | 0.00 | 169,012.25 |
| DA2300 Services Other Govts | 0.00 | 0.00 | 2,000.00 | 0.00 | 2,000.00 |
| DA2401 Interest & Earnings | 0.00 | 0.00 | 233.17 | 0.00 | 233.17 |
| DA2770 Other Unclassified Rev | 0.00 | 0.00 | 65,000.00 | 0.00 | 65,000.00 |
| DA3501 Consolid Highway CHIPS | 0.00 | 0.00 | 174,185.50 | 0.00 | 174,185.50 |
| FD3410.4 Fire District | 58,000.00 | 0.00 | 0.00 | 0.00 | 58,000.00 |
| LD5182.4 Lighting District | 0.00 | 0.00 | 0.00 | 12,500.00 | 12,500.00 |
| Total Income | 58,000.00 | 568,431.18 | 766,854.92 | 12,500.00 | 1,405,786.10 |
| Expense | | | | | |
| A1010.1 Town Board - PS | 0.00 | 4,800.00 | 0.00 | 0.00 | 4,800.00 |
| A1010.4 Town Board Expense | 0.00 | 1,302.20 | 0.00 | 0.00 | 1,302.20 |
| A1110.1 Justice - PS | 0.00 | 6,999.96 | 0.00 | 0.00 | 6,999.96 |
| A1110.1 Justice Clerk - PS | 0.00 | 6,000.00 | 0.00 | 0.00 | 6,000.00 |
| A1110.4 Justice Expense | 0.00 | 2,687.33 | 0.00 | 0.00 | 2,687.33 |
| A1220.1 Supervisor - PS | 0.00 | 6,999.96 | 0.00 | 0.00 | 6,999.96 |
| A1220.1 Supervisor Bkkpr - PS | 0.00 | 6,500.04 | 0.00 | 0.00 | 6,500.04 |
| A1220.4 Supervisor Expense | 0.00 | 4,044.44 | 0.00 | 0.00 | 4,044.44 |
| A1355.1 Assessor - PS | 0.00 | 16,498.52 | 0.00 | 0.00 | 16,498.52 |
| A1355.4 Assessor Exp CAP | 0.00 | 4,801.26 | 0.00 | 0.00 | 4,801.26 |
| A1410.1 Town Clerk - PS | 0.00 | 24,144.90 | 0.00 | 0.00 | 24,144.90 |
| A1410.1 Town Clerk Deputy - PS | 0.00 | 2,534.40 | 0.00 | 0.00 | 2,534.40 |
| A1410.4 Town Clerk Expense | 0.00 | 5,595.72 | 0.00 | 0.00 | 5,595.72 |
| A1420.4 Attorney Expense | 0.00 | 8,482.00 | 0.00 | 0.00 | 8,482.00 |
| A1620.1 Buildings - PS | 0.00 | 237.50 | 0.00 | 0.00 | 237.50 |
| A1620.4 Buildings Expense | | | | | |
| A1620.4 Bldg Electric | 0.00 | 3,924.34 | 0.00 | 0.00 | 3,924.34 |
| A1620.4 Bldg Gas | 0.00 | 9,002.64 | 0.00 | 0.00 | 9,002.64 |
| A1620.4 Bldg Supplies | 0.00 | 3,185.28 | 0.00 | 0.00 | 3,185.28 |
| A1620.4 Bldg Telephone | 0.00 | 3,564.13 | 0.00 | 0.00 | 3,564.13 |
| A1620.4 Buildings Expense - Other | 0.00 | 3,552.52 | 0.00 | 0.00 | 3,552.52 |
| Total A1620.4 Buildings Expense | 0.00 | 23,228.91 | 0.00 | 0.00 | 23,228.91 |
| A1910.4 Unallocated Insurance | 0.00 | 23,652.25 | 0.00 | 0.00 | 23,652.25 |
| A1920.2 Municipal Assoc Dues | 0.00 | 600.00 | 0.00 | 0.00 | 600.00 |
| A3310.4 Traffic Control | 0.00 | 3,850.00 | 0.00 | 0.00 | 3,850.00 |
| A3510.4 Control of Dogs Expense | 0.00 | 212.50 | 0.00 | 0.00 | 212.50 |
| A3620.1 Safety Inspection - PS | 0.00 | 6,000.00 | 0.00 | 0.00 | 6,000.00 |
| A3620.4 Safety Inspection | 0.00 | 1,643.56 | 0.00 | 0.00 | 1,643.56 |
| A5010.1 Sup't of Highways - PS | 0.00 | 48,512.10 | 0.00 | 0.00 | 48,512.10 |
| A5010.4 Sup't Highways Expense | 0.00 | 1,786.85 | 0.00 | 0.00 | 1,786.85 |
| A5132.4 Garage Expense | | | | | |
| A5132.4 Garage Electric | 0.00 | 1,811.24 | 0.00 | 0.00 | 1,811.24 |
| A5132.4 Garage Gas | 0.00 | 4,805.07 | 0.00 | 0.00 | 4,805.07 |
| A5132.4 Garage Telephone | 0.00 | 2,782.96 | 0.00 | 0.00 | 2,782.96 |
| Garage Supplies | 0.00 | 282.52 | 0.00 | 0.00 | 282.52 |
| A5132.4 Garage Expense - Other | 0.00 | 38.97 | 0.00 | 0.00 | 38.97 |
| Total A5132.4 Garage Expense | 0.00 | 9,720.76 | 0.00 | 0.00 | 9,720.76 |

