THE Regular Board Meeting was called to order by Supervisor Dan Hegarty at 5:59 pm with the Pledge to the flag. Also present were Council members Bryan Snyder, Jo-Anne Freeland, Larry Perry, and Nate Woodruff, Town Highway Superintendent Jamie Mansfield, Deputy Highway Superintendent Wayne Jefferds, Village Board Members Bill Lockwood and Paul Gabriel. Also in attendance were Town Residents Edward George and Arlene McMahon, AACSA Representative Quinton Castle, Boy Scout Garret Paine and Town Clerk Julie Phillips.

**Absent:** Town Code Enforcement Officer Bill Ells.

Dan announced that the meeting will proceed in a different order. The Highway Superintendent Jamie Mansfield and Deputy Superintendent Wayne Jefferds will give an update on the excavator that burned.

Jamie stated the week before the meeting, he spoke with the insurance company. The insurance company will send a check to the Town in the amount of $125,000.00. The insurance company put the excavator out for salvage but was unable to sell it. The company is giving it back to the Town for no cost to do with as it pleases whether scrap or part out. Jamie spoke with Milton Cat and there are parts that can be sold or used as spare parts by the Town.

Jamie was in contact with T & R Towing, they need to finish the clean up as there was hydraulic oil and diesel on the ground. They are working with DEC to clean the area. They County will move the excavator back to the Town Highway Shop when weather allows.

Jamie has been in contact with salespeople trying to get quotes on both new and used excavators. These days all used equipment is high priced due to the shortage of available equipment. Jamie did get prices for a new excavator from John Deere, Caterpillar, and Hyundai. Wayne and Joe went and tried the John Deere. They also went to Hornellsville to try a Caterpillar and Burns to try a Hyundai.

Wayne spoke about his opinion of the machines. They were all comparable in size. The Hyundai was light in the rear. John Deere was about the same but service/maintenance on both manufacturers is not done from the ground, must climb onto the machine. Caterpillar’s maintenance is done on the ground. Caterpillar’s counterweight is much better. If the Town purchases another Caterpillar, there are parts from the old one that can be utilized.

Larry asked Wayne if the Caterpillar will handle the brush cutter on the front of the machine. Wayne responded the Caterpillar will handle front weight better than the other two manufacturers. Jamie also stated that when they need set blocks for headwalls, the Caterpillar is more stable.

Jamie went over the quotes received from Caterpillar, Hyundai, and John Deere for new machines. He also looked into a used 7 year old excavator from the Town of Avon, but it will not be available until Avon receives their new machine and the timeline is unknown at this time.

The insurance company will cover rental costs at $1,500.00 per day up to 10 days. The rental from Caterpillar for a comparable machine is $6,000.00 per month ($200.00 per day.) If the Town commits to purchase the new machine from Caterpillar, the rental cost will drop $1000.00 per month.

After further discussion regarding maintenance, serviceability and useful life, along with warranty, quotes on the three manufacturers listed above, cost after insurance reimbursement recommendations were made to purchase the Caterpillar. It was decided to use the insurance reimbursement and Equipment Reserve to purchase the new excavator and use CHIP money when received to replenish the Reserve. Larry motioned to purchase a new Caterpillar, Dan seconded the motion, passed with all in favor.

**Minutes:**

 A motion was made by Dan and seconded by Larry to accept the February 15, 2022 minutes with no corrections. The motion passed with all in favor.

**Supervisor**:

 The Supervisor gave an update on the situation with the Assessor. Dan and Jo-Anne were unable to meet with the Assessor in person. The Supervisor sent an e-mail requesting a read receipt to which there was no response. Dan gave the Town Attorney the information asked for a letter to be sent to the Assessor. He is waiting to hear from the attorney at this time.

 Dan told the Board and Village representatives present the state requires mandatory sexual harassment and discrimination training yearly. NYMIR will be presently the training on March 24 at 10:00 am. Dan requested all Board members and Village Board members attend. Julie will register with a group and there will be a sign in sheet for those in attendance. This will meet New York State’s training requirements.

 Dan motioned to accept the Supervisor's Report and Nate seconded it. The motion passed with all in favor.

**Town Clerk/Tax Collector**:

 The Clerk stated that Clerk fees were low again this month.

