**THE REGULAR MONTHLY MEETING OF THE TOWN BOARD OF THE TOWN OF NORTH COLLINS WAS HELD ON WEDNESDAY, JANUARY 12th, 2022, AT 7:00PM IN THE NORTH COLLINS TOWN HALL, 10569 MAIN STREET, NORTH COLLINS, NEW YORK.**

**PRESENT**: Supervisor John Tobia Councilmen: Ellen M. Mathis

Michael W. Perry

Peter Robbins William Moritz - Excused

Town Clerk Lynn M. DiVincenzo

Town Attorney Richard Schaus - Excused

Highway Supt. David J. Winter

Item 1. Supervisor John Tobia called the meeting to order and led the Pledge to the Flag, and prayer.

Item 2. Approved the December 2021 Meeting, as previously presented.

Moved: Mike Perry

Second: Peter Robbins

ROLL CALL: Ayes: Robbins, Mathis, Tobia, and Perry. Noes 0. Motion carried.

**AUDIT OF BILLS**

Item 3. Mike Perry Moved:

BE IT RESOLVED that the following claims, as set forth in Abstract #13 and in the amount of $97,736.23 are approved for payment by the Town Board:

A# 672,673,674,676,677,678,679,680,681,682,685,686,687,688,690,691,695,696,697,698,700,702,703

B# 672,673,675,676,683,684,694,700

DA# 700,704,705,

DB# 706,707,708,709,710,711,712,713,714,715,

SR# 693

SW# 671,673,689,692,699,701,716

And

BE IT RESOLVED that the following claims, as set forth in Abstract #1 in the amount of $57,043.16 are approved for payment by the Town Board:

A# 2,3,4,5,6,8,9,11,12,13,14,15,16,17,19,20,21,22,23,24,25,

B# 1,

DA#26, 27, 28,

DB# 2,3,10

SF# 7,18

Second: Peter Robbins

ROLL CALL: Ayes: Robbins, Mathis, Tobia, and Perry Noes 0. Motion carried.

Item 4. **VISITORS:** None

Item 5.  **HIGHWAY:** Everything going good, Report submitted

Item 6**. CODE ENFORCEMENT OFFICER:** Gave his yearly report: 48 permits- Fees collected $6,650- Assessment value $1,500.000

**LIBRARY:** **HISTORIAN:** Annual report submitted for approval

**RECREATION:** No report given

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Item 8, **COUNCILMEN**

**Moritz –** Excused

**Robbins –** Nothing to report. All good.

**Perry –** He hasn’t closed the Town Park yet because it hasn’t snowed, but once we get a good snow fall he will close the gates.

**Mathis –** All good.

**Old Business: Solar Law and Wind Law-** will have a public hearingnext month please reviewnew law and changes.

**RESOLUTIONS:**

Moved: John Tobia

Extension of Senior and Individual with Disabilities and Limited Income Exemption

WHEREAS, on December 26, 2021, Kathy Hochul, Governor of the State of New York issued Executive Order Number 11.1, declaring a Disaster Emergency in the State of New York; and

WHEREAS, on December 26, 2021, the Governor issued Executive Order 11.1, a portion of which includes a local option pertaining to Senior Citizens’ and Persons with Disabilities’ partial property tax exemption, Subdivisions 7, 7-a and 8 of Section 459-c of the Real Property Tax Law (Partial Tax Exemption for Persons with Disabilities), and Subdivisions 5, 5-a, 5-b, 5-c and 6 of Section 467 of the Real Property Tax Law (Partial Tax Exemption for Low Income Senior Citizens), to the extent necessary to permit the governing body of an assessing unit to adopt a resolution directing the assessor to grant exemptions pursuant to such section on the 2022 assessment roll to all property owners who received either of those exemption on the 2021 assessment roll, unless there has been a change in status that would no longer qualify the homeowner, dispensing with the need for renewal applications from such persons, and further dispensing with the requirement for assessors to mail renewal applications to such persons; and