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Cash Basis

Town of Mina
Profit & Loss by Class
 January through December 2021

| | Fire District | General | Highway | Light District | TOTAL |
|---------------------------------|------------------|-------------------|-------------------|------------------|---------------------|
| A5182.4 Street Lighting | 0.00 | 2,296.21 | 0.00 | 0.00 | 2,296.21 |
| A6410.4 Publicity | 0.00 | 706.02 | 0.00 | 0.00 | 706.02 |
| A6772.4 Programs for Aging | 0.00 | 1,850.00 | 0.00 | 0.00 | 1,850.00 |
| A7140.4 Playgrounds/Rec Centers | 0.00 | 294.50 | 0.00 | 0.00 | 294.50 |
| A7150.4 Joint Rec Project | 0.00 | 5,669.45 | 0.00 | 0.00 | 5,669.45 |
| A7310.1 Youth Program - PS | 0.00 | 500.00 | 0.00 | 0.00 | 500.00 |
| A7310.4 Youth Program Expense | 0.00 | 6,119.52 | 0.00 | 0.00 | 6,119.52 |
| A7410.4 Library | 0.00 | 18,360.00 | 0.00 | 0.00 | 18,360.00 |
| A7510.1 Historian - PS | 0.00 | 600.00 | 0.00 | 0.00 | 600.00 |
| A7510.4 Historian Expense | 0.00 | 291.30 | 0.00 | 0.00 | 291.30 |
| A7520.4 Historical Property | 0.00 | 750.00 | 0.00 | 0.00 | 750.00 |
| A7550.4 Celebrations | 0.00 | 1,500.00 | 0.00 | 0.00 | 1,500.00 |
| A8010.1 Zoning - PS | 0.00 | 6,000.00 | 0.00 | 0.00 | 6,000.00 |
| A8010.1 Zoning PS Clerk | 0.00 | 1,549.49 | 0.00 | 0.00 | 1,549.49 |
| A8010.4 Zoning Expense | 0.00 | 500.00 | 0.00 | 0.00 | 500.00 |
| A8020.1 Planning - PS | 0.00 | 736.86 | 0.00 | 0.00 | 736.86 |
| A8020.4 Planning Expense | 0.00 | 91.80 | 0.00 | 0.00 | 91.80 |
| A8090.4 Env Control Contrac Exp | 0.00 | 7,830.00 | 0.00 | 0.00 | 7,830.00 |
| A8160.4 Refuse/Garbage Expense | 0.00 | 1,160.00 | 0.00 | 0.00 | 1,160.00 |
| A8510.4 Community Beautificalti | 0.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 |
| A8810.1 Cemeteries - PS | 0.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 |
| A8810.2 Cemeteries Equipment | 0.00 | 116.14 | 0.00 | 0.00 | 116.14 |
| A8810.4 Cemeteries Expense | 0.00 | 1,310.43 | 0.00 | 0.00 | 1,310.43 |
| A9010.8 State Retirement | 0.00 | 12,973.70 | 0.00 | 0.00 | 12,973.70 |
| A9030.8 Social Security | 0.00 | 10,407.55 | 0.00 | 0.00 | 10,407.55 |
| A9040.8 Workers Comp | 0.00 | 8,700.00 | 0.00 | 0.00 | 8,700.00 |
| A9055.8 Disability Insurance | 0.00 | 588.95 | 0.00 | 0.00 | 588.95 |
| A9060.8 Medical Insurance | 0.00 | 24,353.86 | 0.00 | 0.00 | 24,353.86 |
| DA5110.1 General Repairs - PS | 0.00 | 0.00 | 64,840.70 | 0.00 | 64,840.70 |
| DA5110.4 Gen'l Repairs Cont Exp | 0.00 | 0.00 | 144,624.70 | 0.00 | 144,624.70 |
| DA5112.2 Improvement Cap Outlay | 0.00 | 0.00 | 173,310.75 | 0.00 | 173,310.75 |
| DA5130.2 Machinery/Equipment | 0.00 | 0.00 | 6,670.00 | 0.00 | 6,670.00 |
| DA5130.4 Machinery | 0.00 | 0.00 | 45,529.94 | 0.00 | 45,529.94 |
| DA5140.4 Misc - Cont Exp | 0.00 | 0.00 | 300.50 | 0.00 | 300.50 |
| DA5142.1 Snow Removal- PS | 0.00 | 0.00 | 62,632.09 | 0.00 | 62,632.09 |
| DA5142.4 Snow Removal Cont Exp | 0.00 | 0.00 | 42,099.50 | 0.00 | 42,099.50 |
| DA9010.8 State Retirement | 0.00 | 0.00 | 15,528.30 | 0.00 | 15,528.30 |
| DA9030.8 Social Security | 0.00 | 0.00 | 9,907.92 | 0.00 | 9,907.92 |
| DA9040.8 Workers Comp | 0.00 | 0.00 | 20,997.17 | 0.00 | 20,997.17 |
| DA9055.8 Disability Insurance | 0.00 | 0.00 | 104.50 | 0.00 | 104.50 |
| DA9060.8 Medical Insurance | 0.00 | 0.00 | 33,774.40 | 0.00 | 33,774.40 |
| DA9089.8 Clothing | 0.00 | 0.00 | 2,518.92 | 0.00 | 2,518.92 |
| DA9785.7 Debt Interest Install | 0.00 | 0.00 | 2,691.37 | 0.00 | 2,691.37 |
| SF3410.4 Payments Fire Contract | 58,000.00 | 0.00 | 0.00 | 0.00 | 58,000.00 |
| SL5182.4 Light District | 0.00 | 0.00 | 0.00 | 13,420.35 | 13,420.35 |
| Total Expense | 58,000.00 | 343,090.94 | 625,530.76 | 13,420.35 | 1,040,042.05 |
| Net Income | 0.00 | 225,340.24 | 141,324.16 | -920.35 | 365,744.05 |

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Cash Basis

Town of Mina
Profit & Loss Budget vs. Actual
 January through December 2021

| | Jan - Dec 21 | Budget | \$ Over Budget | % of Budget |
|----------------------------------|---------------------|---------------------|-------------------|---------------|
| Income | | | | |
| A1001 Real Property Taxes | 110,824.62 | 108,805.00 | 2,019.62 | 101.9% |
| A1002 Unexpended Bal Prior Year | 45,000.00 | 45,000.00 | 0.00 | 100.0% |
| A1081 Other Payments in Lieu | 0.00 | 0.00 | 0.00 | 0.0% |
| A1090 Interest/Penalties Taxes | 2,556.80 | 3,000.00 | -443.20 | 85.2% |
| A1120 Non Prop Tax Dist by Co | 230,074.25 | 126,300.00 | 103,774.25 | 182.2% |
| A1170 Franchises | 5,700.14 | 5,800.00 | -99.86 | 98.3% |
| A1255 Clerk Fees | 3,801.18 | 2,000.00 | 1,801.18 | 190.1% |
| A1550 Dog Tax | 0.00 | 0.00 | 0.00 | 0.0% |
| A1560 Safety Insp Fees | 0.00 | 0.00 | 0.00 | 0.0% |
| A2001 Park and Recreation Char | 5,700.00 | 0.00 | 5,700.00 | 100.0% |
| A2025 Special Recreation Chgs | 0.00 | 0.00 | 0.00 | 0.0% |
| A2110 Zoning Fees | 1,200.00 | 2,000.00 | -800.00 | 60.0% |
| A2130 Refuse/Garbage Services | 0.00 | 0.00 | 0.00 | 0.0% |
| A2190 Sale of Cemetery Lots | 600.00 | 1,200.00 | -600.00 | 50.0% |
| A2192 Chgs for Cemetery Service | 2,859.60 | 1,200.00 | 1,659.60 | 238.3% |
| A2210 Justice Serv - Clymer | 0.00 | 0.00 | 0.00 | 0.0% |
| A2210 Justice Serv - Fr Creek | 0.00 | 0.00 | 0.00 | 0.0% |
| A2210 Justice Serv - Sherman | 0.00 | 0.00 | 0.00 | 0.0% |
| A2210 Tax/Assess Fr Creek | 1,171.91 | 3,500.00 | -2,328.09 | 33.5% |
| A2210 Tax/Assess Other Gov CAP | 200.60 | 0.00 | 200.60 | 100.0% |
| A2210 Tax/Assess Other Gov Mina | 0.00 | 0.00 | 0.00 | 0.0% |
| A2210 Tax/Assess Sherman | 1,220.02 | 0.00 | 1,220.02 | 100.0% |
| A2300 Services Other Govts | 900.00 | 0.00 | 900.00 | 100.0% |
| A2401 Interest & Earnings | 631.93 | 300.00 | 331.93 | 210.6% |
| A2410 Rental of Real Property | 20,688.00 | 19,000.00 | 1,688.00 | 108.9% |
| A2544 Dog Licenses | 1,328.00 | 1,200.00 | 128.00 | 110.7% |
| A2590 Permits, Other | 3,735.00 | 7,500.00 | -3,765.00 | 49.8% |
| A2610 Fines & Forfeited Bail | 12,482.50 | 18,000.00 | -5,517.50 | 69.3% |
| A2655 Minor Sales, Other | 0.00 | 0.00 | 0.00 | 0.0% |
| A2680.1 Insurance Reimb | 0.00 | 0.00 | 0.00 | 0.0% |
| A2705 Gifts and Donations | 0.00 | 0.00 | 0.00 | 0.0% |
| A2750 Aim-Related Payments | 6,782.00 | 6,782.00 | 0.00 | 100.0% |
| A2770 Other Unclassified Revenue | 55,987.87 | 0.00 | 55,987.87 | 100.0% |
| A3001 State Aid Per Capita | 0.00 | 0.00 | 0.00 | 0.0% |
| A3005 Mortgage Tax | 47,931.30 | 29,000.00 | 18,931.30 | 165.3% |
| A3040 St Aid-Real Prop Tax Adim | 5,460.46 | 0.00 | 5,460.46 | 100.0% |
| A3820 Youth Programs | 1,595.00 | 2,800.00 | -1,205.00 | 57.0% |
| DA1001 Real Property Taxes | 336,424.00 | 336,424.00 | 0.00 | 100.0% |
| DA1002 Unexpended Bal Prior Yr | 20,000.00 | 20,000.00 | 0.00 | 100.0% |
| DA1120 Co. Sales Tax Distributn | 169,012.25 | 185,000.00 | -15,987.75 | 91.4% |
| DA2300 Services Other Govts | 2,000.00 | 2,000.00 | 0.00 | 100.0% |
| DA2401 Interest & Earnings | 233.17 | 250.00 | -16.83 | 93.3% |
| DA2416 Rental Equip Other Govts | 0.00 | 0.00 | 0.00 | 0.0% |
| DA2650 Sales of Scrap & Misc | 0.00 | 0.00 | 0.00 | 0.0% |
| DA2665 Equipment Sale | 0.00 | 0.00 | 0.00 | 0.0% |
| DA2770 Other Unclassified Rev | 65,000.00 | 0.00 | 65,000.00 | 100.0% |
| DA2770 Snow Relief | 0.00 | 0.00 | 0.00 | 0.0% |
| DA3501 Consolid Highway CHIPS | 174,185.50 | 63,358.00 | 110,827.50 | 274.9% |
| DA4500 FEMA Aid | 0.00 | 0.00 | 0.00 | 0.0% |
| DA5130.4 Machinery - Cont Exp | 0.00 | 0.00 | 0.00 | 0.0% |
| DA5142 Reimbursement | 0.00 | 0.00 | 0.00 | 0.0% |
| FD3410.4 Fire District | 58,000.00 | 58,000.00 | 0.00 | 100.0% |
| General Transfer Unexpended Bal | 0.00 | 0.00 | 0.00 | 0.0% |
| Highway Transfer Unexpended Bal | 0.00 | 0.00 | 0.00 | 0.0% |
| Interfund Transfer | 0.00 | 0.00 | 0.00 | 0.0% |
| LD5182.4 Lighting District | 12,500.00 | 12,500.00 | 0.00 | 100.0% |
| Total Income | 1,405,786.10 | 1,060,919.00 | 344,867.10 | 132.5% |

