

Town of Portville Regular Board Meeting June 14th, 2022

Pledge to Flag: (time) 6:03

Board Members Present:

Tim Emley, Supervisor, Stuart Frost, Deputy Supervisor
Thomas Rowe, Councilman, and Melinda Deyoe, Councilwoman

Others: Sherri Shaw, Todd Shaw - Highway Superintendent, and John Krist – Code enforcement

Motion to accept the Board Meeting Minutes from May 10th, 2022.

Motion: Thomas Rowe Second: Melinda Deyoe All Ayes

Motion to approve Abstract #006 and pay monthly vouchers #221 - #273 in the amount of \$41,891.91.

Motion: Tim Emley Second: Stuart Frost All Ayes

Motion to accept the advanced 30 day notice to apply for a temporary liquor license submitted by Sue Payne on May 16, 2022.

Motion: Thomas Rowe Second: Melinda Deyoe All Ayes

** Motion passed contingent on following up with Sue Payne to complete #11 : Type(s) of alcohol sold or to be sold. Also contingent on notification, by owner, to neighbors, of any activity, specifically fireworks, to be associated with these events (weddings) at The Enchanted Valley Inn at the Farm

Department Head Reports/Updates

Code Enforcement: John gave an update on the construction at Sprague's Restaurant, and Solar project is winding down

Highway Department: Todd updated on filling pot holes and getting roads ready for tar and chip. He and the board discussed the Summer Youth Program and the County hiring youth for him for the summer

Board Members: discussed Linn Launch and adding décor and flowers. New picnic tables that were built by Mr. Fred Caya were added. Discussed firework permit for the Scholl for graduation ceremony. Discussed using the counties planning board if need be, as Portville's has dissolved. Discussed buying ball field behind Weston's church. New score board for little league/football field, it was mentioned they might not play there next season?

Old and New Business:

- (1) Paying Board of Assessment Review – Spoke with county Real Property Services. BAR member should be paid. Will vote on pay next board meeting.
- (2) Mosquito Contract with County has been signed (\$3,151.47)
- (3) BlueCross/BlueShield contract up for renewal (August 2022) Will offer renewal to all union employees. Will vote on renewal next board meeting (7/12/22)

RESOLUTION #8-2022

STANDARD WORK DAY and REPORTING RESOLUTION for ELECTED AND APPOINTED OFFICIALS.



Office of the New York State Comptroller
New York State and Local Retirement System
Employees' Retirement System
Police and Fire Retirement System
110 State Street, Albany, New York 12244-0001

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

RS 2417-A
(Rev. 3/14)

BE IT RESOLVED, that the Town of Portville (Name of Employer) / 30240 (Location Code) hereby establishes the following standard work days for these titles and

will report the officials to the New York State and Local Retirement System based on time keeping system records or their record of activities:

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Participates in Employer's Time Keeping System (Yes/No-If Yes, do not complete the last two columns)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
Elected Officials									
Supervisor	6	Tim Emley	9335	3986374-5	<input type="checkbox"/>		NO	4.32	<input type="checkbox"/>
Supervisor	6	Dan Shuey	0232	6884579	<input type="checkbox"/>		NO	0.5	<input type="checkbox"/>
Supervisor	6	Michael Deyoe	6199	72618374	<input type="checkbox"/>		NO	0.37	<input type="checkbox"/>
Appointed Officials									
Bookkeeper	6	Krista Hale	1624	4263974-8	<input type="checkbox"/>		NO	5.85	<input type="checkbox"/>
Collection Agent	6	John Krist	0293	72178437	<input type="checkbox"/>		NO	3.78	<input type="checkbox"/>

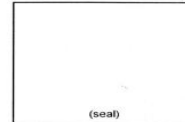
SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

I, Yvonne Rogers (Name of secretary or clerk), secretary/clerk of the governing board of the Town of Portville (Name of Employer), of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 14th day of June, 2022 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Portville (Name of Employer) on this 14th day of June, 2022. (Signature of the secretary or clerk)

Affidavit of Posting: I, Yvonne Rogers (Name of secretary or clerk), being duly sworn, deposes and says that the posting of the Resolution began on June 14th 2022 (Date) and continued for at least 30 days. That the Resolution was available to the public on the

- ☐ Employer's website at _____
☒ Official sign board at Town Hall
☒ Main entrance secretary or clerk's office at Town Hall



Page 1 of 2 (for additional rows, attach a RS2417-B form).



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Elected Officials									
Highway Superintendent	8	Tom Shaw	1892	602521-2	<input type="checkbox"/>		NO	22.31	<input type="checkbox"/>
Appointed Officials									
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>

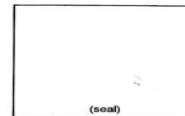
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Page 2 of 2 (for additional rows, attach a RS2417-B form).

Resolved: Thomas Rowe 2nd: Melinda Deyoe All Ayes

Resolution #9-2022 Town Clerk/Deputy Town Clerk status change.

Whereas, Lora Weitzel, Town Clerk resigned, effective May 21st, 2022 and

Whereas, the Town Clerk and Deputy Town Clerk positions have switched roles and

Whereas, Lora Weitzel became Deputy Town Clerk effective May 22nd, with a pay rate of \$15.00/hr and

Whereas, Yvonne Rogers became Town Clerk effective May 22nd, 2022 with a pay rate

Of 17.02 /hr, Therefore, Be it Resolved, that these pay rates take effect retroactively as of May 22nd, 2022.

Resolved: Stuart Frost Second: Melinda Deyoe All Ayes

The Town Board entered into Executive Session to discuss a personnel issue.

Motion to Enter into Executive Session: 7:15pm

Motion: Thomas Rowe Second: Melinda Deyoe All Ayes

Motion to Adjourn Executive Session: 7:35

Motion: Thomas Rowe Second: Melinda Deyoe All Ayes

Meeting Adjourned: 7:36

Motion: Stuart Frost Second: Thomas Rowe All Ayes