WHEREAS, the Town is desirous to adopt such resolution while also allowing the assessor to require a renewal application to be filed when the assessor has reason to believe that an owner who qualified for the exemption on the 2021 assessment roll may have since changed primary residence, added another owner to the deed, transferred the property to a new owner, or died;

NOW,THEREFORE, BE IT RESOLVED, the Town Board of the Town of North Collins directs the Town Assessor, pursuant to the NYS Governor’s Executive Order 11.1, Continuing Temporary Suspension and Modification of Laws relating to the pandemic disaster emergency, specifically as it pertains to Senior and Disability Exemptions, Section 467 and 459c of the Real Property Tax Law, to grant exemptions on the 2022 Assessment Roll to all property owners who received that exemption on the 2021 Assessment Roll, except in the case that there is a change of status that would no longer qualify the homeowner, thereby dispensing with the need for renewal applications from such persons, and further dispensing with the requirement for assessors to mail renewal applications to such persons.

**SECONDED:** Mike Perry

ROLL CALL: Ayes: Robbins, Mathis, Tobia, and Perry. Noes 0. Motion carried.

**MOVED:** John Tobia

**BE IT RESOLVED**, the North Collins Town Board approves the **Motor Fuels and Related Services for One-Year Period** Bid Packet and instructs the Town Clerk to publish in the Dunkirk Observer. All sealed bids have to be in by February 9th, 2022 at 4pm.

**SECONDED: Ellen Mathis**

ROLL CALL: Ayes: Robbins, Mathis, Tobia, and Perry. Noes 0. Motion carried.

**MOVED**: John Tobia

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF NORTH COLLINS**

**AUTHORIZING THE ADOPTION OF THE**

**2022 ERIE COUNTY, NY HAZARD MITIGATION PLAN**

**WHEREAS**, all jurisdictions within Erie County have exposure to hazards that increase the risk to life, property, environment, and the County and local economy; and

**WHEREAS**; pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

**WHEREAS**, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre- and post-disaster hazard mitigation programs; and

**WHEREAS**; a coalition of Erie County municipalities with like planning objectives has been formed to pool resources and create consistent mitigation strategies within Erie County; and

**WHEREAS**, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating and revising this strategy;

**NOW, THEREFORE, BE IT RESOLVED** that the TOWN OF NORTH COLLINS:

1. Adopts in its entirety, the 2022 Erie County Hazard Mitigation Plan (the“Plan”) as the jurisdiction’s Hazard Mitigation Plan, and resolves to execute the actions identified in the Plan that pertain to this jurisdiction.

2) Will use the adopted and approved portions of the Plan to guide pre- and post-disaster

mitigation of the hazards identified.

3) Will coordinate the strategies identified in the Plan with other planning programs and mechanisms under its jurisdictional authority.

4) Will continue its support of the Planning Partnership as described within the Plan.

5) Will help to promote and support the mitigation successes of all participants in this Plan.

6) Will incorporate mitigation planning as an integral component of government and partner operations.

7) Will provide an update of the Plan in conjunction with the County no less than every five years.

Seconded Ellen Mathis

PASSED AND ADOPTED on this, 12th day of January 2022, by the following vote:

AYES: Tobia, Mathis, Perry and Robbins

NOES: 0

ABSENT: Moritz

ABSTAIN:

**MOVED**: John Tobia

**BE IT RESOLVED**, that the North Collins Town Board will set a Public Hearing on February 9th, 2022 at 7:30 pm for the Solar and Wind Law the Town Board instructed the Town Clerk to place the notice for public hearing in Dunkirk Observer.

**SECONDED:** Ellen Mathis

ROLL CALL: Ayes: Robbins, Mathis, Tobia, and Perry. Noes 0. Motion carried.

**MOVED:** John Tobia

**BE IT RESOLVED**, the North Collins Town Board approves the Agreement to Spend Town Highway funds pursuant to the repair and improvement of highways received from the state for the repair and improvement of highways.