Town of Mina
Profit & Loss Budget vs. Actual
 January through December 2021

| | Jan - Dec 21 | Budget | \$ Over Budget | % of Budget |
|--|------------------|------------------|------------------|--------------|
| Expense | | | | |
| A1010.1 Town Board - PS | 4,800.00 | 4,800.00 | 0.00 | 100.0% |
| A1010.4 Town Board Expense | 1,302.20 | 500.00 | 802.20 | 260.4% |
| A1110.1 Justice - PS | 6,999.96 | 7,000.00 | -0.04 | 100.0% |
| A1110.1 Justice Clerk - PS | 6,000.00 | 6,000.00 | 0.00 | 100.0% |
| A1110.4 Justice Expense | 2,687.33 | 3,400.00 | -712.67 | 79.0% |
| A1220.1 Supervisor - PS | 6,999.96 | 7,000.00 | -0.04 | 100.0% |
| A1220.1 Supervisor Bkkpr - PS | 6,500.04 | 6,500.00 | 0.04 | 100.0% |
| A1220.4 Supervisor Expense | 4,044.44 | 5,000.00 | -955.56 | 80.9% |
| A1330.1 Tax Collection - PS | 0.00 | 0.00 | 0.00 | 0.0% |
| A1330.4 Tax Collection Expense | 0.00 | 0.00 | 0.00 | 0.0% |
| A1355.1 Assessor - PS | 16,498.52 | 16,500.00 | -1.48 | 100.0% |
| A1355.1 Assessor Clerk - PS | 0.00 | 0.00 | 0.00 | 0.0% |
| A1355.1 Assessor PS Loan Repay | 0.00 | 0.00 | 0.00 | 0.0% |
| A1355.4 Assessor Exp CAP | 4,801.26 | 3,000.00 | 1,801.26 | 160.0% |
| A1355.4 Assessor Exp Fr Creek | 0.00 | 0.00 | 0.00 | 0.0% |
| A1355.4 Assessor Exp Mina | 0.00 | 0.00 | 0.00 | 0.0% |
| A1355.4 Assessor Exp Sherman | 0.00 | 0.00 | 0.00 | 0.0% |
| A1410.1 Town Clerk - PS | 24,144.90 | 24,145.00 | -0.10 | 100.0% |
| A1410.1 Town Clerk Deputy - PS | 2,534.40 | 4,000.00 | -1,465.60 | 63.4% |
| A1410.4 Town Clerk Expense | 5,595.72 | 5,000.00 | 595.72 | 111.9% |
| A1420.1 Attorney PS | 0.00 | 0.00 | 0.00 | 0.0% |
| A1420.4 Attorney Expense | 8,482.00 | 6,500.00 | 1,982.00 | 130.5% |
| A1440.4 Engineer Contractual | 0.00 | 0.00 | 0.00 | 0.0% |
| A1450.1 Elections - PS | 0.00 | 0.00 | 0.00 | 0.0% |
| A1450.4 Elections Expense | 0.00 | 0.00 | 0.00 | 0.0% |
| A1490.4 Public Works Admin | 0.00 | 0.00 | 0.00 | 0.0% |
| A162.2 Buildings Equipment | 0.00 | 0.00 | 0.00 | 0.0% |
| A1620.1 Buildings - PS | 237.50 | 5,000.00 | -4,762.50 | 4.8% |
| A1620.4 Buildings Expense | | | | |
| A1620.4 Bldg Electric | 3,924.34 | 0.00 | 3,924.34 | 100.0% |
| A1620.4 Bldg Gas | 9,002.64 | 0.00 | 9,002.64 | 100.0% |
| A1620.4 Bldg Supplies | 3,185.28 | 0.00 | 3,185.28 | 100.0% |
| A1620.4 Bldg Telephone | 3,564.13 | 0.00 | 3,564.13 | 100.0% |
| A1620.4 Buildings Expense - Other | 3,552.52 | 29,000.00 | -25,447.48 | 12.3% |
| Total A1620.4 Buildings Expense | 23,228.91 | 29,000.00 | -5,771.09 | 80.1% |
| A1670.4 Centralized Mailing | 0.00 | 0.00 | 0.00 | 0.0% |
| A1680.4 Central Data Processing | 0.00 | 0.00 | 0.00 | 0.0% |
| A1910.4 Unallocated Insurance | 23,652.25 | 22,775.00 | 877.25 | 103.9% |
| A1920.2 Municipal Assoc Dues | 600.00 | 850.00 | -250.00 | 70.6% |
| A1990.4 Contingent | 0.00 | 22,500.00 | -22,500.00 | 0.0% |
| A3010.4 Public Safety Expense | 0.00 | 0.00 | 0.00 | 0.0% |
| A3310.4 Traffic Control | 3,850.00 | 2,000.00 | 1,850.00 | 192.5% |
| A3410.4 Contractual Expense | 0.00 | 0.00 | 0.00 | 0.0% |
| A3510.1 Control of Dogs - PS | 0.00 | 600.00 | -600.00 | 0.0% |
| A3510.4 Control of Dogs Expense | 212.50 | 600.00 | -387.50 | 35.4% |
| A3620.1 Safety Inspection - PS | 6,000.00 | 6,000.00 | 0.00 | 100.0% |
| A3620.4 Safety Inspection | 1,643.56 | 1,250.00 | 393.56 | 131.5% |
| A5010.1 Sup't of Highways - PS | 48,512.10 | 48,512.00 | 0.10 | 100.0% |
| A5010.4 Sup't Highways Expense | 1,786.85 | 1,800.00 | -13.15 | 99.3% |
| A5132.4 Garage Expense | | | | |
| A5132.4 Garage Electric | 1,811.24 | 0.00 | 1,811.24 | 100.0% |
| A5132.4 Garage Gas | 4,805.07 | 0.00 | 4,805.07 | 100.0% |
| A5132.4 Garage Telephone | 2,782.96 | 0.00 | 2,782.96 | 100.0% |
| Garage Supplies | 282.52 | 0.00 | 282.52 | 100.0% |
| A5132.4 Garage Expense - Other | 38.97 | 14,000.00 | -13,961.03 | 0.3% |
| Total A5132.4 Garage Expense | 9,720.76 | 14,000.00 | -4,279.24 | 69.4% |

