

Regular Board Meeting  
of the Town Board of the Town of Cuba

Held at the Cuba Library, 39 E. Main St. Cuba, NY 14727

**Present:**

Supervisor: Lee James

Council Persons: Melodie Farwell, Michele Conklin, Daniel McGraw Jacob James via video chat

Also Present: Allesia Heslin, Town Clerk, Dustin Burch, Police Chief

Absent: Aaron Appleby, Ambulance Administrator, Chad Smith, Hwy. Supt.

Supervisor James called the meeting to order with the Pledge of Allegiance at 7:00 pm.

**Public Comments:** None.

**Board Comments:** James welcomed new board member Daniel McGraw

Farwell noted that she has received several complaints that taxes were sent out too early.

**Supervisor Comments:** James mentioned the 2022 list of appointment and designations:

Depository:

Five Star Bank and/or Community Bank, N.A. for all accounts, with the exception of the Town Clerk's accounts, which will remain with Community Bank.

Monthly Meetings: 2<sup>nd</sup> Tuesday of each month at Cuba Library

Official News Paper:	Cuba Patriot
Attorney:	Richardson and Pullen
Deputy Supervisor:	Melodie Farwell
Registrar of Vital Stats:	Allesia Heslin
Deputy Registrar	Sherie Heslin
Deputy Town Clerk:	vacant
Police Commissioner:	Lee James
Historian:	David Crowley
Dog Control:	vacant
Ambulance Administrator:	Aaron Appleby
Sewer District #5 Maintenance:	Dana Harvey
Code Enforcement	Ryan Reed

COMMITTEE APPOINTMENTS

Police Committee:	Daniel McGraw, Lee James & Dustin Burch
Highway Committee:	Melodie Farwell, Jacob James & Chad Smith
Ambulance Committee:	Lee James, Melodie Farwell & Aaron Appleby
Equipment Committee:	Jacob James, Melodie Farwell, Chad Smith & Dustin Burch
Sewer District Committee:	Daniel McGraw, Lee James & Dana Harvey
Facilities Committee:	Jacob James, Melody Farwell, Dustin Burch, & Chad Smith
Budget Committee:	Entire board
Board of Ethics:	Michelle Conklin, Lee James & Allesia Heslin
Audit Committee:	Melodie Farwell, Daniel McGraw
Grievance Committee:	Bill Allis, Tom Cacchiaro, David Crowley (Is Ryan Reed not on this?)
Emergency Manager:	Aaron Appleby
Ad Hoc Committees:	
Grants:	Michele Conklin, Lee James
Bicentennial	Michele Conklin, David Crowley & various community members
Shared Services:	Lee James, Jacob James, Ryan Reed, Dustin Burch, Chad Smith

Ryan Reed was appointed as Town Code Enforcement officer on the motion of Farwell and seconded by McGraw. All in favor, passed.

**Minutes for 12/14/2021, 12/30/2021, Supervisors Report for December & General & Highway Abstracts for December and January:**

When asked, board members responded yes, they had reviewed the minutes, reports and abstracts.

**The Supervisor's Report** showed the general fund received \$23,826.19. The highway fund received \$54,185.38. Disbursements include \$110,870.05 for general and \$66,572.28 for highway.

**The December Abstract #14 & January Abstract #1** dispersed \$1,729.68 from the General Fund and \$5,149.14 from the Highway Fund for #14 and \$50,999.55 from the General Fund and \$16,767.00 from the Highway Fund for #1. On the motion of Conklin and seconded by J. James, the reports were accepted as presented.

**Clerk Comments:** Heslin commented that the taxes have been sent out and the law for cannabis regulation has been filed. Discussion was had on Nancy Orcutt coming in to help with taxes. The board agreed to allow Nancy to help for 2 hours a day when Allesia is in the office and by phone as allowed by law on motion from McGraw seconded by Farwell. All in favor, passed.