**FURTHER BE IT RESOLVED** general repairs in the sum of $201,069.00 may be expanded

for general repairs upon 20.72 miles of town highways, including sluices, culverts and bridges

having a span of less than five feet and boardwalks or the renewal thereof

**SECONDED**: Mike Perry

ROLL CALL: Ayes: Robbins, Mathis, Tobia, and Perry. Noes 0. Motion carried.

**MOVED:** John Tobia

**BE IT RESOLVED,** the Town Board will approve the standard work day for NYS employees at 6 hours for part time people and 8 hours for full time employees, retirement system as per 3 month recap of activities for all elected/ appointed and salaried employee’s for the Town of North Collins

**SECONDED:** Mike Perry

ROLL CALL: Ayes: Robbins, Mathis, Tobia, and Perry. Noes 0. Motion carried.

**MOVED:** John Tobia

Budget Transfers

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|  |  | DR | CR |  |
|  |  | FROM | TO |  |
| SUPERVISOR CONTRACTUAL | A1220.4 | 445.00 |  |  |
| SUPERVISOR BOOKKEEPER | A1220.41 |  | 445.00 |  |
| ASSESSMENT PERSONNEL | A1355.1 | 365.00 |  |  |
| ASSESSMENT CONTRACTUAL | A1355.4 |  | 365.00 |  |
| ASSESSMENT PERSONNEL | A1355.1 | 765.00 |  |  |
| ASSESSMENT PHONE/BOARD/PRINT/POST | A1355.41 |  | 765.00 |  |
| ENGINEER CONTRACTUAL | A1440.4 | 2,145.00 |  |  |
| ATTORNEY DEFENSE | A1420.41 |  | 2,145.00 |  |
| RECORD MANAGEMENT PERSONNEL | A1460.1 | 160.00 |  |  |
| RECORD MANAGEMENT CONTRACTUAL | A1460.4 |  | 160.00 |  |
| BUILDINGS LIBRARY | A1610.43 | 10,255.00 |  |  |
| BUILDINGS SENIOR CTR | A1610.44 |  | 10,255.00 |  |
| BUILDINGS CONTRACTUAL | A1610.4 | 476.00 |  |  |
| BUILDINGS HISTORIAN | A1610.45 |  | 476.00 |  |
| CELEBRATIONS | A7550.4 | 215.00 |  |  |
| CENTRAL PRINTING | A1670.4 |  | 215.00 |  |
| CELEBRATIONS | A7550.4 | 350.00 |  |  |
| PROGRAMS FOR AGING | A6772.43 |  | 350.00 |  |
| YOUTH DAYCAMP | A7310.14 | 237.00 |  |  |
| RECREATION CONTRACTUAL | A7020.4 |  | 237.00 |  |
| YOUTH DAYCAMP | A7310.14 | 3,100.00 |  |  |
| YOUTH AFTER SCHOOL | A7310.1 |  | 3,100.00 |  |
| ENGINEER CONTRACTUAL | A1440.4 | 1,600.00 |  |  |
| LANDFILL CONTRACTUAL | A8189.4 |  | 1,600.00 |  |

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|  |  | DR | CR |
|  |  | FROM | TO |
| PLAYGROUND ENHANCEMENT | B7140.41 | 5,900.00 |  |
| PLAYGROUND CONTRACTUAL | B7140.4 |  | 5,900.00 |
| PLAYGROUND PERSONNEL | B7140.1 | 3,250.00 |  |
| PLAYGROUND PARK MAINT | B7140.15 | 3,575.00 |  |
| PLAYGROUND PARK ENHAN | B7140.41 |  | 2,000.00 |
| PLANNING PERSONNEL | B8020.1 | 1,000.00 |  |
| ZONING CONTRACTUAL | B8010.4 | 600.00 |  |
| DOG CONTROL | B3510.4 | 1,815.00 |  |
| PLANNING CONTRACTUAL | B8020.4 |  | 12,240.00 |
| EMPLOYEE BENEFITS OTHER | B9089.8 | 615.00 |  |
| STATE RETIREMENT | B9010.8 |  | 615.00 |
| PLAYGROUND PERSONNEL | B7140.1 | 3,222.00 |  |
| PLAYGROUNG CONTRACTUAL | B7140.4 |  | 3,222.00 |

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| SNOW REMOVAL PERSONNEL | DB5142.1 | 9,500.00 |  |
| STREET MAINT PERSONNEL | DB5110.1 |  | 9,500.00 |
| WORKMANS COMP | DB9040.8 | 7,265.00 |  |
| HEALTH INSURANCE | DB9060.8 |  | 7,265.00 |

**SECONDED:** Mike Perry

ROLL CALL: Ayes: Robbins, Mathis, Tobia, and Perry. Noes 0. Motion carried.