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01/10/22

Cash Basis

Town of Mina
Profit & Loss Budget vs. Actual
 January through December 2021

| | Jan - Dec 21 | Budget | \$ Over Budget | % of Budget |
|---------------------------------|---------------------|---------------------|-------------------|---------------|
| A5182.4 Street Lighting | 2,296.21 | 2,200.00 | 96.21 | 104.4% |
| A5650.1 Off Street Parking | 0.00 | 2,500.00 | -2,500.00 | 0.0% |
| A6410.4 Publicity | 706.02 | 35.00 | 671.02 | 2,017.2% |
| A6772.4 Programs for Aging | 1,850.00 | 1,850.00 | 0.00 | 100.0% |
| A7110.4 Parks Contractual Exp | 0.00 | 0.00 | 0.00 | 0.0% |
| A7140.4 Plagrounds/Rec Centers | 294.50 | 500.00 | -205.50 | 58.9% |
| A7150.4 Joint Rec Project | 5,669.45 | 0.00 | 5,669.45 | 100.0% |
| A7270.4 Band Concerts | 0.00 | 0.00 | 0.00 | 0.0% |
| A7310.1 Youth Program - PS | 500.00 | 6,400.00 | -5,900.00 | 7.8% |
| A7310.4 Youth Program Expense | 6,119.52 | 5,160.00 | 959.52 | 118.6% |
| A7410.4 Library | 18,360.00 | 18,360.00 | 0.00 | 100.0% |
| A7510.1 Historian - PS | 600.00 | 600.00 | 0.00 | 100.0% |
| A7510.2 Historian Equipment | 0.00 | 0.00 | 0.00 | 0.0% |
| A7510.4 Historian Expense | 291.30 | 250.00 | 41.30 | 116.5% |
| A7520.4 Historical Property | 750.00 | 750.00 | 0.00 | 100.0% |
| A7550.4 Celebrations | 1,500.00 | 2,000.00 | -500.00 | 75.0% |
| A7620.4 Adult Recreation | 0.00 | 0.00 | 0.00 | 0.0% |
| A8010.1 Zoning - PS | 6,000.00 | 6,000.00 | 0.00 | 100.0% |
| A8010.1 Zoning PS Clerk | 1,549.49 | 1,200.00 | 349.49 | 129.1% |
| A8010.4 Zoning Expense | 500.00 | 200.00 | 300.00 | 250.0% |
| A8020.1 Planning - PS | 736.86 | 1,000.00 | -263.14 | 73.7% |
| A8020.4 Planning Expense | 91.80 | 500.00 | -408.20 | 18.4% |
| A8090.1 Environ Control PS | 0.00 | 0.00 | 0.00 | 0.0% |
| A8090.4 Env Control Contrac Exp | 7,830.00 | 7,850.00 | -20.00 | 99.7% |
| A8160.1 Refuse/Garbage - PS | 0.00 | 0.00 | 0.00 | 0.0% |
| A8160.4 Refuse/Garbage Expense | 1,160.00 | 1,200.00 | -40.00 | 96.7% |
| A8510.4 Community Beautifuicati | 2,000.00 | 2,000.00 | 0.00 | 100.0% |
| A8810.1 Cemeteries - PS | 5,000.00 | 5,000.00 | 0.00 | 100.0% |
| A8810.2 Cemeteries Equipment | 116.14 | 0.00 | 116.14 | 100.0% |
| A8810.4 Cemeteries Expense | 1,310.43 | 1,000.00 | 310.43 | 131.0% |
| A9010.8 State Retirement | 12,973.70 | 14,500.00 | -1,526.30 | 89.5% |
| A9030.8 Social Security | 10,407.55 | 11,500.00 | -1,092.45 | 90.5% |
| A9040.8 Workers Comp | 8,700.00 | 8,700.00 | 0.00 | 100.0% |
| A9050.8 Unemployment Insurance | 0.00 | 0.00 | 0.00 | 0.0% |
| A9055.8 Disability Insurance | 588.95 | 900.00 | -311.05 | 65.4% |
| A9060.8 Medical Insurance | 24,353.86 | 27,000.00 | -2,646.14 | 90.2% |
| A9780.6 Principal Debt Payment | 0.00 | 0.00 | 0.00 | 0.0% |
| A9780.7 Interest Debt Payment | 0.00 | 0.00 | 0.00 | 0.0% |
| A9950.9 Capital Project Fund | 0.00 | 0.00 | 0.00 | 0.0% |
| DA5110.1 General Repairs - PS | 64,840.70 | 63,048.00 | 1,792.70 | 102.8% |
| DA5110.4 Gen'l Repairs Cont Exp | 144,624.70 | 155,000.00 | -10,375.30 | 93.3% |
| DA5112.2 Improvement Cap Outlay | 173,310.75 | 63,358.00 | 109,952.75 | 273.5% |
| DA5120.4 Bridges - Cont Exp | 0.00 | 0.00 | 0.00 | 0.0% |
| DA5130.2 Machinery/Equipment | 6,670.00 | 55,000.00 | -48,330.00 | 12.1% |
| DA5130.4 Machinery | 45,529.94 | 50,000.00 | -4,470.06 | 91.1% |
| DA5140.4 Misc - Cont Exp | 300.50 | 665.00 | -364.50 | 45.2% |
| DA5142.1 Snow Removal- PS | 62,632.09 | 85,511.00 | -22,878.91 | 73.2% |
| DA5142.4 Snow Removal Cont Exp | 42,099.50 | 44,000.00 | -1,900.50 | 95.7% |
| DA9010.8 State Retirement | 15,528.30 | 18,300.00 | -2,771.70 | 84.9% |
| DA9030.8 Social Security | 9,907.92 | 10,800.00 | -892.08 | 91.7% |
| DA9040.8 Workers Comp | 20,997.17 | 21,000.00 | -2.83 | 100.0% |
| DA9055.8 Disability Insurance | 104.50 | 150.00 | -45.50 | 69.7% |
| DA9060.8 Medical Insurance | 33,774.40 | 37,000.00 | -3,225.60 | 91.3% |
| DA9089.8 Clothing | 2,518.92 | 3,200.00 | -681.08 | 78.7% |
| DA9785.7 Debt Interest Install | 2,691.37 | | | |
| DA9950.9 Capital Project Fund | 0.00 | 0.00 | 0.00 | 0.0% |
| Interfund Transfer CP | 0.00 | 0.00 | 0.00 | 0.0% |
| Municipal Assoc. Dues | 0.00 | 0.00 | 0.00 | 0.0% |
| Payroll Expenses | 0.00 | 0.00 | 0.00 | 0.0% |
| SF3410.4 Payments Fire Contract | 58,000.00 | 58,000.00 | 0.00 | 100.0% |
| SL5182.4 Light District | 13,420.35 | 12,500.00 | 920.35 | 107.4% |
| Total Expense | 1,040,042.05 | 1,060,919.00 | -20,876.95 | 98.0% |
| Net Income | 365,744.05 | 0.00 | 365,744.05 | 100.0% |

Town of Mina
Resolution # ____ - 2022
Environmental Facilities Corporation
Engineering Planning Grant (EPG) Program
Authorization for Representative to Execute Grant Agreement
Thursday, January 13, 2022

NOW, THEREFORE, BE IT:

RESOLVED that the Town Supervisor is authorized to execute a Grant Agreement with the NYS Environmental Facilities Corporation and any and all other contracts, documents, and instruments necessary to bring about the project and to fulfill the Town of Mina's obligations under the Grant Agreement.

