**REGULAR BOARD MEETING OF THE VILLAGE OF ANGELICA BOARD OF TRUSTEES**

**September 19, 2022**

**HELD AT THE ANGELICA GRANGE**

**BOARD PRESENT**-**CALL TO ORDER:** Mayor: Robert Claypool, Trustees: Robert Perry, Todd Haggstrom, Craig Miller

**EMPLOYEES PRESENT**: Mackenzie Marsh, Heath Gordon, and Michael Trivisondoli

**VISITORS PRESENT:** David Haggstrom, Don Ash, Bob Budinger, Joshua Ford

Mayor Claypool called the regular meeting to order at 6:00 pm.

Trustee Miller motioned to approve the minutes from the regular board meeting as submitted held on August 15, 2022– second Trustee Haggstrom – Perry-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye – carried.

**PUBLIC COMMENT**

**EMPLOYEES REPORTS**

**Archie McRae – Water Department**

* Mowing and trimming fields/shop/spring/res; Seasonal turn ons; Meter change outs; lowered curb box; trimmed hydrants; Met with engineer about the line on County Road 16; Sent a letter out regarding the lead service line inventory; Several service line inspections; Caulking expansion joints/spring house cleaning; Emailed Cummings about the radiator and have yet to hear back
* Normal monthly duties – daily, monthly & quarterly samples, Meter Read/Re-Reads; UFPO’s, Mowing, Truck & Equipment Maintenance
* Upcoming Work Schedule –Normal Monthly Duties; Meter changeouts; Meeting with the engineer, vehicle maintenance; Water class with Joe; Hydrant Flushing; Line inspections

**Heath Gordon – Electric Department**

* No hydro reduction October 2022; Hyland Power Project; Changed out street lights; Substation project; Working on Peavy Road; Set 6 new poles on Center Street; Running and tying neutrals; Generator should be hooked up this coming week; Assisted the Fire Department on Mechanic Street; Worked with NYSEG and North Line to raise their lines above ours; Took down flags and banners
* Normal monthly duties – Meter Re-Reads, meter replacements; inventory; work orders; UFPO, Vehicle/Equipment Maintenance; mowing/building maintenance; street lights; customer service
* Upcoming Work Schedule –­ Normal monthly duties; Substation project; Neutral; Meter testing; Hyland project; Finish transferring wires over on Center Street; Mike and I will be attending Pole Top Rescue

**Michael Trivisondoli – Street Department**

* Sidewalk on Mechanic Street; Driveway pipe replaced on Brooklyn Street; Road shoulders have been mowed; Drains on Main Street have been cleaned
* Upcoming Work Schedule – Blacktop over the pipe on Horner Rd

**Matthew Heller – Police Department**

* Submitted NYDCJS; Review budget information to remain within budget and prepare tentative September schedule; Sent stats and webpage update to Sarah; Worked on Community Policing Event for September

**Justice Department**

* August 2022 Report and Bank Reconciliation $2,545.00

**Mace (Code Enforcement)**

* August 2022

**Mackenzie Marsh – Clerk/Treasurer Department**

* **August Reports:** Certified Payroll, E/W Adjustments, June, July, August Operating Statements, Open Balance Report E/W

**OLD BUSINESS**

**NEW BUSINESS**

**Resolution (#03-0922) 2021-2022 FYE Budget Transfers –** Offered by Trustee Haggstrom and seconded by Trustee Perry – to approve the 2021-2022 General and Water Fund year end budgets transfers as submitted

Roll Call Vote: Perry-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye

The Mayor therefore declared the resolution duly adopted.

**Fire Contracts 2023 –** Tabled

**Trick-or-Treating Hours –** Trustee Perry motioned to set trick-or-treating hours for Monday, October 31st from 5:00pm – 7:00pm – second Trustee Haggstrom – Perry-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye – carried.

**CLAIMS**

Trustee Miller motioned to approve the **general fund** claims in the amount of **$85,907.40 -** second Trustee Haggstrom – Perry-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye – carried.

Trustee Haggstrom motioned to approve the **electric fund** claims in the amount of **$51,318.49** – second Trustee Perry –

Perry-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye – carried.

Trustee Perry motioned to approve the **water fund** claims in the amount of **$47,486.60** – second Mayor Claypool –

Perry-Aye, Haggstrom-Aye, Miller-Aye Claypool-Aye – carried.

Trustee Miller motioned to approve the **joint activity** claims in the amount of **$1,249.55** – second Trustee Haggstrom –

Perry-Aye, Haggstrom-Aye, Miller-Aye Claypool-Aye – carried.

With no further business to discuss, Trustee Haggstrom motioned to adjourn at 7:10 pm – second Trustee Perry – Perry-Aye, Haggstrom-Aye, Miller-Aye, Claypool-Aye – carried.

Respectfully Submitted,

Mackenzie Marsh

Clerk-Treasurer