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| **MOVED:** John Tobia  **BE IT RESOLVED**, the North Collins Town Board accepts the Historians Annual Report for year 2021.    **BE IT FURTHER RESOLVED**, the report is approved and accepted and can be filed with the State.  **SECONDED**: Ellen Mathis  ROLL CALL: Ayes: Robbins, Mathis, Tobia, and Perry. Noes 0. Motion carried. |
| **MOVED:** John Tobia  **BE IT RESOLVED,** the North Collins Town Board accepts the Frontier Technical Associates, Inc  cost proposal for Well Sampling, Analysis and Reporting .  **FURTHER BE IT RESOLVED,** SECOND QUARTER $6,200, Third Quarter $ 4,775,  Fourth Quarter $4,775 for total $15,750 for year 2022.  **SECONDED:** Peter Robbins  ROLL CALL: Ayes: Robbins, Mathis, Tobia, and Perry. Noes 0. Motion carried.  Supervisor John Tobia received a letter from Judge Ricotta and Judge Stevens that their records and dockets  are ready for review.  **MOTION**: John Tobia  **BE IT RESOLVED**, the North Collins Town Board received and accepts letter received from the courts  and the books are available for review.  **SECONDED**: Mike Perry  ROLL CALL: Ayes: Robbins, Mathis, Tobia, and Perry. Noes 0. Motion carried.  **MOVED:** John Tobia  **BE IT RESOLVED**, the North Collins Town Board accepts the letter from Judge Ricotta and Judge Stevens  That their records and dockets are ready for review and the Court Liaison Ellen Mathis will review the books.  **SECONDED:** Peter Robbins  ROLL CALL: Ayes: Robbins, Mathis, Tobia, and Perry. Noes 0. Motion carried. |

Item 9. **SUPERVISOR:**

No supervisor reports until next month

Food Pantry 1-5pm

181 Covid new cases in the past couple of weeks

Handed out Covid tests from Erie County and thanked everyone who helped.

Community Center – Community Block Grant was approved

Rick Myers discussed a program that is an incentive program to retain and attract volunteers. It’s a pension program that comes with an expense to the tax payers.

NYS- is going to put a blinking light and stop signs at Route 75 and Genesee Rd by the end of 2022.

NC Home Town Hero’s: Please contact Chris Cerne.

Recreation Building- putting out bids for plumbing then they will work on concrete for the building.

Lawton’s Fire Company Fundraiser- look at their website.

Item 9. **TOWN CLERK:**

Monthly Town Clerks Report: Total Revenues $2,927.00 Dog $24.00, DEC $619.33, Marriage 0, Supervisors $ 2,283.67.

Town Clerks Yearly Report: Total Revenues $47,711.00. Dog $986.00, DEC $12,291.79,Marriage $382.50, Supervisors $34,050.71

Town Hall is closed to public but the Town Clerks office is open. Please use the lock box and or drive thru.

Also, if you need masks please come to the clerk’s office.

Item 10. **ATTORNEY:**  Excused

Motion by John Tobia, Seconded Mike Perry to go into executive session to discuss personnel issues at 7:29pm

Motion by Mike Perry, seconded by Peter Robbins to close executive meeting and open regular Business meeting at 7:58pm.

Item 11. **ADJOURNMENT.** Motion to adjourn at 8:01 pm by John Tobia. Second: Ellen Mathis . Carried.

Respectfully Submitted By,

Lynn DiVincenzo

Town Clerk