Motion by _____, second by _____

Brumagin -
Burmaster -
Roache -
Sullivan -
Watrous -

Town of Mina
Resolution # ____ - 2022
Environmental Facilities Corporation
Engineering Planning Grant (EPG) Program
Authorization and Appropriation of Local Match
Thursday, January 13, 2022

NOW, THEREFORE, BE IT:

RESOLVED that the Town of Mina authorizes and appropriates a minimum 20% local match as required by the Engineering Planning Grant Program for the Findley Lake Preliminary Engineering Study. Under the EPG program, this local match must be at least 20% of the EPG grant award of \$30,000. The source of the local match, and any amount in excess of the required match, shall be from the general fund or from American Rescue Plan Act funding. The maximum local match shall not exceed \$6,000 based upon a total estimated maximum project cost of \$36,000. The Town Supervisor may increase this local match through the use of in kind services without further approval from the Mina Town Board.

Motion by _____, second by _____

Brumagin -
Burmaster -
Roache -
Sullivan -
Watrous -



Extension of Senior and Individual with Disabilities and Limited Income Exemption Opt-in

On December 26, 2021, Governor Hochul issued Executive Order Number 11.1, which gives the town board of an assessing unit the ability to adopt a resolution extending the senior exemption (RPTL, §467) and the individual with disabilities and limited income exemption (RPTL, §459-c) through 2022

without the need for qualified individuals to file a renewal application with the assessor. In addition, the resolution may authorize the assessor to require a renewal application where the assessor has reason to believe that an owner who qualified for the exemption on the 2021 assessment roll may have since changed their primary residence, added other owners to the deed, transferred the property to a new owner, or is deceased. Executive Order 11.1, which is currently in effect through January 25, 2022, is available on the Governor's website (www.governor.ny.gov/executive-order/no-111-declaring-disaster-emergency-state-new-york).

Note that this is an opt-in and the town board has to adopt a resolution in order to extend this benefit to its residents. A sample resolution is provided below for your convenience.

Sample Resolution

Extension of Senior and Individual with Disabilities and Limited Income Exemption

WHEREAS, the state disaster emergency has resulted in limited hours in municipal offices and rendered seniors and individuals with disabilities homebound; and

WHEREAS, many seniors and individuals with disabilities do not have the ability to file their real property tax exemption applications in person due to safety precautions and lack the ability to file such applications online; and

WHEREAS, Governor Hochul has issued Executive Order 11.1, which grants local governments the ability to adopt a resolution extending the exemption status for those seniors and individuals with disabilities entitled to certain real property tax exemptions; NOW THEREFORE

BE IT RESOLVED that the assessor shall extend the 2021 exemption status for those individuals receiving the senior exemption and the persons with disabilities and limited income exemption through 2022 without a renewal application except in the circumstances elucidated below; and

BE IT RESOLVED that the assessor may require a renewal application if he or she believes that an owner that qualified for the 2021 exemption has since changed their primary residence, added another owner to the deed, transferred the property to a new owner, or died.

RECOMMENDATION TO TOWN BOARD, TOWN OF MINA

October 6, 2021

SUBJECT: SOLAR ENERGY SYSTEMS

The Planning Board has completed its review of Solar Energy Systems in New York State and the likely impact of solar installations upon the Town of Mina. We have examined New York State laws, model laws, guidebooks, and legislation enacted by similar communities. We have used these resources as a framework to formulate regulations which best fit the needs of the Mina community.

After significant study and review by the Planning Board, the following recommendation is hereby presented:

"The Planning Board recommends that the Mina Town Board move to suspend the current moratorium for Tier 1 and Tier 2 solar energy systems and adopt the attached local legislation and/or zoning laws to regulate solar energy systems and installations within the Town of Mina. This recommendation is subject to the following provisions:

1. The moratorium should remain in place until local legislation is enacted.
2. The moratorium should be extended for an additional 60 days for Large Scale Solar Installations (Tier 3) pending further investigation, review, and regulation.
3. The proposed legislation must be reviewed and approved by legal counsel.
4. This advancement in our energy initiatives will require a significant investment in local fire department resources, equipment and training, which should be funded by the Town of Mina in a manner to be determined by the Town Board (Example – taxation or surcharges on users or developers, budget allocation, etc.)."

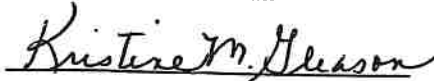
It is the position of the Planning Board that we need to support the growing initiative for alternate energy sources. At the same time, however, we need to ensure that such development is managed to preserve the safety of all residents and structures, preserve the environment, protect the rural lakeside vacation culture of our community, and maintain the aesthetics of our neighborhoods and countryside.

The **RATIONALE** for our recommendation is found on Attachment A.

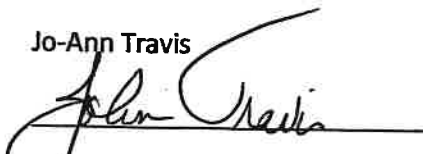
The **RESOURCES** we have consulted are found on Attachment B.

Respectfully submitted by the Planning Board, Town of Mina:

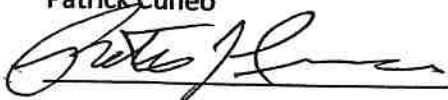
Kristine Gleason-Chair



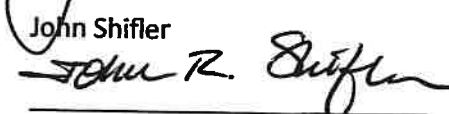
Jo-Ann Travis



Patrick Cuneo



John Shifler



10/6/21

ATTACHMENT A: RATIONALE

SOLAR ENERGY SYSTEMS

The Planning Board recommends that the Town of Mina enact legislation which allows solar energy systems to be properly installed, regulated, and managed within the community. The rationale for this recommendation is as follows:

1. The need for alternative energy sources is an issue that cannot be ignored. Climate change has critical impact on our society and economy. Accordingly, every community, no matter how small, must work to bring about change.
2. A plan for solar energy generation must also protect the local community, homes, land, water, and environment.
3. There is currently an absence of solar regulations in the Town of Mina.
4. The current Mina Zoning Laws are insufficient to address the needs of solar installations.
5. We wish to preserve the aesthetics, and the historical and rural nature of the community.
6. To that end, we need to manage the size, scope, and visibility of solar panels particularly on properties that border the lakeshore and wetlands.
7. Allowing the use of private solar panels must preserve neighborhoods and aesthetics.
8. Solar energy generation may provide income potential and an alternate use for farmland.
9. We must protect the Town of Mina from catastrophic environmental and safety issues.
10. The Town of Mina must also be protected from potential financial liability.
11. Similar nearby towns and lakeside communities have enacted legislation that provides a framework for the Mina community solar law.
12. The resources and guidelines published by the State of New York provide direction.
13. New York State has existing legislation in place to regulate large-scale solar installations.

RISKS

This recommendation does not come without potential risks. The Planning Board has attempted to identify these risks so that the Town Board may evaluate and address them.

1. Insufficient Fire Department capacity, equipment, and training
2. Lack of local expertise to evaluate site plans and complex electrical specifications
3. The increased need for certified electrical inspection
4. The process for executing and managing financial escrow and surety bonds is unclear.
5. The potential return on investment for solar installations for property owners and towns is often overestimated, based upon the climate conditions in western NY and unrealistic incentives.
6. The approval and management of solar installations will place additional burdens on the Town of Mina Administration—Town Board, Zoning Board, Code Officer, and staff.