 The Clerk reported the Town website has been updated the current Town Officials and Town Clerk Hours. She also gave the Board an update on the Fraud and Forgery case regarding the Community Bank Clerk account. Due to the nature of the remote deposit of the fraudulent checks and the amount of them, Community Bank has closed the case with the NYS Police and BCI. The Town is not liable for the money the checks were written for. Since the bank closed their case, BCI was closing the Clerk’s complaint of forgery.

 The Clerk informed the Board that in December 2021, a payment for the Highway Department’s health insurance was not made. Investigation by the Clerk and Supervisor, along with Baldwin Business Services proved the payment had been overlooked. This caused a penalty from the Union on the late payment. It was agreed upon the Board to allocate the penalty to health insurance.

Dan motioned to accept the Town Clerk's Reports. Larry seconded, and the motion passed with all in favor.

**Highway Superintendent:**

 Jamie is getting prices for new doors for the Highway Building. He plans on having more information for the April meeting.

 He has the sweeper lined up to sweep in the Village for 1st or 2nd week in April.

 Jamie informed the Board that an employee will be retiring the end of April.

Jamie gave a written report which is attached.

 Dan motioned to accept the Highway Report, which was seconded by Bryan. The Report was with all in favor.

**Dog Control Officer**: Nothing to report other than working a number of cruelty issues.

**Code Enforcement:**

 The Code Officer was in training in Rochester at the time of this meeting. There wasn't a report left from the CEO.

**Review of Abstracts**:

* General Fund A claims in the amount of $15,369.13
* General Fund B claims in the amount of $2,216.36
* General Fund DA claims in the amount of $17,393.51
* General Fund DB claims in the amount of $0
* Joint Municipal Fund JM claims in the amount of $0
* Fire Protection District SF claims in the amount of $0

 There was a conversation regarding the Issac bills to repair the boiler issues along with repairing the exhaust vents on the rear of the building will deplete the Joint Municipal incidental account. A discussion ensued as to how to pay for the repairs if the Town and Village should pay for it with Stimulus money. Julie will check what Stimulus money the Village may have. Dan said the Boards need to discuss setting up a Building Repair Reserve for things like this as repairs cannot be paid out of the Capital Account. Jo-Anne has concerns where the money for the payment will come from. The discussion to set up a Building Repair Reserve has been tabled to the April meeting.

 Dan made the motion to approve Abstract #03 in the total amount of $34,979.00. Larry seconded. The motion passed with all in favor.

 Julie mentioned the County Inspector had performed the annual inspection. The building had no issues, however, there needs to be a monthly inspection of all the fire extinguisher.

**Proposed Resolutions:** None

**New Business:**

 Dan informed the Board he is taking the Notary Public course being held at Alfred State. The cost of the course is $125.00 and will be paid out of the Supervisor Contractual line.

 Budget Modifications – Discussion about how some appropriations may run over budget because all situations cannot not be anticipated at the time of budget workshops. Modifications can be made throughout the year to account for this. The Central Communications for phones and Integrated Systems has been discussed earlier in the meeting.

 Phone update – Dan signed the contract with Spectrum.

 The Issac cost of repairs was discussed earlier.

 Dan gave an update on the use of ARPA funds.

 Town Resident Mr. George addressed the Board regarding the sluice pipe at his property on Donnely Road, being plugged and causing flooding in his yard. He also stated that he was unable to leave a message for the Highway Department. Mr. George was informed the sluice pipe in question is scheduled to be replaced this year.

 Quinton Castle gave an update on the park. He presented new maps of the proposed upgrades. There are number of projects that are expected to be completed this summer.

 ADA parking next to the loop where the old playground set was. A 1/12 walking loop going the loop. Both of these are funded by a local fundraising group.

 A gaga pit will be going in this summer.

 There will be a loose stone play area going in where the old playground equipment was.

 A Climbing activity Center will be erected. This has been donated by an anonymous donor.

 A Discovery Cove (for little children) has also been donated by an anonymous donor.

 A river-walk next to the river is also expected to be completed this summer.

All together there is over $150,000.00 has been donated to completed these projects.

There was a lengthy discussion regarding the high speeds and safety of children at the end of Marvin Lane near the park.

 Supervisor Dan Hegarty thanked Quinton and the AACSA for all the work they do to improve the park.

**Village Resident:** Nothing to report.

**Old Business:** None

 At 7:18 pm Dan motioned to adjourn the meeting. Larry seconded the motion. The motion passed with all in favor.

Respectfully submitted

Julie Phillips

Town Clerk