**Police Department Comments:** For the year 2021 the department conducted 341 traffic stops, 74 traffic tickets in the Town, 41 in the Village, 79 on the Lake and 6 on I-86. 115 motor vehicle accidents, 52 in the Town, 38 in the Village, 5 on the Lake, and 20 on I-86. There were 1901 calls for service. In the month of December the department conducted 13 traffic stops, 10 in the Town, 0 in the Village, 9 on the Lake, 0 on I-86 for a total of 19 uniform traffic tickets issued. 11 motor vehicle accidents occurred 4 in the Town, 5 in the Village, 1 on the Lake, and 1

on I-86. There were 115 calls for service. Burch mentioned that the department may be losing part-time personnel to full-time positions elsewhere and asked for permission to start looking for new personnel. Permission was granted. James thanked the department for their service for police appreciation week.

**Ambulance Comments:** The Cuba Ambulance Service responded to a total of 13 calls to service in December of 2021. 4 of those calls were taken to Olean General Hospital, 1 was taken to Jones Memorial Hospital and 8 were sign offs, 0 was mutual aid, 0 were standby, 0 were taken by Mercy Flight and 0 were DOA. 3 of these calls were critical care with Cuba handling 2 and Olean 10/MTS handling 1. 4 of these calls were in the Village of Cuba, 6 were in the Town of Cuba, 0 were on the lake, 0 was mutual aid to Friendship, 0 was mutual aid to Clarksville, 0 were to New Hudson and 3 were on I-86.

Appleby requested permission to hire two new drivers, Jonathan Outman and Andy Barrett who have both passed background checks. Conklin made motion, seconded by Farwell. All in favor, passed.

**Highway Comments:**

- Plowed snow 8 times in December
- Cold patched potholes
- Pushing up sand

**Equipment Repairs:**

- Serviced trucks so they could be inspected
- Put two more leaf packs in Peterbilt and brake chamber

Need a resolution on inter-municipal agreement. McGraw made the motion, seconded by Conklin. All in favor, passed

Would like board approval to post roads 8-ton limit due to weather and up and down temperatures. J. James made motion, seconded by Farwell. All in favor, passed. Role call vote showed

Daniel McGraw yea  
Melodie Farwell yea  
Michelle Conklin yea  
Jacob James yea  
Lee James yea

**Sewer committee:** Harvey purchased additional parts and would like the board to think about the pumps and plan for the future. The school pumps are shut down again and we should consider a firm in Ellicottville to get a second opinion of what is going on. James is disputing the bill for the firm that recommended the pumps to the Town due to excessive travel time billed.

There is a new permit process so Harvey knows what is going on and what repairs are being made.

**Facilities:** Getting ready to install new door locks. Johnson controls will set up a time to address the heating problem in the breakroom.

**Dog Control Comments:** L. James sent a contract to an interested individual for the dog control position

**Code Enforcement Comments:** Walter Putt turned all files and door key to Ryan Reed to ensure a smooth transition.

December 17th

Received a call from clerk she had a code question.

Stopped at the office to check mail

December 21st

Wrote permit to John Masten for garage addition at 4273 Hamilton Hill Road

**New Business:** Conklin discussed BiCentennial. The committee met to shore up plans for the first event planned for February 4th. They have an agenda and program that they will release soon. March 5th is the date of the first ever board meeting so Dave Crowley will be in touch with the school to host an event on that date and to get the students involved. The committee will also be laying a wreath at Willow Bank Park. Fireworks are planned for the end of the event on the 4th, the committee will work on permits and funding.

At 8:01pm Farwell made a motion to go into executive session to discuss personnel issue. Seconded by J. James. At 8:30pm the meeting reconvened with a motion from Farwell, seconded by J. James.

With no further business to discuss, J. James motioned to adjourn. Farwell seconded the motion, all in favor. Meeting adjourned.

Respectfully submitted,

Allesia A. Heslin, Town Clerk