ATTACHMENT B: RESOURCES

SOLAR ENERGY SYSTEMS

1. New York State Energy Research and Development (NYSERDA)
"Solar Guidebook for Local Governments"

nyserda.ny.gov/SolarGuidebook
2. New York State Energy Research and Development (NYSERDA)
"Model Solar Energy Local Law"
3. Town of Chautauqua, NY—Solar Energy Systems Regulations
143-53.1.1 [Added 4-10-2017 by L.L. No.1 2017]
4. Town of Chautauqua
Code Enforcement Officer —Jeff Paddock
5. Town of Hanover, NY—Solar Energy Laws
6. Dewittville Solar Project —Gregory Bacon, Post Journal September 19, 2021
7. Ithaca —NYS Green Energy

Solar — Post Journal 6-1-21
8. "Renewable Energy Leasing on Agricultural Lands"

Chautauqua County Department of Planning and Development —Webinar 3-29-21
9. Rebecca Wurster—Planning Coordinator, Chautauqua County Planning and Development

TO INCORPORATE INTO THE ZONING LAW
REVIEW BY LEGAL

SOLAR ENERGY SYSTEMS REGULATIONS – TOWN OF MINA, NY

1. **PURPOSE:** The intent of this regulation is to protect the health, safety, welfare, and environment of the residents and property owners of the Town of Mina. This section regulates the construction, maintenance and placement of solar energy systems and equipment in the Town of Mina. The purpose of this regulation is to balance the potential impact on neighbors when solar collectors may be installed near their property, while preserving the rights of property owners to install solar collection systems. The Town of Mina recognizes the importance of solar systems in generating electricity for on-premises and off-premises use, the reduction of greenhouse gas emissions, and support for emerging solar system economic development.

2. **DEFINITIONS:** As used in this section, the following terms shall have the meaning indicated:

BUILDING-INTEGRATED PHOTOVOLTAIC (BIPV) — A solar energy system that consists of integrating photovoltaic modules into the building structure. Technologies include PV shingles or tiles, PV laminates and PV glass. Examples of placement include vertical facades, semi-transparent skylights, awnings, fixed awnings and roofs.

GLARE – The effect by reflections of light with intensity sufficient to cause annoyance, discomfort, loss of visual performance or visibility, which may result from solar installations.

GROUND-MOUNTED SYSTEMS — A solar energy system that is anchored to the ground and attached to a pole or similar mounting system, detached from any other structure (Tier 1).

LARGE-SCALE SYSTEM — Solar energy systems located on land in the Town of Mina used primarily to convert solar energy into electricity for off-site consumption or sale and/or systems that have the capacity to produce more than 25 KW per hour of energy (Tier 3).

NATIVE PERENNIAL VEGETATION – Wildflowers, grasses or other native vegetation that serve as habitat, forage, or migratory stations, Such vegetation may be used to preserve land erosion or provide aesthetics to solar installations.

PRIME FARMLAND – Land designated by the U.S. Department of agriculture (USDA), the Natural Resource Conservation Service (NRCS), or other local agencies that is deemed important to the production of food, feed, or commerce.

ROOF-MOUNTED SYSTEM — A solar power system in which solar panels are mounted on top of the structure of a roof either as a flush-mounted system or as modules fixed to frames which can be tilted toward the sun at an optimal angle. Roof-mounted systems shall be located on a roof of a permitted principal use or accessory structure (Tier 1).

SMALL-SCALE SOLAR — A solar energy system that is installed and placed for the production of energy for consumption only on site, and that has the capacity to produce less than 25 KW per hour of energy (Tier 2).

SOLAR ACCESS—Space open and clear of overhangs, trees, shade, or other obstructions so as to permit the active use of solar energy systems on individual properties.

SOLAR ENERGY EQUIPMENT — Energy storage devices, materials, hardware, or electrical equipment and conduit associated with the production of electrical energy.

SOLAR ENERGY PRODUCTION FACILITY — Energy generation facility or area of land principally used to convert solar energy to electricity, whether by photovoltaics, concentrating solar thermal devices or various experimental solar technologies, with the primary purpose of wholesale or retail sales of electricity.

SOLAR ENERGY SYSTEM — Includes a combination of both solar panels and solar energy equipment.

SOLAR PANEL — A device capable of collecting and converting solar energy into electrical energy.

SOLAR STORAGE BATTERY — A device that stores energy from the sun and makes it available in an electrical form.

3. APPLICABILITY

- a. New York State Energy Research and Development Authority (NYSERDA) has classified Solar Energy Systems into three categories:

Tier 1—"Small Scale Solar." Typically residential systems which are roof mounted or building integrated. Less than 5KW.

Tier 2 — "Ground Mounted Systems." Typically measured in physical size, area, or energy capacity. Less than 25KW.

Tier 3—"Large Scale Energy Systems." Typically measured in acres, with energy capacity greater than 25KW. All Tier 3 installations require NYS approval.

- b. The requirements of this section shall apply to all solar energy systems installed or modified after the effective date of the local law.
- c. All solar energy systems shall be designed, erected and installed or modified in accordance with all applicable codes, regulations and industry standards as referenced in the New York State Building Code and the Town Code as well as the National Electrical Code (NEC), National Fire Protection Code 70 (NFPA 70), and local regulations.
- d. Tier 3 Solar Energy installation proposals shall be referred to the Mina Town Board for evaluation and approval. The Town Board may also refer the proposal to the Planning Board for review. Tier 3 installations must submit a complete environmental impact statement as required the State Environmental Quality Review Act (SEQRA).

4. **SOLAR AS AN ACCESSORY USE STRUCTURE.** This section governs the placement and installation of small-scale solar systems as defined herein. The installation of small-scale solar systems does require the applicant to obtain a Building Permit and a Special Use Permit from the Town of Mina.
- a. **Roof-Mounted Systems.** Roof-mounted systems are permitted as an accessory use in zoning districts AR, A1, R1, R2, B2, B3, B4 (refer to Matrix) when attached to a lawfully permitted principal structure and/or accessory structure, subject to the following requirements:
- 1) Height. Solar energy systems shall not exceed maximum height restrictions within any zoning district.
 - 2) Setback. Solar energy systems are subject to the setback requirements of the underlying zoning district.
 - 3) Aesthetics. Solar energy equipment shall incorporate the following design requirements:
 - a) Solar energy equipment shall be installed outside the primary residence or accessory structure.
 - b) Roof-mounted panels must be mounted at the same angle as the roof's surface with a maximum distance of 18 inches between the roof and highest edge of the system. Panels cannot exceed a height of 30 feet, per the *Town of Mina Zoning Law (Rev. 7/11/20)*.
 - c) Roof-mounted panels must be positioned to avoid glare which interferes with other properties or restricts views.
 - d) Roof mounted panels must have anti-reflective coating.
- b. **Ground-Mounted Systems.** Ground-mounted solar energy systems are permitted as an accessory structure in zoning districts AR, A1, B2, B3, B4 (see Matrix) subject to the following requirements:
- 1) All ground-mounted solar panels shall be installed in the rear yard wherever feasible. If a side yard installation is applied for, it shall be subject to all setback requirements of the underlying zoning district.
 - 2) Setback(s). Ground-mounted solar panels are subject to setback requirements of the underlying zoning district.
 - 3) Height. Solar panels are restricted to a maximum height of 15 feet. All height measurements are calculated when the solar energy system is oriented at maximum tilt.
 - 4) Lot coverage. The surface area of ground-mounted solar panels shall be included in lot coverage and surface calculations and shall not exceed 35% of the lot size coverage for all structures inclusive.

- c. **Fire Service Notice.** Notification in writing to the Fire Department having operational authority at the location where the system will be installed shall be made no later than 10 days following installation:
 - 1) Notification shall include a site map showing the location of the solar energy electrical panel, as well as the proper operation of the disconnect switch(es) in the event of a fire or other emergency situation where the homeowner, tenant or other personnel is not available or familiar with the safe shut-down operation of unit so as to have the ability to cut power from the solar panels.
 - 2) In addition, a proper written statement showing the method of shut down shall be posted inside the main electrical panel of the unit which can be readily accessible for and to firefighting personnel.
- d. **Electrical Inspection.** All solar energy installations will require approval by a certified electrical inspector prior to use.
- e. **Engineering Data.** All solar energy systems must provide engineering or architectural data which certifies the load bearing capabilities for roof trusses, rafters, and other structural components.
- f. **Abandonment or Disuse.** The property owner or homeowner bears full responsibility for all cost associated with the dismantling and proper disposal of any solar energy system that becomes unsafe, goes into disuse, and/or is abandoned.

5. SOLAR AS PRINCIPAL USE

- a. **Large-scale solar energy systems (Tier 3)** are permitted only in the A1 (Agricultural) District and require a Special Use Permit and approval by the Mina Town Board. They are subject to the zoning regulations in the applicable district as well as the requirements set forth in this section.
 - 1) Large-scale solar energy systems within the Town of Mina are subject to review and approval by the Mina Town Board.
 - 2) All applications for large scale solar systems must include a detailed site plan and engineering documentation for presentation to the Zoning Board of Appeals and the Mina Town Board.
 - 3) All large scale solar energy systems are subject to approval by the applicable NYS agencies, and must adhere to NYS laws and regulations.
- b. **Special Use Permit Application Requirements.** All applications for a Special Use Permit under this section shall contain the following information:
 - 1) Verification of utility notification. Foreseeable infrastructure upgrades shall be documented and submitted.
 - 2) Name, address, and contact information of the applicant, property owner(s) and agent submitting the proposed project application.

- 3) If the property of the proposed project is to be leased, legal consent among all parties, specifying the use(s) of the land for the duration of the project, including easements and other agreements.
- 4) Blueprints showing the layout of the proposed system signed by a professional engineer or registered architect.
- 5) Equipment specification sheets for all photovoltaic panels, significant components, mounting systems and invertors that are to be installed.
- 6) A property operation and maintenance plan describing continuing photovoltaic maintenance and property upkeep, such as mowing, trimming, etc.

6. DECOMMISSIONING PLAN

- a. To ensure the proper removal of large-scale systems, the decommissioning plan shall include details regarding the removal of all infrastructures and the remediation of soil and vegetation back to its original state prior to construction, unless otherwise permitted. A cost estimate detailing the projected cost of executing the decommissioning plan shall be prepared by a professional engineer or contractor. Cost estimates shall take inflation into account. In the case of a lease, the cost of decommissioning shall be borne by the entity or corporation that is leasing the property in question and not the landowner.
- b. A form of surety, through escrow, bond or the equivalency of, shall be established prior to the commencement of construction to cover the cost of decommissioning the site. The surety bond must be sufficient to cover a life expectancy of 20 years for the solar energy system; decommissioning cost estimates shall take inflation into account. The amount of surety required may not exceed 125% of the estimated cost to decommission. The Town of Mina will hold the surety bond in reserve.
- c. If the solar energy system falls into disuse or abandonment, the Town of Mina may immediately liquidate the escrow to remedy the situation.

7. SPECIAL USE PERMIT STANDARDS

- a. Height and setback. Large-scale solar energy systems shall adhere to the height and setback requirements of the underlying zoning district. Additional restrictions may be imposed during the Special Use Permit process.
- b. Large-scale systems shall be located on lots with a minimum lot size of 25 acres, and is large enough to accommodate the proposed system and still meet the required setback requirements for the zoning district.
- c. All large-scale solar energy systems shall be enclosed by fencing to prevent unauthorized access. Warning signs shall be placed on the entrance and perimeter of

the fencing. The height and type of fencing shall be determined by the special use permit process.

- d. On-site electrical interconnection lines and distribution lines shall be placed underground, unless otherwise required by the utility.
- e. The removal of existing vegetation shall be limited to the extent necessary for the construction and maintenance of the solar installation.
- f. No signage or graphic content shall be displayed on the solar energy systems with the exception of the manufacturer's name, equipment specification information, safety information, and 24-hour contact information. As required by the National Electric Code (NEC), disconnect and other emergency shutoff information shall be clearly displayed on a light reflective surface. A clearly visible warning sign concerning voltage shall be placed at the base of all pad-mounted transformers and substations.
- g. All solar panels shall have anti-reflective coatings.
- h. Lighting of the Solar Energy System shall be limited to that minimally required for safety and operational purposes and shall be reasonably shielded and downcast from abutting properties.
- i. Solar Energy Systems are not permitted on Prime Farmland.
- j. Site Plan must include property lines, physical features, and proposed roads for the project site. Site plan should also include changes to landscape, clearing, grading, lighting and planting of native vegetation to mitigate soil erosion, and provide screening vegetation.

8. SOLAR STORAGE BATTERIES

- a. If solar storage batteries are included as part of the solar energy collection system, they must be placed in a secure container or enclosure meeting the requirements of the New York State Building Code. All solar storage batteries, their maintenance, placement, and location shall also comply with all applicable rules and regulations as promulgated by New York State Building Code and the National Electric Code.
- b. When batteries are no longer in use, they shall be disposed of in accordance with the laws of the State of New York and any applicable federal or local disposal rules or regulations.

9. VIOLATIONS

- a. Any violation of any provisions of this section shall be punishable by fine or other penalty, and /or a term of imprisonment as prescribed in Section 268 of the Town Law of the State of New York.

- c. Notwithstanding the above, the Town Mina hereby reserves the right to proceed to enforce the provisions of this section by civil action, injunction, and any other remedy afforded to it by the laws of the State of New York or the United States.

ZONING DISTRICT MATRIX—SOLAR ENERGY SYSTEMS

| ZONING DISTRICT | TIER 1 | TIER 2 | TIER 3 |
|--------------------------------------|---------------|---------------|---------------|
| R1 - Residential | Yes | No | No |
| R2 - Lakeside Residential | Yes | No | No |
| A1 - Agricultural | Yes | Yes | Yes * |
| AR - Agricultural Residential | Yes | Yes | No |
| B1 - Historic Business | No | No | No |
| B2 - Commercial Business | Yes | Yes | No |
| B3 - Sunnyside Business | Yes | Yes | No |
| B4 - Shadyside Business | Yes | Yes | No |

** With Special Use Permit and approval by the Mina Town Board.*

Town of Mina
Town Officials – Payments
2021

Rebecca Brumagin - \$1309.82
Denis Cooper - \$131.00
Melanie Eddy - \$135.50
William Himelein - \$1056.72
Mary Norcross - \$291.30
Janae Ryan - \$243.66
Nancy Roche – \$1129.07
Sherrie Tanner - \$1,010.02
Heather Young-Deyell - \$112.60

I have reviewed the detail of the payments made to each of the Town of Mina officials listed above for calendar year 2021 and find the payments to be authorized and accounted for properly.

Rebecca Brumagin, Town Supervisor

Date

Stephen Burmaster, Town Councilman

Date

Ernest Roache, Town Councilman

Date

Brian Sullivan, Town Councilman

Date

Richard Watrous, Town Councilman

Date

Town of Mina
Year-to-date Audit of Tax Collector Records
For the Year-to-date through December 31, 2021

Cash Balance - Beginning of Year

\$ 20.01

Monthly Total Deposits:

| Month | Taxes | Interest/ Penalties | TOTAL |
|-----------|-----------------|------------------------|-----------------|
| January | \$ 1,065,530.18 | \$ 1.85 | \$ 1,065,532.03 |
| February | \$ 689,607.50 | \$ 7.37 | \$ 689,614.87 |
| March | \$ 73,266.26 | \$ 8.64 | \$ 73,274.90 |
| April | \$ 17,274.75 | \$ 5.57 | \$ 17,280.32 |
| May | \$ - | \$ 0.01 | \$ 0.01 |
| June | \$ - | \$ - | \$ - |
| July | \$ - | \$ - | \$ - |
| August | \$ - | \$ - | \$ - |
| September | \$ - | \$ - | \$ - |
| October | \$ - | \$ - | \$ - |
| November | \$ - | \$ - | \$ - |
| December | \$ - | \$ - | \$ - |
| TOTAL | \$ 1,845,678.69 | \$ 23.44 | \$ 1,845,702.13 |

\$ 1,845,702.13

Monthly Total Disbursements:

| Month | Checks | Mina Taxes | County Taxes | Interest/ Penalties | TOTAL |
|----------|-----------------|---------------|-----------------|------------------------|-----------------|
| January | 1173-1175 | \$ 503,229.00 | \$ - | \$ - | \$ 503,229.00 |
| February | 1176-1178 | \$ 14,519.62 | \$ 150,000.00 | \$ - | \$ 164,519.62 |
| March | 1179 | \$ - | \$ 150,000.00 | \$ - | \$ 150,000.00 |
| March | NSF Ck/Bank Fee | \$ 6,025.26 | \$ - | \$ - | \$ 6,025.26 |
| April | 1180 | \$ - | \$ 1,019,543.45 | \$ - | \$ 1,019,543.45 |
| May | 1181 | \$ - | \$ - | \$ 2,384.80 | \$ 2,384.80 |
| June | | | | | \$ - |
| | | | | | |
| | | | | | |

TOTAL \$ 523,773.88 \$ 1,319,543.45 \$ 2,384.80 \$ 1,845,702.13 \$ 1,845,702.13

Cash Balance - End of Year

\$ 20.01

Prepared by: Rebecca N. Summerville

Date: 1/12/22

Reviewed by: Rebecca N. Summerville

Date: 1/12/22

2021 ANNUAL TOWN OF MINA HISTORIAN REPORT:
Reported by Mary Norcross for the January 2022 Town Board Meeting

I am also responsible for Annual Reports to the NY State Historian, the Chautauqua County Historian and the NY State Museum Education Department.

In 2021 I logged a total of 390 working hours (485 in 2020 & 963 in 2019).

The reason for the decline in hours was due to the Covid virus closing down several months of operations.

As Town of Mina historian I am responsible for maintaining the Historian's Room.

As the President of the Historical Society along with the Board Members and the membership in general, we are also maintaining the "Heritage Room" across the hall.

We are given the task of saving, recording and preserving the history of the Town of Mina. We have been learning and are individually responsible for standards required by the NY State Museum Education Department. Those standards are called, the "Best Museum" practices that maintain proper environmental controls to preserve the collection of archives. The Society gratefully accepts donations of money and archives. The Society has an agreement with the Findley Lake Watershed Foundation to use the Waterwheel Overlook Building exclusively to show the public the historical, cultural and geological educational panels and share the history of the town. The WWO building was only open a very few days this past summer. Mary Norcross was the only person who worked there and would open it for tours by request. The biggest attendance day was the Fourth of July when the festivities brought the crowds especially for the "Duck Race".

As the Town Historian but also the President of the Historical Society, the two jobs often overlap in conducting the business and meeting the requirements of the Society's Mission Statement.

As President, I am responsible for Board Meeting agendas and attending all meetings.

In 2021 due to the Covid Virus, the regular business of the Historical Society was postponed until the FIRST BOARD MEETING OF THE YEAR ON APRIL 10, 2021.

There were monthly meetings after that until the last one on October 30, 2021.

THE TOWN OF MINA BICENTENNIAL ANNIVERSARY WILL BE IN 2024.

Since Nov. 5, 2020, there have been monthly meetings of the Bicentennial Planning Committee made up of many Historical Society Board Members.

In 2021 from January until May, the Heritage Room at the Community Center was closed for Saturday Regular Hours from 9 AM until Noon. Then from May until Dec.18, the room was again open for regular Saturday hours manned by Mary Norcross.

As the Historian, I am always available for phone calls, emails and requests for any and all questions all year long. I also gave individual tours of the Historical Rooms by appointment. I am still keeping files on all the activities of the Town and local newspaper articles on the Covid 19 Pandemic, obituaries and politics.

THE MORE INTERESTING THINGS THAT HAPPENED IN THE YEAR 2021

Throughout the year, the Society has been videotaping interviews with our long standing residents: Albert "Shorty" Horrocks, Peter S. Howard, Norman Neckers (at Mina Corners), Wilda Resinger, Phyllis Saginak, John Shifler, John & Mable Skellie, Al & Lynn Stohr, and Patricia (Henry) Wolk & Perry Wolk. Thanks goes to the efforts of Board Members, Pam Watrous, interviewer, Judy Miller, camera operator, Steven Boozel and Rachael Tanner, technical recorders.

- 4/10 - Patricia Smith - from Thomas C. Smith's estate - donated a pair of roller skates (the clamp on type) and a FINDLEY LAKE ROLLER RINK SKATE KEY that, as a skate boy, Tom used to tighten the clamps.
- 5/22 - Grant from the Findley Lake Community Foundation was received for a Smart TV to be used for programs, watching the video interviews of our elders and to show and share archives in the collection
- 5/31 - Memorial Day program at the Gazebo Park
- 6/18 - Neckers Family donated many archives and some were here for a reunion
- 6/26 - Mira Eyman's friends here from Florida on their way to Chautauqua Inst.
- 7/3 - John Swartz is creating a historical timeline for the Alexander Findley family
- 7/4 - Fourth of July Festivities & crowds: WWO building- open by Mary Norcross
- 7/9 - Community Connections - NORC Meeting - Re: Historic District
- 7/13 - Speaker, Michael Ganske - Revolution War Spies
- 7/17 - Findley Lake Watershed Foundation Annual Meeting- Mary Norcross attended
- 7/21 - Community Connections Program: "Findley Lake Memories" & was videotaped
- 8/6 - Shelly Sharp requested copies of many historical photos to be used to decorate her new property at 10408 Main St. & now an airbnb - called Bella Vista
- 8/27 - Findley Lake Community Foundation Annual Picnic at Pine Junction
- 9/16 - Historical Boat Tour for Findley Lake & Clymer Historical Society members
- 9/22 - Pat (Henry) Wolk & Perry Wolk donated archives and were videotaped.
- 10/14 - at the Town of Mina Board Meeting - Historic Log Building Presentation
- 10/15 - James D. Findley Family inquiry from Tim Hilton here from Seattle, WA
- 10/16 - John Swartz - OLDEST SURVEY MAPS OF MINA-SUNY Fredonia library
- 10/16 - Joyce Walford donated Slaney Walford archives
- 11/2 - Election Day - Judy Hunt selling Community Calendars that have a photo of the United Brethren Church with Gorski's painting of Jesus Christ on the side of the building (Note: it was dismantled in 2009 and the painting gone, too)
- 11/19 - William G. Pomeroy Foundation Grant application submitted for an: HISTORIC TRANSPORTATION WATERWAY CANAL MARKER - for a Findley Lake LAGOON CANAL MARKER -may be approved in January 2022.
- 12/3 - Community Connections - NORC Meeting - Re: Historic District
- 12/11 - Community Connections - CHRISTMAS TEA PARTY - Mary Norcross displayed several of her own antique tea sets in a Four Season Theme